

All minutes are draft and subject to approval at the next meeting

CLYMPING PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL

Location Date/Time	Tuesday 31 st January 2023 commencing at 7.30 pm at the Church Hall, Clymping
Present Cllrs: Colin Humphris, Henry Burrell, Tim Hibbert & Christine Gillott.	Also Present: Three residents, County Councillor Jacky Pendleton, District Councillor Henry Jones & Nadine Phibbs (Clerk & Responsible Financial Officer).
Ref:	MINUTES
256/23	Welcome – The Chairman welcomed everyone to the Meeting of Council.
257/23	Apologies for Absence – Apologies were received from Councillor David Miranda and District Councillor Amanda Worne. The apologies were accepted.
258/23	Declarations of Interest – There no declarations of interest.
259/23	Matters of Urgency - Not on the Agenda -CM/1/23/DOC <i>Observations to be received by 23rd February 2023</i> Approval of details reserved by condition imposed under CM/39/21/PL relating to conditions 3-landscape scheme, 7- surface water drainage & 8-discharge of flows. Land at Northwood Farm Yapton Road Clymping -CM/3/23/DOC <i>Observations to be received by 23rd February 2023</i> Approval of details reserved by condition imposed under reference number CM/47/22/PL, relating to condition no 3 - Asbestos. Clymping College The Mill Clymping Street Clymping -Councillor Colin Humphris advised of a joint conference hosted by ADALC 2nd March 2023. Council agreed that the above items will be discussed under agenda item 11 Planning. -CM/46/22/PL, Bairds Farm Shop Crookthorn Lane Clymping Erection of a substation, eight ultra-rapid electric vehicle chargers and associated electrical equipment within the car parking area of Maidenhead Aquatics Littlehampton. This application is in CIL Zone 5 and is Zero Rated as other development – Council noted that the Planning Committee agreed to defer this application until 8 th February 2023 due to the Committees request for more information to be provided.
260/23	Public Opportunity A resident asked if representation can still be submitted for planning application CM/46/22/PL. It was advised that the observation date has now passed, and no further representation can be submitted.
261/23	Minutes – Minutes of the Full Council Meeting held on the 29 th November 2022 were confirmed and signed by the Chairman as a true record.
262/23	Actions update from the last meeting – There was nothing to mention.
263/23	Vacancies for Councillors - Council noted that there are 2 vacancies that may be filled by Co-option.
264/23	Comments from County and District Councillors County Councillor Jacky Pendleton advised Work on the A259 continues with ecological surveys and identifying the options to develop access points at specific junction. Following recent weather conditions, the County Highways Departments are working hard to repair thousands of potholes and collapsed pipe work.

