

All minutes are draft and subject to approval at the next meeting

**CLYMPING PARISH COUNCIL
MINUTES OF A MEETING OF COUNCIL**

**Location
Date/Time**

Tuesday 28th September 2021 commencing at 7.30 pm

Present Cllrs: Colin Humphris, Christine Gillott, Harry Ward.

Also Present: District Councillor Amanda Worne, WSCC Councillor Jacky Pendleton six residents & Nadine Phibbs (Clerk).

Ref:	MINUTES
99/21	Welcome – The Chairman welcomed everyone to the meeting of Council.
100/21	Apologies for Absence – Apologies were received from Councillor Ann Findlay. The apologies were accepted. The Chairman noted that due to moving away from the village, Stuart Weatherley has resigned from the Parish Council. The Chairman went on to compliment Stuart as an exemplary Councillor and thanked him for all his efforts for the village over the years.
101/21	Declarations of Interest - There were no declarations of interest.
102/21	Matters of Urgency not on the Agenda Councillor Colin Humphris advised that there a few items that have arisen. 1.CM/52/21/DOC Observations to be received by 21st October 2021 will be discussed under agenda item 11 Planning. Approval of details reserved by condition imposed under ref CM/16/21/PL relating to Condition Nos 6 - grease trap/seperator, 7 - extraction of cooking odours and 8 - boundary treatments to southern & western boundary. Bairds Farm Shop, Garden Centre Crookthorn Lane Climping 2.Email received from ADC in relation to CIL project will be discussed under agenda item 12 Highways. 3.Email received from ADC in relation to the HGL pond ownership and works will be discussed under agenda item 13 Environment. The above was agreed by Council. 4.Parish Council Website. It was noted the website has now been closed down by the provider. The Parish Council has been looking at other options and quotations have been obtained. Council unanimously agreed to move forward with RAWSEO. 5.Councillors will recall that the Parish Council recently purchased signage for the pond. The signs need to be attached to wooden post prior to erecting. Primavera Ltd can provide two oak posts for £70 each. The above was agreed by Council.
103/21	Public Opportunity A resident new to the village introduced himself and expressed an interest in the Parish Council having served as a Councillor for many years in Oxfordshire. A resident expressed their concern that the deadline for applications for a Community Highways Scheme for HGL had been missed. Does the Parish Council plan to submit an application at a later date. Councillor Colin Humphris advised that this item will be discussed under agenda item 12 Highways. The same resident provided an overview of the work by Clymping Speed Watch Group and went onto say that some time ago he met with WSCC & ADC with a view to forming a local group of volunteers to carry out work around the village and had asked if training & insurances could be provided. Despite his best efforts he has heard nothing more. County Councillor Jacky Pendleton agreed and acknowledged his efforts. She will put pressure on to move this project forward.

