

**All minutes are draft and subject to approval at the next meeting**

**CLYMPING PARISH COUNCIL  
MINUTES OF A MEETING OF COUNCIL**

<b>Location Date/Time</b>	Tuesday 22 <sup>nd</sup> March 2022 commencing at 7.30 pm
<b>Present Cllrs:</b> Colin Humphris, Christine Gillott, Henry Burrell & David Miranda.	<b>Also Present:</b> Five residents, District Councillor Amanda Worne, WSCC Councillor Jacky Pendleton & Nadine Phibbs (Clerk).
<b>Ref:</b>	<b>MINUTES</b>
161/22	<b>Welcome</b> – The Chairman welcomed everyone to the meeting of Council.
162/22	<b>Apologies for Absence</b> – Apologies were received from Councillor Ann Findlay. The apologies were accepted.
163/22	<b>Declarations of Interest</b> – There were no declarations of interest.
164/22	<b>Matters of Urgency not on the Agenda</b> The Speed Watch Group has requested to purchase rechargeable batteries for the speed radar. This will be discussed under agenda item 12,d. Councillor Colin Humphris advised of an additional planning application that can be discussed under agenda item 11, Planning. CM/13/22/DOC Approval of details reserved by condition imposed under ref W/4000227 (CM/18/19/PL) relating to Condition Nos 7 - surface water drainage and 8 - discharge flows to watercourses. Land at the Entrance to Waterford Gardens Horsemere Green Lane Climping
165/22	<b>Public Opportunity</b> A resident enquired regarding the recently purchased radar speed gun (Bushnell Radar) and if the Parish Council would consider supplying rechargeable batteries. Councillor Colin Humphris advised that this item will be discussed under agenda item 12,d  The same resident referred to his comments at the CPC Meeting held 28 <sup>th</sup> September 2021, minute item 103/21 where he advised that some time ago, he met with WSCC & ADC with a view to forming a local group of volunteers to carry out work around the village and had asked if training & insurances could be provided. WSCC has now responded and advise, that such projects will need to be supported by WSCC training and PLI insurance but in order to achieve this, certain conditions must be met including WSCC assessing the proposed work and giving their permission, Risk Assessment and a Method Statement to be completed for each task. Each task will require a Task Leader, however, it is not possible to be both the Task Leader and someone that undertakes the work on the site. It was agreed that this item will be discussed at the next Transport Working Group Meeting.  A resident asked with regards to pavement on HGL. This item will be referred to the Transport working Group for further discussion.
166/22	<b>Minutes</b> – Minutes of the Full Council Meeting held on the 18 <sup>th</sup> January 2022 were confirmed and signed by the Chairman as a true record.
167/22	<b>Matters Arising from the minutes</b> – There were no matters arising.
168/22	<b>Vacancies for Councillors</b> Council noted that there are two vacancies that may be filled by co-option if candidates come forward.
169/22	<b>Comments from County and District Councillors</b> <b>District Councillor Amanda Worne advised the following:</b>