	<p>In relation to recent reported flooding, Councillor Jacky Pendleton will follow up in relation to flooding at the following two locations; Church Lane outside Field Place, HGL at the junction of Church Lane.</p> <p>Following the Pulborough landslip from private land onto the highway, the road remains closed.</p> <p>In the absence of District Councillor Amanda Worne, Councillor Henry Jones had nothing to report.</p>
265/23	<p>Police Report <i>Councillor Henry Burrell reported the following:</i></p> <p>The Arun Parishes Meeting, hosted by Inspector Neil Durcan took place 20th December 2022 with much of the meeting covering the difficulties of policing over the festive period. Other police matters include:</p> <p>Littlehampton now has third constable and two front desk personnel.</p> <p>The police are asking residents to report any anti-social behaviour.</p> <p>There are a couple of schemes to reduce drinking and a speed watch group to tackle e-scooter and bikes.</p> <p>There have been no direct incidents in Clymping.</p> <p>Inspector Neil Durcan will attend a future Full Council Meeting.</p> <p>County Councillor Jacky Pendleton advised that the Police & Crime Panel are considering a 6.77% increase in their budget for 2023 – 2024.</p> <p>Councillor Jacky Pendleton expressed the need for local policing and a police presence in our villages.</p>
266/23	<p>Planning</p> <p>a. Applications - To consider comment on current applications including: There are no applications to consider. CM/1/23/DOC Observations to be received by 23rd February 2023 Approval of details reserved by condition imposed under CM/39/21/PL relating to conditions 3-landscape scheme, 7- surface water drainage & 8-discharge of flows. Land at Northwood Farm Yapton Road Clymping – No Objection subject to approval by the Drainage Engineer CM/3/23/DOC Approval of details reserved by condition imposed under reference number CM/47/22/PL, relating to condition no 3 - Asbestos. Clymping College The Mill Clymping Street Clymping – No Objection</p> <p>b. To note comments submitted between meetings – There are no applications to note.</p> <p>c. Planning Working Group – CM/34/22/PL - Council noted the letter sent to ADC Chief Executive relating to the Planning Committee Meeting arrangements. Councillor Jacky Pendleton advised that she has discussed this matter with the Monitoring Officer who has agreed to consider options. WSCC/015/22 South Coast Skip Hire Unit – Council noted the correspondence sent to Nick Gibb MP in relation to the incinerator application. It was advised that the ADC objection was submitted after the observation date and subsequently ignored. Nick Gibb MP has written to Michael Gove MP, Secretary of State for Levelling Up, Housing and Communities for Intergovernmental Relations to raise concerns with regards to this proposal. Planning Compliance Strategy - Council noted the letter sent to ADC Planning Committee Chairman raising concerns in relation to the Planning Compliance Strategy. Littlehampton Economic Growth Area – ADC Karl Roberts, Director of Growth Director advises that the intention is not to extend the LEGA boundary per se because that boundary is set in the Local Plan and only a new Local Plan can officially change the boundary. Clymping Parish Council and LTC will be involved as work progresses.</p> <p>d. Ford, Yapton and Clymping Advisory Group – No Meeting held</p> <p>e. ADALC Management Committee Meeting - ADC Chief Executive of ADC has agreed to attend a joint conference hosted by ADALC along with relevant department officers. The conference will take place on Thursday 2nd March 2023 from 10am until 2pm at Arundel Town Hall and the main topic of the day will be ‘How can ADALC and ADC work better together to benefit our communities?’. All member councils will be invited to send two</p>

	<p>representatives. Councillor Colin Humphris has agreed to become a member of the ADALC Management Committee.</p> <p>Councillor Tim Hibbert raised the matter of Levelling-up and Regeneration Bill: Reforms to national planning policy and asked what action is ADC taking to disseminate this information and will parish councils be involved in any briefing and discussions. County Councillor Jacky Pendleton suggested it would be good for ADC to engage with Parishes via the ADC Planning Policy Committee. County Councillor Jacky Pendleton & District Councillor Henry Jones will follow this up. Council agreed that this item will be included on the next CPC Planning Committee Meeting agenda.</p>
267/23	<p>Transport Meeting held 4th January 2023 Recommendations from the Transport Work Group for approval:</p> <p>1. Response to the CPC letter to the Director of Highways, Transport & Planning - It was noted that the Director of Place has advised on new WSCC policies on transport that support this type of proposal. As a result, CPC has engaged with WSCC Highways Manager & Western Area highway Operations Manager in relation to a proposed Quiet Lane at HGL and to obtain advice and guidance prior to a Community Highways Scheme application. It was noted that an application must contain a plan, design, and overall costings.</p> <p>2. Consultant Proposal HGL – Council resolved to commission WSP to undertake the design work for Horsemere Green Lane in accordance with the submitted specification and cost at £5,500 excluding VAT. It was noted that WSP are a company well experienced in this type of work and are the current holders of a WSCC consultancy contract and their current involvement in A259 Review gives WSP access to the relevant traffic issues and awareness of the linkages between the Review and this work in HGL. The funding will be drawn from the CIL monies.</p> <p>The above was RESOLVED by Full Council.</p>
268/23	<p>Environment Working Group (EWG) No Meeting held</p> <p>1. Pond work – Council approved the Pete Birchall at PTP Pond Consultants written quotation at the sum of £3,350.00 for the desilting work. The work will include moving some of silt to behind low hazel bays around the pond and under the trees on the green opposite. Council recognised that the volume of silt could be large and will ask PTP Pond Consultants to assess as part of the works how much would still need removal for bulk disposal, provide samples for analysis, and an ecological survey. Following the above outlined works, CPC will be in the position to apply for WSCC Operation Watershed funding to cover the cost of bulk silt removal to get the pond more fully back under control. County Councillor Jacky Pendleton will support the Operations Watershed application.</p> <p>The above was RESOLVED by Full Council.</p> <p>2. Naming of the Horsemere Green Lane Pond and Meadow - Council noted the Clerks response that has been sent to the resident.</p>
269/23	<p>Parish Council Representative for Clymping Village Hall Committee – Councillor Christine Gillott advised that there a meeting was held 12th January 2023. The Village Hall Committee are keen to work with the Parish Council to install an external AED at the village hall and split the cost 50/50 and requested that there is an additional external AED within the village. Councillor Colin Humphris will approach the Caravan Site and look at the possibility for the Lich-gate entrance. It was agreed the Clerk will obtain quotations for an external AED and cabinet.</p>