104/21	<p>Minutes – Minutes of the Full Council Meeting held on the 27th July 2021 were confirmed and signed by the Chairman as a true record.</p>
105/21	<p>Matters Arising - None</p>
106/21	<p>Vacancies for Councillors The Chairman advised the Council that there are currently two vacancies for Councillors and we have received two applications. The Chairman welcomed Henry Burrell & David Miranda (the applicants) to the meeting and asked them to make a short presentation about themselves, their interests in the Parish Council and their reasons for wishing to become a Councillor. Following the presentations, Councillors were given the opportunity to ask any questions to both applicants.</p> <p>The result of the ballot RESOLVED to co-opt Henry Burrell & David Miranda to serve as Councillors until the next ordinary election.</p> <p>Henry Burrell & David Miranda read out their Declaration of Acceptance of Office and signed the declaration form. The Clerk issued the newly co-opted Councillors with further documentation to complete including Code of Conduct, Register of Interest and a request for dispensation to take part in discussion of, and vote on, any matter relating to setting the precept.</p>
107/21	<p>Comments from County and District Councillors County Councillor Jacky Pendleton advised the following: 1. With regards to the Planning Application for a proposed incinerator from Grundon/Viridor, it is unlikely that it will go to the WSCC Planning Committee on 12th. October. It is much more likely to be Tuesday 9th November which gives more time to prepare any comments.</p> <p>ADC Councillor Amanda Worne advised the following: 1. Amanda met with residents last week and the main concerns were with regards to the Foreman Homes development and that there had been a lack of consultation with the residents and the proposed tree planting close to the adjacent existing properties. The observation date for the planning application is 7th October with ADC Planning considering the application in December. Amanda urged anyone with concerns to advise her so that she can take these forward. 2. Reference to planning applications, at a recent Planning Committee Meeting a decision on the Ford Market proposal F/5/20/PL for a single entrance by the Hunter aircraft and closure of the Yapton Road was deferred due to the Planning Committee not being convinced by the assurances that there were no traffic issues. 3. Many residents have expressed concerns with regards to the Bald Kitchen site. 4. Amanda will be meeting with Nick Gibb MP this week to discuss road issues. 5. A resident asked Amanda what CIL money would be due from the Foreman Homes development. It was confirmed that as this is a strategic development, the development is CIL zero rated along with a number of other strategic developments.</p>
108/21	<p>Police Report There was nothing to mention. It was noted that this item will need to be reallocated to a Councillor</p>
109/21	<p>Planning a) Applications: To consider comment on current applications including: CM/49/21/DOC (<i>comment by 30th September</i>) Approval of details reserved by condition imposed under ref CM/51/20/L relating to Condition Nos - materials and finishes, 2 - handrails and balusters and 3 - information regarding walls of light well and any safety features. Kents Farm House Brookpit Lane Climping – No Objection CM/48/21/RES (<i>comment by 7th October</i>) Approval of reserved matters following the grant of CM/1/17/OUT for the erection of 300 No dwellings & a building within use class E, together with public open space, LAPs, LEAP &</p>

ancillary works, including car parking & drainage arrangements, with access off Church Lane & Horsemere Green Lane. This application may affect the setting of listed buildings & is in CIL Zone 4 (HSP2) & is not CIL Liable.

Land to the West of Church Lane South of Horsemere Green Lane Climping
Councillor Colin Humphirs advised following a meeting with the developer that the initial concerns raised by CPC have been addressed and the revised plans include removing the proposed entrance/exit in Horsemere Green Lane and due to the archaeological finds, the plan shows green spaces to allow further investigations.

There are further concerns relating to the look of actual houses on the development and the difficulties to enter/exit the estate in peak times. In addition, as part of the development there is a community facility which at this time is shown as a shell. Consideration is needed to ensure best use of this facility. It was noted that Action in Rural Sussex (AiRS) has already agreed to assist with this, and the Parish Council has previously approved funding for this project.

Councillor Amanda Worne agreed to look at the planning conditions in relation to the 'fit out' for the community facility in terms of electric, public facilities.

Councillors agreed to consider the detail of the extensive proposal and share their views by 6th October so that Council can comment.

CM/51/21/DOC (*comment by 14th October*)

Approval of details reserved by condition imposed under ref CM/27/21/PL relating to Condition Nos 2 - details of any new or replacement windows & doors and 3 - handrails & balusters.

Kents Farm House Brookpit Lane Climping – **No Objection**

CM/52/21/DOC (*Comment by 21st October 2021*)

Approval of details reserved by condition imposed under ref CM/16/21/PL relating to Condition Nos 6 - grease trap/seperator, 7 - extraction of cooking odours and 8 - boundary treatments to southern & western boundary.

Bairds Farm Shop, Garden Centre Crookthorn Lane Climping - Object

It was noted that this is the approval of the conditions imposed on Bald Kitchen (CM/16/21/PL) in relation to the boundary treatment, grease traps and the extraction unit.

The original application was CM43/21/DOC that CPC submitted an objection.

Concerns were raised in relation to consistency with planning application CM/38/21/PL and the impact on the setting of the Grade II listed cottage. Councillors questioned the 6ft fence as a suitable boundary for the Grade II cottage and felt the size and height of the extraction unit is contrary to the approved plans.