	<p>1.Referred to the ADC Planning Committee Meeting on 2<sup>nd</sup> March and the refusal of CM/68/21/PL, The Bald Kitchen Site of former Bairds Farm Shop Crookthorn Lane Climping. It was noted that the applicant issued a Facebook notification following the result of the meeting on 2<sup>nd</sup> claiming that they had been discriminated against and that the application was to move their Sunday hours from 08.00 – 14.00 to 10.00 to 16.00, whilst the application actually states just to extend the hours until 16.00 which will result in the hours exceeding the allowed Sunday trading hours as originally approved by ADC. District Councillor Amanda Worne advised that the applicant forewarned that they had organised a gathering at 08.00 to cause disruption and noise on the Sunday morning of 20<sup>th</sup> February.</p> <p>It now appears that ADC Planning Department has apologised to the applicant and the application is now undecided due to a procedural error.</p> <p>2.There remains an issue with pollution in the sea. District Councillor Amanda Worne has spoken to ADC suggesting that this issue needs to be sorted before the summer. She awaits the response.</p> <p>3. Raised concern with regards to CM/69/21/PL, Flexible Generator Plant and associated infrastructure and whilst it has been deferred, if the application is approved and is built it will cause an increase of heavy vehicles travelling to the site and that are transporting hydrogen through the village.</p> <p><b>WSSC Councillor Jacky Pendleton advised the following:</b></p> <p>1.The Department of Transport has agreed that work is to proceed on the A259 and the project will be streamlined. Councillor Jacky Pendleton will continue to talk to them regarding the complete project and not just the junctions.</p> <p>2.The Fire Service is keen to engage with Parish Council’s regarding fire safety with particular emphasis with thatched roofs.</p> <p>3. Following a visit, Councillor Jacky Pendleton expressed how impressive the new joint fire call centre based in Redhill.</p> <p>4.WSSC 2022 – 2023 budget is agreed at 2.99% increase, 1.99% general increase and a 1% increase for adult social care.</p> <p>5.St Richards Hospital has announced that they are moving their neonatal unit that cares for young children with severe difficulties to Portsmouth. The services at Portsmouth will provide better care for the childs prognosis.</p>
170/22	<p><b>Police Report</b> <i>Councillor Henry Burrell reported the following:</i></p> <p>There has been no reported crimes in the village, however, the Neighbourhood Forum is urging residents to be vigilant with opportunist contractors knocking on doors offering unnecessary work to residential properties.</p> <p>It was noted that the village PCSO has been unwell and is currently on desk duties.</p>
171/22	<p><b>Planning</b></p> <p>a. <b>Applications:</b> To consider comment on current applications including:</p> <p><b>CM/10/22/DOC</b> <i>Observations to be received by 31<sup>st</sup> March 2022</i> Approval of details reserved by condition imposed under ref CM/21/19/PL relating to Condition Nos 6 - landscaping scheme and 17 - energy efficiency. Land adj to Scyld Horsemere Green Lane Climping <b>No Objection</b></p> <p><b>CM/11/22/NMA</b> <i>Observations to be received by 31<sup>st</sup> March 2022</i> Non material amendment following the grant of CM/6/20/PL for changes to approved plans, 2 No additional windows to ground floor on eastern and western elevations, porch to entrance of property and provide a dormer window on eastern side of first floor. North Barn Climping Street Climping <b>No Objection</b></p> <p><b>CM/9/22/HH</b> <i>Observations to be received by 7<sup>th</sup> April 2022</i> Single storey rear extension and porch to front including demolition of conservatory. 18 May Close Climping <b>No Objection</b></p> <p><b>M/16/22/PL</b> <i>Observations to be received by 9<sup>th</sup> April 2022</i> Laying out of an 18 hole 72 par golf course, a 9 hole golf course, practice greens and a driving range including a buggy compound; the formation of a new access onto the A259; construction of a club house with associated golf club facilities; the construction of a</p>

maintenance building and external area of hardstanding; the laying of parking, new roads and paths; new landscape planting; surface water drainage basins and water storage reservoirs; and other earth works and infrastructure. This application also lies within the parishes of Climping and Yapton, is a Departure from the Development Plan and affects a Public Right of Way. This application is subject to an Environmental Statement.

Land South of Grevatts Lane/A259 Climping

The most critical aspects to be considered are the clubhouse and associated buildings and the entrance off the A259 are in Clymping. It provides new community amenities in the village both recreational and a new events venue (the clubhouse). Care seems to have been taken with the design of the clubhouse. It appears to comply with Arun's Countryside Policy C SP1 but it was noted that this is a departure from the Neighbourhood Plan.

Concerns were also raised that should the development on the current golf course site not be fully approved, that a condition must be applied to ensure that the only used for this proposal site is for a golf course and that there be no further change of use.

Council agreed to submit a holding Objections until additional information are confirmed.

The holding objection will be available on the ADC portal in due course. **Objection**

**CM/13/22/DOC** *Observations to be received by 14<sup>th</sup> April 2022*

Approval of details reserved by condition imposed under ref W/4000227 (CM/18/19/PL) relating to Condition Nos 7 - surface water drainage and 8 - discharge flows to watercourses.

Land at the Entrance to Waterford Gardens Horsemere Green Lane Climping **It was agreed to defer this application and for any action to be decided via email.**

**b. To note comments submitted between meetings –**

**CM/1/22/L** *Observations to be received by 17<sup>th</sup> February 2022*

Listed building consent to reconfigure study, kitchen & cloakroom, remove built in cupboards & restoration of a doorway between rear (East) kitchen & front (West) study to allow kitchen & utility set up; change location of cloakroom door; refitting of kitchen as utility room, reinstatement of traditional style ledge & brace doors) to replace hollow core flush hardboard doors on first floor bedrooms, bathrooms & airing cupboard; replacement of obsolete electric night storage dry air duct/vent fan heating system with wet central heating system & refit upstairs bathrooms.