	<p>The village hall has suggested that rather than a community facility at the Foreman Homes site, that they would be happy to decommission their existing hall in replacement of a new hall on the existing site.</p> <p>The play area will be decommissioned in due course as the equipment becomes unfeasible.</p>																								
270/23	<p>Finance</p> <p>1. Payments – Council noted that the balance at the bank at 31st December 2022 was £65246.29. To approve the following payments (known to date):</p> <table border="0"> <tr> <td>RAWSEO</td> <td>Website hosting & domain</td> <td>£84.99 (inc £17.00 vat)</td> </tr> <tr> <td>WSCC</td> <td>Salary November</td> <td>£637.18</td> </tr> <tr> <td>Information Commissioner</td> <td>Annual Subscription</td> <td>£35.00</td> </tr> <tr> <td>Parish Magazine</td> <td>Printing village magazine</td> <td>£420.19</td> </tr> <tr> <td>WSCC</td> <td>Salary December</td> <td>£424.31</td> </tr> <tr> <td>Primavera Ltd</td> <td>Environment maintenance</td> <td>£132.00 (inc £22.00 vat)</td> </tr> <tr> <td>S Weatherley</td> <td>Items lost in transit</td> <td>£520.00</td> </tr> <tr> <td>WSCC</td> <td>Salary January</td> <td>£424.31</td> </tr> </table> <p>2. Precept 2023 - 2024 – Council unanimously approved the 2023 – 2024 Precept at 0% increase and to remain at £16760.</p> <p>3. Banking – Council agreed to remove the banks inter account transfer system and to apply for online banking.</p> <p>4. Elections 2023 – Council noted that the Parish Council Elections will take place 4th May 2023. The Clerk advised that she will keep Councillors informed of the election process over the coming weeks and that she will email each Councillor individually to confirm if they are wishing to stand in the 2023 elections.</p> <p>The deadline for the delivery of nomination papers to the Returning Officer at Arun District Council is 4th April 2023.</p> <p>It was agreed that the Clerk will create an Election advertisement to be uploaded on the website.</p> <p>The above was RESOLVED by Full Council.</p>	RAWSEO	Website hosting & domain	£84.99 (inc £17.00 vat)	WSCC	Salary November	£637.18	Information Commissioner	Annual Subscription	£35.00	Parish Magazine	Printing village magazine	£420.19	WSCC	Salary December	£424.31	Primavera Ltd	Environment maintenance	£132.00 (inc £22.00 vat)	S Weatherley	Items lost in transit	£520.00	WSCC	Salary January	£424.31
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271/23	<p>Next Scheduled Meeting of Council – Full Council Meeting, Tuesday 14th March 2023 commencing at 7.30pm at the Church Hall. Details can be found on our new Parish Council website. The agenda is published a minimum of 3 days prior to the Meeting http://www.clymping.org.uk/.</p>																								
272/23	<p>Close of meeting: The Chairman declared the meeting closed at 8.45pm.</p>																								
Dated																									
Signed by the Chairman																									