

All minutes are draft and subject to approval at the next meeting

CLYMPING PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL

Location Date/Time	Tuesday 26 th July 2022 commencing at 7.30 pm at the Church Hall, Clymping
Present Cllrs: Colin Humphris, Henry Burrell, Christine Gillott & David Miranda.	Also Present: Eight residents, County Councillor Jacky Pendleton, District Councillor Amanda Worne & Nadine Phibbs (Clerk).
Ref:	MINUTES
199/22	Welcome – The Chairman welcomed everyone to the Meeting of Council.
200/22	Apologies for Absence – There no apologies. The Chairman noted that due to personal circumstances, Ann Finlay has resigned from the Parish Council. The Chairman went on to compliment Ann as an exemplary Councillor and gave his deepest appreciation for all her efforts for the village over the years including work to tackle flooding and community facilities.
201/22	Declarations of Interest – There no declarations of interest.
202/22	Matters of Urgency - Not on the Agenda (<i>to be considered at the discretion of the Chairman</i>) Permit application for new crematorium – it was agreed that no action required. Arundel LCWIP - Local Walking and Cycling Infrastructure Plan – It was agreed to comment. Councillor Colin Humphris will circulate a paper. The above was RESOLVED by Full Council.
203/22	Public Opportunity A resident referred to planning application CM/48/21/RES suggesting that traffic signals are required at the entrance/exit to the development on to Church Lane and due to the limited public transport in the village, proposed that the developer consider funding a community bus. A resident highlighted that the broadband speeds in the village were poor especially south of A259 and asked if the developer could consider installing sufficient facilities. Several further concerns were raised in relation the Foreman Homes development and Horsemere Green Lane, including concerns over possible access for travelers on to the site, the lack of pavement along Horsemere Green Lane, potholes in Horsemere Green Lane & overgrown hedges. It was advised that there has been extensive work by the Parish Council, District & County Councillors who are actively working with ADC & WSCC with the view to install a pavement the length of Horsemere Green Lane. This matter will be raised under agenda item 12.
204/22	Minutes – Minutes of the Statutory Annual Council Meeting held on the 17 th May 2022 were confirmed and signed by the Chairman as a true record.
205/22	Actions update from the last meeting – There were no matters arising.
206/22	Vacancies for Councillors The Chairman advised the Council that there are currently two vacancies for Councillors open for co-option and we have received one application. The Chairman welcomed Tim Hibbert (the applicant) to the meeting and asked him to make a short presentation about himself, his interest in the Parish Council and his reasons for wishing to become a Councillor. Following the presentation, Councillors were given the opportunity to ask any questions to the applicant.

	<p>The result of the ballot RESOLVED to co-opt Tim Hibbert to serve as Councillors until the next ordinary election.</p> <p>Tim Hibbert read out his Declaration of Acceptance of Office and signed the declaration form. The Clerk issued the newly co-opted Councillor with further documentation to complete and scan return within 28 days, including Code of Conduct, Register of Interest and a request for dispensation to take part in discussion of, and vote on, any matter relating to setting the precept.</p>
207/22	<p>Comments from County and District Councillors</p> <p>District Councillor Amanda Worne advised the following: The unfortunate incident with travelers in the village, ADC Cleansing have now cleared the site of rubbish. Amanda will be meeting with PCSO Natalie Skipton who has recently resumed her duties WSCC Councillor Jacky Pendleton advised that due to her just returning from holiday, there was nothing to report.</p>
208/22	<p>Police Report <i>Councillor Henry Burrell reported the following:</i></p> <p>It was noted that there are two scams circulating involving NHS Covid tests and stolen parcels that are seemingly left at properties in a safe place. It was suggested that this useful information could be included in the parish newsletter as all residents receive a copy. District Councillor Amanda Worne offered to arrange for an Officer to come to village to provide an overview of different scams and how to keep safe.</p>
209/22	<p>Planning</p> <p>a. Applications: To consider comment on current applications including: CM/48/21/RES Observations by 21st July 2022 (agreed extension to 27th July) Approval of reserved matters following the grant of CM/1/17/OUT for the erection of 300 No dwellings & a building within use class E, together with public open space, LAPs, LEAP & ancillary works, including car parking & drainage arrangements, with access off Church Lane & Horsemere Green Lane. This application may affect the setting of listed buildings & is in CIL Zone 4 (HSP2) & is not CIL Liable. Land to the West of Church Lane South of Horsemere Green Lane Climping – OBJECTION It was agreed that there is no change in the Parish Council’s position and that a further objection will be submitted and will include the additional suggested made this evening.</p> <p>M/16/22/PL Observations by 4th August 2022 Laying out of an 18 hole 72 par golf course, a 9 hole golf course, practice greens and a driving range including a buggy compound; the formation of a new access onto the A259; construction of a club house with associated golf club facilities; the construction of a maintenance building and external area of hardstanding; the laying of parking, new roads and paths; new landscape planting; surface water drainage basins and water storage resevoirs; and other earth works and infrastructure. This application also lies within the parishes of Climping and Yapton, is a Departure from the Development Plan and affects a Public Right of Way. This application is subject to an Environmental Statement. Land South of Grevatts Lane/A259 Climping – OBJECTION It was agreed that there is no change in the Parish Council’s position and that the current objection remains.</p> <p>CM/34/22/PL Observations to be received by 11th August 2022 Change of use of land for the parking of vehicles and siting of a storage container with erection of floodlighting. This application is in CIL Zone 2 (zero rated) as other development. This application is a dual parish application with Ford Parish Council. Land to rear of Vincent Cottage Rudford Industrial Estate Ford Road – OBJECTION due to concerns over the proposed floodlighting.</p> <p>b. To note comments submitted between meetings – CM/25/22/PL Observations to be received by 18th June 2022 Change of use of former disused car park area for the stationing of 40 No. storage containers available for rent. Former disused car park Rudford Industrial Estate Ford Road Clymping - NO OBJECTION</p>