1-2 Kents Dairy Cottages Brookpit Lane Climping **No Objection**

**CM/2/22/DOC** *Observations to be received by 17<sup>th</sup> February 2022*

Approval of details reserved by condition imposed under CM/6/18/PL relating to condition 3-potential Air Quality impacts

Land at Northwood Farm Yapton Road Climping **Approved 11<sup>th</sup> February**

**CM/76/21/HH** *Observations to be received by 24<sup>th</sup> February 2022*

Erection of single storey detached timber-framed garage. (This application may affect the setting of a listed building).

1-2 Kents Dairy Cottages Brookpit Lane Climping **No Objection**

**CM/3/22/A** *Observations to be received by 24<sup>th</sup> February 2022*

Installation of 1 x internally illuminated fascia sign.

Maidenhead Aquatics Crookthorn Lane Climping **Objection**

**CM/4/22/DOC** *Observations to be received by 24<sup>th</sup> February 2022*

Approval of details reserved by condition imposed under ref CM/64/19/PL relating to Condition Nos 8 - as-built surface water drainage drawings and 14 - energy efficiency.

Langford Horsemere Green Lane Climping **No Objection**

**CM/5/22/HH** *Observations to be received by 3<sup>rd</sup> March 2022*

Erection of first floor side extension.

28 May Close Climping **No Objection**

**c. Arun District Planning Committee Meeting 3<sup>rd</sup> March** - Councillor Colin Humphris advised following the ADC Planning Committee Meeting CM/68/21/PL was refused, CM/69/21/PL was deferred & CM/70/21/PL was approved.

**d. Planning Working Group**

	<p>1. <b>Foreman Homes</b> – Foreman Homes continue to move forward with the planning application for the development of the field to the west of Church Lane for 300 dwellings and has considered feedback received from residents and CPC. It was agreed to arrange a further meeting.</p> <p>2. <b>Conrad Energy Peak Powering Plant</b> – Council noted that the objection has already been submitted and that Councillors met with the developers on 22<sup>nd</sup> February.</p> <p>3. <b>Bognor Regis Golf Club proposed move to Clymping</b> – This matter was discussed under minute item 171/22.</p> <p>4. <b>Ford, Yapton and Clymping Advisory Group</b> – Councillor David Miranda advised that the next meeting is scheduled for 5<sup>th</sup> April 2022.</p> <p>5. <b>CIL Projects for Clymping</b> – Councillors have recently been provided with an overview of CIL via email and it was noted that funds are due from a couple of approved planning applications. It was agreed that a Planning Group Meeting will be arranged to discuss the options for the CIL expenditure.</p>
172/22	<p><b>Transport Working Group</b> meeting held 27<sup>th</sup> January 2022</p> <p>a. <b>A27 Arundel bypass consultation</b> – The Transport Working Group on behalf of CPC submitted their recommendations on 8<sup>th</sup> March.</p> <p>b. <b>HGL Consultation</b> – The CPC HGL Consultation continues to be in use and it was noted that ADC Strategic Project Group has £80K set aside to fund improvements to HGL.</p> <p>c. <b>SID</b> – The management of the SID machine has been deployed with the Speed Watch Group and the CPC Transport Working Group will discuss suitable locations for the machine.</p> <p>d. <b>Speed Watch Group</b> – Following Council's agreement for the purchase of the radar speed gun (Bushnell Radar Gun via the Community Speed Watch website), it was noted that rechargeable batteries are required at a cost of £30.00. The purchase of the rechargeable batteries was RESOLVED by Full Council</p> <p>e. <b>A259 review</b> – An update for this items was provided under minute item 169/22.</p> <p>f. <b>Church Hall roads signs request</b> – Further to the Church Hall request for possibility of a road sign/s at the turning off the main road to the Church Hall. It was noted that this is WSCC land and advice from WSCC indicates that the cost will include an assessment, purchase of the sign and installation of the sign. Council agreed in principle to support improved signage, it was agreed that the Transport Working Group will also consider other options available and liaise with the Church Hall.</p>
173/22	<p><b>Environment Working Group (EWG)</b> no meeting held</p> <p><b>Queens Canopy</b> – It was noted that the Parish Council has distributed the seventeen trees (13 flowering and 4 oaks) to village groups and organisations.</p> <p>b. <b>Drainage issues along Horsemere Green Lane</b> – As a result of the onsite meeting with ADC , CPC and the riparian owners to discuss the issues in relation to the ditch running along HGL, a quotation has been obtained and passed to the riparian owners. To date CPC has received an acknowledgement from one of the owners and awaiting the second owners. Further along Horsemere Green Lane, it was advised that ADC have completed some works, however, the pond could benefit from desilting in the near future.</p>
174/22	<p><b>Parish Council Representative for Clymping Village Hall Committee</b> – Councillor Christine Gillott advised the following: Councillor Christine Gillott has been adopted onto the Village Hall Committee and has attended two meetings. The Committee has taken on the responsibility of the play area from ADC. It was noted that one item has been removed due to its deteriorating condition; however, it is felt that the other items will be good for a further five years. The Committee are aware that a new play area will be provided as part of the new development of the field to the west of Church Lane with proposed 300 dwellings. There has been a report of waste being dumped and issues with infringement on the recreational ground, it is hoped that this will be resolved with the installation of a gate that encourages users to walk across the car park.</p>