It was noted that the application for the car wash was refused and notice has been served to remove the car was structure. - **Object**

To note comments submitted between meetings –

CM/43/21/DOC

Approval of details reserved by condition imposed under CM/16/21/PL relating to conditions 6-details of proposed grease trap/seperator, 7-extraction details & 8- boundary treatments to southern & western boundary.

Bairds Farm Shop Crookthorn Lane Climping - **Refused**

CM/42/21/HH

Erection of single storey rear infill extension, porch renovation and alterations to external facade The Glebe Yapton Road Climping – **No Objection**

CM/45/21/NMA

Non-material amendment following grant of CM/16/21/PL for the installation of a new flower wall to the side elevation

Bairds Farm Shop Crookthorn Lane Climping - **Approved**

CM/46/21/PL

Variation of conditions following grant of APP/C3810/W/19/3227274 (CM/16/18/PL) relating to Condition Nos 2 - approved plans, 3 - Construction & Environmental Management Plan, 4 - tree protection & retention, 5 surface water drainage and 9 - car parking.

Land to the rear of Bairds Farm Shop Crookthorn Lane Climping - **No Objection**

	<p>Planning Working Group At the ADC Planning Committee Meeting 8th September, LU/238/20/OUT was approved with various conditions & F/5/20/PL was deferred due the committee not being convinced by the assurances that there were no traffic issues.</p> <p>b) Ford, Yapton and Clymping Advisory Group - The next meeting is scheduled for 19th October 2021</p> <p>c) Rampion 2 - It was noted that the Parish Council has submitted their comments.</p> <p>d) Incinerator Ford – as previously advised by County Councillor Jacky Pendleton.</p> <p>e) WSCC Draft West Sussex Transport Plan 2022-2036 (WSTP) - It was noted that the Parish Council has submitted their comments.</p> <p>f) Ford Community Hub – In the absence of Councillor Ann Findlay, Councillor Colin Humphris referred to the report previously circulated to Councillors and it was noted that the group has begun to understand the complexities of taking on such projects.</p>
110/21	<p>Highways Working Group no meeting held.</p> <p>a) HGL Consultation – The HGL consultation summary has been circulated to Councillors. It was noted that further to our CIL request, ADC has acknowledged this and asked whether the parish council are able to advise whether any studies have taken place, or any information has been discussed. ADC asked if there is anything CPC are able to share. WSCC Highways were interested to take a look to see if it is something that could be progressed. Council agreed that the consultation results can be made public and shared with ADC.</p> <p>b) Study of likely Traffic impact on Horsemere Green Lane – It was noted that this is a study in relation to planning application F/5/20/PL and to be carried out by A Lovell as a request by ADC.</p>
111/21	<p>Environment Working Group (EWG) no meeting held</p> <p>a) Queen Canopy – WSCC has advised that a formal request is required with a detailed plan of the proposed tree planting prior to permission being granted. Councillor Colin Humphris will draw up a plan and if there are any spare trees, these can be offered to local estates to plant as part of the Queen 70th Jubilee. County Councillor Jacky Pendleton will reopen discussions with WSCC with regards to the previous offer for CPC to purchase the land at the Church for a small fee.</p> <p>b) Finger Post – It was noted that the top sign will need to be taken off and refitted to another cast metal bracket as it should be above the existing spacer collar. The work to fit the altered cast metal bracket to achieve the desired perfection will be completed in the next couple of weeks.</p> <p>c) HGL Pond – Councillor Colin Humphris referred to an email received from an ADC engineer in relation to the HGL pond, asking regards to its ownership and maintenance and suggesting that there are issues and the pond requires a substantial amount of work in relation to silting and the culverts. The Officer understands that CPC do not own the pond but have maintained it and acknowledges that the land is unregistered. Councillor Colin Humphris will arrange a meeting with the Engineer.</p>
112/21	<p>Arun District Council Street Trading and Markets Policy – The consultation details were noted and no further action is required.</p>
113/21	<p>Review of the Arun Local Plan - Development Management Policies - Councillor Colin Humphris attended a meeting on 16th September and advised that this is to look at Development Management in relation to climate changes. Councillor Jacky Pendleton advised that given uncertainty over the precise requirements, ADC work on the Plan is likely to be delayed.</p>
114/21	<p>Coastal Defence Councillor Colin Humphris attended a meeting with Nick Gibb MP on 10th September 2021 and advised that a proposal for an inland bund behind the beach is likely to come forward</p>

