

**All minutes are draft and subject to approval at the next meeting**

**CLYMPING PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE COUNCIL**

<b>Location Date/Time</b>	Tuesday 14 <sup>th</sup> March 2023 commencing at 7.30 pm at the Church Hall, Clymping
<b>Present Cllrs:</b> Colin Humphris, Tim Hibbert & Christine Gillott.	<b>Also Present:</b> Four residents, District Councillor Amanda Worne & Nadine Phibbs (Clerk & Responsible Financial Officer).
<b>Ref:</b>	<b>MINUTES</b>
273/23	<b>Welcome</b> – The Chairman welcomed everyone to the Meeting of Council.
274/23	<b>Apologies for Absence</b> – Apologies were received from Councillors David Miranda and Henry Burrell. The apologies were accepted.
275/23	<b>Declarations of Interest</b> – There no declarations of interest.
276/23	<b>Matters of Urgency</b> - Not on the Agenda With the agreement of Council, the below planning applications will be discussed under agenda item 11, Planning. <b>PE/00152/23</b> <i>Observations to be received by 6<sup>th</sup> April 2023</i> Notice of intention under the Electronic Communications Code (Conditions and restrictions) (Amendment) Regulations to install fixed line broadband electronic communications apparatus (499617, 192271) Magnolia House Horsemere Green Lane Climping <b>CM/12/23/DOC</b> <i>Observations to be received by 6<sup>th</sup> April 2023</i> Approval of details reserved by condition imposed under ref CM/34/22/PL relating to Condition No. 3 - external lighting, No. 4 - parking spaces and No. 5 - external lighting. Land to rear of Vincent Cottage Rudford Industrial Estate Ford Road Clymping <b>CM/13/23/NMA</b> <i>Observations to be received by 6<sup>th</sup> April 2023</i> Non material amendment following the grant of CM/16/18/PL (varied by CM/46/21/PL) for alterations to roofscape to enable increase in number of PV panels and plant Baird's Farm Shop Garden Centre Crookthorn Lane Climping
277/23	<b>Public Opportunity</b> There were no resident questions.
278/23	<b>Minutes</b> – Minutes of the Full Council Meeting held on the 31 <sup>st</sup> January 2023 were confirmed and signed by the Chairman as a true record.
279/23	<b>Actions update from the last meeting</b> – There was nothing to mention.
280/23	<b>Vacancies for Councillors</b> - Council noted that there are Parish Elections in May.
281/23	<b>Comments from County and District Councillors</b> County Councillor Jacky Pendleton was not in attendance. District Councillor Amanda Worne advised: District Council Elections will be held in May. Amanda would like to thank all for their support over the past four years and confirmed that she will be standing for election in May. There is a new Community Warden that covers the areas up to Ford that excludes Clymping. It was reported that it was felt that Clymping, with low crime numbers, did not need the coverage. Amanda has argued this and has asked that the Warden's area includes Clymping as it would be useful for Clymping to have that connection. This request was supported by the Council. Inspector Neil Durkan will be leaving the Arun NPT at the end of April. As part of the Op Unify re-shuffle he will be moving to Horsham NPT and replaced by Inspector Damian Merrifield.

