

CLYMPING PARISH COUNCIL

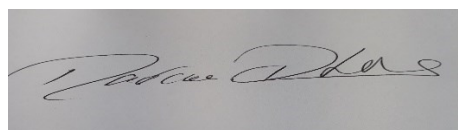
NOTICE OF MEETING

Notice is hereby given that the **FULL COUNCIL MEETING** of **CLYMPING PARISH COUNCIL** will be held at **Clymping Church Hall** on **Tuesday 31st January 2023** commencing at 7.30 pm.

All members of the Council are hereby summoned to attend this meeting for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the Public are welcome to join the meeting and will be given an opportunity to make representation to the Council under agenda item 5 only. This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

25th January 2023



Mrs Nadine Phibbs

Clerk to Council

25 Fittleworth Garden, Rustington, BN16 3EW

e-mail clympingpc@gmail.com website <http://www.clymping.org.uk/>

AGENDA

1. **Welcome**
2. **Apologies for Absence** – To receive apologies for absence.
3. **Declarations of Interests** - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests. Members are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.
4. **Matters of Urgency** - Not on the Agenda (*to be considered at the discretion of the Chairman*)
5. **Public Opportunity** - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Council on matters relating to Council business on this agenda. (Standing Order 3e)

The period of time designated for public participation at a meeting in accordance with standing order 3(e) above shall not exceed ten minutes unless directed by the chairman of the meeting. (Standing Order 3f)

Subject to standing order 3(f) above, a member of the public shall not speak for more than three minutes. (Standing Order 3g)

In accordance with standing order 3(e) above, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. (Standing Order 3h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.
6. **Minutes** - To approve Minutes of the Full Council Meeting held on the 29th November 2022

	<i>(available on the Council's website).</i>																								
7.	Actions update from the last meeting <i>(not covered elsewhere on Agenda)</i>																								
8.	Vacancies for Councillors – There are 2 vacancies that may be filled by Co-option.																								
9.	Comments from County and District Councillors																								
10.	Police Report – Councillor Henry Burrell & Update following the Arun Parishes Meeting, hosted by Inspector Neil Durcan held on Tuesday 20th December 2022.																								
11.	<p>Planning</p> <p>a. Applications - To consider comment on current applications including: There are no applications to consider.</p> <p>b. To note comments submitted between meetings – There are no applications</p> <p>c. Planning Working Group – CM/34/22/PL - Council to note the agreed letter sent to ADC Chief Executive in relation to this application and the relating Planning Committee Meeting and to consider revised Clymping Parish Council response and feedback & Councillor Jacky Pendleton will speak to the Planning Committee Chairman in relation to the layout arrangements and content of the minutes. WSCC/015/22 South Coast Skip Hire Unit – Council to note agreed letter sent to Nick Gibb MP in relation to the incinerator application. Planning Compliance Strategy - Council raised concerns in relation to the Planning Compliance Strategy coming before the Planning Committee on November 30th. Councillors felt that the officers report failed to reflect the concerns of the Parishes. Council agreed that Councillor Colin Humphris will write an email to the ADC Planning Committee Chairman. Littlehampton Economic Growth Area – Update following the Planning Committee meeting 7th December.</p> <p>d. Ford, Yapton and Clymping Advisory Group – No Meeting held</p>																								
12.	<p>Transport Meeting held 4th January 2023 Recommendations from the Transport Work Group for approval:</p> <ol style="list-style-type: none"> 1. Feedback following letter to the Director of Highways, Transport & Planning to engage him in a possible Quiet Lane demonstrator project for West Sussex. 2. Consultant Proposal HGL – to consider the Transport Work Group recommendation to commission WSP to undertake this work. Funding can be drawn from the CIL monies provided by ADC in relation to housing developments in HGL. 																								
13.	<p>Environment no meeting held</p> <ol style="list-style-type: none"> 1. Pond work – To consider quotation for the desilting work from Pete Birchall at PTP Pond Consultants. 2. Naming of the Horsemere Green Lane Pond and Meadow - Council to note the Clerks response sent to the resident. 																								
14.	Parish Council Representative for Clymping Village Hall Committee – Councillor Christine Gillott to provide an update.																								
15.	<p>Finance</p> <ol style="list-style-type: none"> 1. Payments – To note that the balance at the bank at 31st December 2022 was £65246.29 To approve the following payments (known to date): <table border="0"> <tr> <td>RAWSEO</td> <td>Website hosting & domain</td> <td>£84.99 (inc £17.00 vat)</td> </tr> <tr> <td>WSCC</td> <td>Salary November</td> <td>£637.18</td> </tr> <tr> <td>Information Commissioner</td> <td>Annual Subscription</td> <td>£35.00</td> </tr> <tr> <td>Parish Magazine</td> <td>Printing village magazine</td> <td>£420.19</td> </tr> <tr> <td>WSCC</td> <td>Salary December</td> <td>£424.31</td> </tr> <tr> <td>Primavera Ltd</td> <td>Environment maintenance</td> <td>£132.00 (inc £22.00 vat)</td> </tr> <tr> <td>S Weatherley</td> <td>Items lost in transit</td> <td>£520.00</td> </tr> <tr> <td>WSCC</td> <td>Salary January</td> <td>£424.31</td> </tr> </table> <ol style="list-style-type: none"> 2. Precept 2023 - 2024 – To approve 2023 – 2024 Precept at 0% increase - The draft Budget 	RAWSEO	Website hosting & domain	£84.99 (inc £17.00 vat)	WSCC	Salary November	£637.18	Information Commissioner	Annual Subscription	£35.00	Parish Magazine	Printing village magazine	£420.19	WSCC	Salary December	£424.31	Primavera Ltd	Environment maintenance	£132.00 (inc £22.00 vat)	S Weatherley	Items lost in transit	£520.00	WSCC	Salary January	£424.31
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	<p>paper has been drawn up by the Clerk and circulated to Councillors prior to the meeting. The District Council has asked to be notified of the Precept for 2023 - 2024 by 28th January 2023.</p> <p>3. Banking - To consider the Council's inter account transfer system and online banking</p> <p>4. Elections 2023 – Clerk to advise with regards to Parish Council Elections 2023.</p>
16.	<p>Next Scheduled Meeting of Council – Tuesday 14th March 2023 commencing at 7.30 pm at the Church Hall. Details can be found on our new Parish Council website for the Agenda which is published 3 days prior to the Meeting http://www.clymping.org.uk/.</p>
17.	<p>Close of meeting: Time of closure</p>