	as a planning application by the end of 2021. He also noted that shingle recycling along the each is scheduled from early October with some support from ADC.																																	
115/21	Coronavirus Lockdown This item will be removed from the agenda.																																	
116/21	<p>Finance</p> <p>Payments – To note that the balance at the bank at 27th August 2021 was £44476.45. To approve the following payments (known to date):</p> <table border="0"> <tr> <td>Primavera Landcare Ltd</td> <td>Works at HGL</td> <td>£132.00 (inc £22.00 vat)</td> </tr> <tr> <td>WSSC</td> <td>Salaries July</td> <td>£387.21</td> </tr> <tr> <td>PTP</td> <td>Pond clearance</td> <td>£2795.00</td> </tr> <tr> <td>Finger post signs</td> <td>Finger post work complete</td> <td>£592.50</td> </tr> <tr> <td>WSSC</td> <td>Wages July</td> <td>£387.21</td> </tr> <tr> <td>Parish Magazine</td> <td>Printing</td> <td>£344.00</td> </tr> <tr> <td>WSSC</td> <td>Wages August</td> <td>£387.21</td> </tr> <tr> <td>Arundel Arboretum Ltd</td> <td>Queens Canopy trees</td> <td>£1002.80 (inc £241.20 vat)</td> </tr> <tr> <td>Primavera Ltd</td> <td>Pond maintenance</td> <td>£396.00 (inc £66.00 vat)</td> </tr> </table> <p>Income</p> <table border="0"> <tr> <td>HMRC</td> <td>VAT reclaim 2020 – 2021</td> <td>£690.34</td> </tr> <tr> <td>Ceaserfire Café</td> <td>payment CVN</td> <td>£30.00</td> </tr> </table> <p>The above was RESOLVED by Full Council.</p>	Primavera Landcare Ltd	Works at HGL	£132.00 (inc £22.00 vat)	WSSC	Salaries July	£387.21	PTP	Pond clearance	£2795.00	Finger post signs	Finger post work complete	£592.50	WSSC	Wages July	£387.21	Parish Magazine	Printing	£344.00	WSSC	Wages August	£387.21	Arundel Arboretum Ltd	Queens Canopy trees	£1002.80 (inc £241.20 vat)	Primavera Ltd	Pond maintenance	£396.00 (inc £66.00 vat)	HMRC	VAT reclaim 2020 – 2021	£690.34	Ceaserfire Café	payment CVN	£30.00
Primavera Landcare Ltd	Works at HGL	£132.00 (inc £22.00 vat)																																
WSSC	Salaries July	£387.21																																
PTP	Pond clearance	£2795.00																																
Finger post signs	Finger post work complete	£592.50																																
WSSC	Wages July	£387.21																																
Parish Magazine	Printing	£344.00																																
WSSC	Wages August	£387.21																																
Arundel Arboretum Ltd	Queens Canopy trees	£1002.80 (inc £241.20 vat)																																
Primavera Ltd	Pond maintenance	£396.00 (inc £66.00 vat)																																
HMRC	VAT reclaim 2020 – 2021	£690.34																																
Ceaserfire Café	payment CVN	£30.00																																
117/21	Other Matters ADC Councillor Amanda Worne advised that in relation to Community Speed Watch, Yapton Parish Council are looking to purchase their own equipment and would Clymping Parish Council be interested in contributing. The Council rejected this offer. A resident raised the issue of the Flood Risk Management Strategy Consultation. County Councillor Jacky Pendleton will look into this item.																																	
118/21	Next Scheduled Meeting of Council - Council noted the next meeting is 25 th November 2021 starting at 7.30pm. Keep an eye on our website for the Agenda which is published 3 days before the Meeting http://www.clymping.org.uk/ .																																	
119/21	Close of meeting - The Chairman declared the meeting closed at 9.05pm.																																	
Dated																																		
Signed by the Chairman																																		