	<p>There is a new online booking system. A defibrator will be installed at the Hall. The Committee are considering the Queens Platinum Jubilee celebrations including installation of a bench. Also being considered is a Jubilee party. The Committee thanked CPC for the donation of the trees that have already been planted. And finally, now that Covid restrictions have been lifted, the hall is actively being used.</p>																					
175/22	<p><b>The Annual Parish Meeting 17<sup>th</sup> May</b> – Council <b>RESOLVED</b> the format of the meeting and the meeting will commence at 6.30pm and consist of the following items : Welcome and safety procedures, To receive apologies, To consider the Minutes of the meeting held on 5th May 2021 (available on the parish Council website), To receive the Chairman’s Annual Report for 2021 – 2022, Comments from District and County Councillors if available, Presentation by Mr J Baird, Resolutions of which written notice has been given (none to date), Public Question Time.</p> <p>It was also suggested that the Church and Village Hall are invited to give a short presentation/update.</p>																					
176/22	<p><b>Finance</b></p> <p>1. <b>Payments</b> – To note that the balance at the bank at 28<sup>th</sup> February 2021 was £45007.68. To approve the following payments (known to date):</p> <table border="0"> <tr> <td>Parish Magazine</td> <td>Printing Clymping Newsletter</td> <td>£315.50</td> </tr> <tr> <td>CSW Online Shop</td> <td>Speed Radar</td> <td>£575.98 (inc £96.00 vat)</td> </tr> <tr> <td>WSCC</td> <td>Salaries December</td> <td>£387.21</td> </tr> <tr> <td>ICO (commissioner)</td> <td>ICO annual fee</td> <td>£30.00</td> </tr> <tr> <td>WSCC</td> <td>Salaries January</td> <td>£387.21</td> </tr> <tr> <td>Parish Magazine</td> <td>Printing Clymping Newsletter</td> <td>£350.50</td> </tr> <tr> <td>Primavera Ltd</td> <td>2x invoices 655 &amp; 719</td> <td>£463.20</td> </tr> </table> <p>2. <b>Internal Auditor</b> - R Cooper was appointed as the internal auditor for 2021 – 2022 CPC Accounts &amp; Audit.</p> <p>3. <b>NALC The National Joint Council for Local Government Services (NJC)</b> – Council was advised of the notification of agreed the new rates of pay applicable from 1st April 2021 at 1.75% increase.</p> <p>The above was <b>RESOLVED</b> by Council.</p>	Parish Magazine	Printing Clymping Newsletter	£315.50	CSW Online Shop	Speed Radar	£575.98 (inc £96.00 vat)	WSCC	Salaries December	£387.21	ICO (commissioner)	ICO annual fee	£30.00	WSCC	Salaries January	£387.21	Parish Magazine	Printing Clymping Newsletter	£350.50	Primavera Ltd	2x invoices 655 & 719	£463.20
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177/22	<p><b>Next Scheduled Meeting of Council</b> – The Annual Statutory Meeting, Tuesday 17th May 2022 commencing at 7.30pm at the Church Hall. The Annual Meeting of the Parish is also scheduled for 17<sup>th</sup> May commencing 6.30pm. Details can be found on our new Parish Council website for the Agenda which is published 3 days prior to the Meeting <a href="http://www.clymping.org.uk/">http://www.clymping.org.uk/</a>.</p>																					
178/22	<p><b>Close of meeting:</b> The Chairman declared the meeting closed at 8.42pm.</p>																					
<b>Dated</b>																						
<b>Signed by the Chairman</b>																						