	<p>CM24/2/2/PL <i>Observations to be received by 25th June 2022</i> Single storey side extension. This site is in CIL Zone 3 and is Zero Rated. Plot 9 Scyld Horsemere Green Lane Climping - NO OBJECTION</p> <p>CM/27/22/DOC <i>Observations to be received by 25th June 2022</i> Approval of details reserved by condition imposed under CM/16/18/PL relating to conditions 6-landscape scheme, 7- Travel Plan and 11-external lighting. Bairds Farm Shop Garden Centre Crookthorn Lane Climping – COMMENT The Parish Council acknowledges that CM/16/18/PL was approved on appeal so the problems with the multiuser entrance will come to fruition. It is noted ADC need to be satisfied that the lighting levels do not compromise the local dark skies.</p> <p>CM/28/22/HH <i>Observations to be received by 30th June 2022</i> Erection of single storey rear extension following demolition of existing rear conservatory. 15 Crophorne Drive Climping – NO OBJECTION</p> <p>CM/26/22/DOC <i>Observations to be received by 7th July 2022</i> Approval of details reserved by condition imposed under CM/70/21/PL relating to conditions 3-Construction Management Plan, 5-Landscape Scheme, 15- renewable energy or low carbon energy sources and 17-schedule of materials and finishes. Wren Cottage Horsemere Green Lane Climping – OBJECTION</p> <p>WSCC/015/22 <i>Observations to be received by 7th July 2022</i> Proposal Change of use of existing hangar building from B2/B8 industrial/storage to sui generis, installation of combined heat and power plant, receipt of up to 15,000 tonnes per year of feedstock, generation and export of up to 1.25mW electricity and 5.5mW thermal and installation of HV meter cabinet. South Coast Skip Hire Unit H9-H10 Ford Road Arundel BN18 0BD – OBJECTION</p> <p>c. Planning Working Group Notification of a Planning Committee Meeting 22nd June 2022, CM/14/22/PL, Use of land for Class B8 (Storage) for caravan storage (resubmission of CM/64/21/PL). This application may affect the setting of a listed building and is in CIL Zone 3 (Zero Rated) - Further written objection submitted – Approved Conditionally</p> <p>d. Ford, Yapton and Clymping Advisory Group – Meeting held 26th May 2022 Councillor David Miranda advised that there were several concerns raised but the meeting predominately discussed recreation facilities and that the money that is generated from developments is being spent elsewhere in the district. Councillor Amanda Worne went onto confirm, in relation to the funding generated from developments, ADC Planning Officer recommend where to allocate funding and the decision rests with the Committee and that there is a difference in the interpretation as to what is defined by the local area. Councillor Amanda Worne advised that the ADC Recreation Facilities Manager wishes to open discussions with the three parishes – to date no communication has been received, Amanda will chase. The meeting also noted that we are no further forward with respect to the community buildings across the three villages. Serious reservations were raised at the meeting re the economic viability of the retail building design and its location within the development and it was also advised that there is no medical facility at the proposed Ford development.</p>
210/22	<p>Transport Working Group Meeting held 18th May Reference to Horsemere Green Lane pavement, Councillor Colin Humphris advised the following: Within the Ford development there is a proposal for a pavement the length of the development into Horsemere Green Lane and it was suggested that, whilst the development will not commence for some time, that the developer is asked if they would consider early installation of the pavement as a matter of urgency. It was advised that within the Foreman Homes development 75K is allocated to contribute to a pavement along Horsemere Green Lane. In addition, there will be CIL funds available, the exact amount yet to be determined. Any proposals will need to be agreed with ADC and WSCC.</p>

	<p>Recommendations from the Transport Workgroup:</p> <p>Horsemere Green Lane</p> <p>a. A Consultant led design study is undertaken of the options for the lane including a multiuser route pathway and the HGL/Church Lane junction and to engage with the design (Barton Willmore) and transport (ITransport) consultants to explore further options of mutual interest along HGL.</p> <p>b. CPC applies for a Community Highways Initiative at WSCC for the pathway with County Councillor Jacky Pendleton to establish the timing and requirements for a bid.</p> <p>c. It was agreed to spring clean the village gateway signs District Councillor Amanda Worne to join as a member of the Transport Working Group.</p> <p>The above was RESOLVED by Full Council.</p> <p>Speed Watch Groups</p> <p>a. The meeting noted that the two speed watch groups (Clymping Street & Horsemere Green Lane) have been active and would welcome new members and that the SID is currently deployed in Church Street.</p>
211/22	<p>Environment Working Group (EWG)</p> <p>a. Horsemere Green Lane – As advised earlier by District Councillor Amanda Worne, following the recent visit by the travelers, the site has now been cleared by ADC Cleansing. However, there remains a large amount of green waste and Primavera has been asked to estimate the cost to remove. District Councillor Amanda Worne suggested that the ADC Green Waste Contractor may be able to help. It was also agreed to write to the landowner suggesting that they secure their land.</p> <p>b. Pond work – Councillor Colin Humphris will follow up with PJ Birchall regarding the required works.</p> <p>c. Finger Post – The fingerpost works are now complete. It was noted that there is an outstanding issue with an ex-councillor attempting to recover money lost, this will be looked in to by Councillor Colin Humphris and the Clerk.</p>
212/22	<p>Parish Council Representative for Clymping Village Hall Committee – Councillor Christine Gillott.</p> <p>In the absence of Councillor Christine Gillott, Councillor Henry Burrell attended the most recent meeting and advised the following: The Village Hall Trustees have approached the Parish Council in relation to a possible joint purchase of any external AED unit. This item will be discussed under agenda item 15. Confirmed that there is an existing AED unit but it an internal model that is some years old.</p>
213/22	<p>Village Defibrillator – It was noted that the Village Hall Trustees have approached the Parish Council suggesting a joint purchase of an external village AED unit, cabinet and associated electrical works to be located at the Village Hall. The Parish Council is extremely supportive of the idea and agreed in principle to fund half of the project, contingent of the actual overall cost. The discussion moved forward to a possible second village AED and one suggestion was that the Church Hall could be approached to enquire if their AED is suitable for external use. It was noted that the Waterford Gardens management committee is considering the purchase of an external AED unit that might be installed on the healthcare business on the frontage onto Horsemere Green Lane. It was noted that a resident has also requested an AED and that it could be fitted at his property. It was agreed that this idea is not appropriate or feasible to pursue.</p> <p>The above was RESOLVED by Full Council.</p>
214/22	<p>WSCC Arun Salt Bin Stock 2022 – The Clerk advised that she has received the annual winter maintenance schedule 2022 – 2023 from WSCC and it includes evaluation of the village salt bins.</p>

	It was confirmed that the salt bins are all unlocked and that Councillors Christine Gillott and Henry Burrell will check the stock levels and advise the Clerk accordingly.																					
215/22	Operation London Bridge – The Clerk advised Council of the protocol in the event of London Bridge.																					
216/22	Councillor email accounts – To meet GDPR regulations, Council agreed that Councillor gmail accounts will be created under the Clerk’s guidance.																					
217/22	<p>Finance</p> <p>1. Payments – To note that the balance at the bank at 30th June 2022 was £52695.78. To approve the following payments (known to date):</p> <table border="0"> <tr> <td>Came & Co</td> <td>Council Annual Insurance</td> <td>£739.28</td> </tr> <tr> <td>R Cooper</td> <td>Internal Auditor</td> <td>£70.00</td> </tr> <tr> <td>WSCC</td> <td>Wages May</td> <td>£393.90</td> </tr> <tr> <td>Primavera Landcare Ltd</td> <td>General Maintenance</td> <td>£396.00 (inc vat £66.00)</td> </tr> <tr> <td>E Benschop</td> <td>Speed gun Batteries</td> <td>£33.89 (inc vat £5.66)</td> </tr> <tr> <td>WSCC</td> <td>Wages June</td> <td>£393.90</td> </tr> <tr> <td>Parish Magazine</td> <td>Printing Parish Magazine</td> <td>£401.58</td> </tr> </table> <p>2. Bank Signatories – to add D Miranda as a signatory to the Natwest Business Account. Resolution 26th July 2022 - It was resolved that - The authorised signatories in the current mandate, for the accounts detailed in section 1.3, be changed in accordance with section authorised signatories.</p> <p>3. Grant Applications – Grant applications from 4sight - £100 and Home-Start Arun £100 were approved.</p> <p>The above was RESOLVED by Full Council.</p>	Came & Co	Council Annual Insurance	£739.28	R Cooper	Internal Auditor	£70.00	WSCC	Wages May	£393.90	Primavera Landcare Ltd	General Maintenance	£396.00 (inc vat £66.00)	E Benschop	Speed gun Batteries	£33.89 (inc vat £5.66)	WSCC	Wages June	£393.90	Parish Magazine	Printing Parish Magazine	£401.58
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218/22	Next Scheduled Meeting of Council – Full Council Meeting, Tuesday 20 th September 2022 commencing at 7.30pm at the Church Hall. Details can be found on our new Parish Council website. The agenda is published a minimum of 3 days prior to the Meeting http://www.clymping.org.uk/ .																					
219/22	Close of meeting: The Chairman declared the meeting closed at 9.10pm.																					
Dated																						
Signed by the Chairman																						