	<p>Wild flowers planting along the Yapton Road creating a wild flower area was suggested. It was noted that this WSCC land.</p> <p>There is no further update in relation to the Foreman Homes development.</p> <p>It was noted that a Ukrainian family are running the Beach Car Park and Café.</p> <p>Southern Water will be meeting with ADC to discuss pollution along the beaches. The meeting will be attended by both ADC Officers and Councillors.</p> <p>The Community Warden is addressing several reports of fly tipping.</p> <p>In relation to the South Coast Skips incinerator, it was noted that the Department of Levelling Up issued WSCC with a holding directive in February and that the application is under consideration by the Secretary of State.</p>
282/23	<p><b>Police Report</b> <i>Councillor Henry Burrell reported the following:</i></p> <p>There was nothing further to report.</p>
283/23	<p><b>Planning</b></p> <p>a. <b>Applications</b> - To consider comment on current applications including:</p> <p>There are no applications to consider.</p> <p><b>CM/7/23/DOC Observations to be received by 16th March 2023</b></p> <p>Approval of details reserved by conditions imposed under reference CM/49/19/PL, relating to condition nos 4 - External lighting and 5 - Birds &amp; bats habitats.</p> <p>Black Horse Inn Climping Street Climping – <b>No Objection subject to the sign off by the Ecology team and Environmental Health.</b></p> <p><b>CM/9/23/DOC Observations to be received by 16th March 2023</b></p> <p>Approval of details reserved by condition imposed under reference CM/25/22/PL, relating to condition nos 5 - Electric vehicle charging and 9 - Biodiversity enhancements.</p> <p>Former disused car park Rudford Industrial Estate Ford Road Clymping - <b>No Objection</b></p> <p><b>F/3/23/PL Observations to be received by 23rd March 2023</b></p> <p>Retention of 120 No single storey accommodation units and associated ancillary units. This application is in CIL Zone 2 (Zero Rated) as other development.</p> <p>HM Ford Open Prison Ford Road Ford – <b>No Objection subject to Environmental Health being satisfied with the proposal.</b></p> <p><b>CM/10/23/PL Observations to be received by 30th March 2023</b></p> <p>Removal of caravan site and 4 No. static holiday homes and erection of 2No. new detached dwellings with garages along with car parking and use of existing access. This application is in CIL Zone 3, is CIL Liable as new dwellings and is a Departure from the Development Plan.</p> <p>Bramleys Horsemere Green Lane Climping - <b>Objection</b></p> <p><b>CM/11/23/DOC Observations to be received by 30th March 2023</b></p> <p>Approval of details reserved by condition imposed under reference CM/16/18/PL, relating to condition no 10 - Cycle Parking.</p> <p>Land to the rear of Bairds Farm Shop Crookthorne Lane Climping - <b>No Objection</b></p> <p><b>PE/00152/23 Observations to be received by 6<sup>th</sup> April 2023</b></p> <p>Notice of intention under the Electronic Communications Code (Conditions and restrictions) (Amendment) Regulations to install fixed line broadband electronic communications apparatus (499617, 192271)</p> <p>Magnolia House Horsemere Green Lane Climping - <b>No Objection</b></p> <p><b>CM/12/23/DOC Observations to be received by 6<sup>th</sup> April 2023</b></p> <p>Approval of details reserved by condition imposed under ref CM/34/22/PL relating to Condition No. 3 - external lighting, No. 4 - parking spaces and No. 5 - external lighting.</p> <p>Land to rear of Vincent Cottage Rudford Industrial Estate Ford Road Clymping - <b>Objection</b></p> <p><b>CM/13/23/NMA Observations to be received by 6<sup>th</sup> April 2023</b></p> <p>Non material amendment following the grant of CM/16/18/PL (varied by CM/46/21/PL) for alterations to roofscape to enable increase in number of PV panels and plant</p> <p>Bairds Farm Shop Garden Centre Crookthorn Lane Climping - <b>No Objection</b></p> <p>b. <b>To note comments submitted between meetings</b> – There are no applications to note.</p> <p><b>CM/2/23/HH Observations to be received by 2<sup>nd</sup> March 2023</b></p> <p>Construction of detached garage.</p>

	<p>Magnolia House Horsemere Green Lane Ford – <b>No Objection</b>  <b>CM/4/23/PL</b> <i>Observations to be received by 9th March 2023</i>  Variation of condition 2 imposed under CM/6/20/PL relating to approved plans. This application may affect the setting of listed buildings.</p> <p>North Barn Climping Street Climping – <b>No Objection</b>  <b>CM/5/23/DOC</b> <i>Observations to be received by 9th March 2023</i>  Approval of details reserved by condition imposed under reference CM/50/19/L, relating to condition no 4 - Schedule of materials &amp; finishes to be used for first floor balcony (inc details of the railing), timber boarding (inc treatment) &amp; proposed external doors and windows.</p> <p>Black Horse Inn Climping Street, Climping - <b>No Objection subject to the conservation officer being satisfied with the proposed finishes and MATERIALS</b></p> <p><b>c. Planning Working Group –</b>  <b>ADC Compliance Strategy and Enforcement Training</b> – Council noted that an online training session is scheduled for 24<sup>th</sup> March  <b>Government Consultation On Levelling-Up And Regeneration Bill And Reforms To National Planning Policy</b> – Council noted the response submitted and thanked Councillor Tim Hibbert for preparation of the response.  <b>ADALC Management Committee Meeting</b> – Council noted that the meeting held 2<sup>nd</sup> March was constructive, however, following the meeting the James Hassett advised that he was stepping down from his role as ADC CEO. A further ADALC Committee meeting will be arranged w/c 20<sup>th</sup> March.  <b>d. CIL Light Touch Update Consultation March 2023</b> – Council agreed to submit details of the HGL application.  <b>e. Ford, Yapton and Clymping Advisory Group</b> – No Meeting held</p>
284/23	<p><b>Transport Meeting</b> held 9<sup>th</sup> March 2023</p> <ol style="list-style-type: none"> <li><b>1. Consultant Proposal HGL</b> – Council noted that at the last Full Council Meeting 31<sup>st</sup> January, WSP were commissioned to undertake the design work for Horsemere Green Lane in accordance with the submitted specification. The Transport Working Group are considering two proposals, a 2-way scheme and a 1-way scheme. Both proposals will be presented with drawings and costings at the CPC Annual Statutory Meeting 16th May 2023 with a view to submitting a WSCC Community Highways Scheme application by July 2023.  Council noted that the recently announced West Sussex Speed Limit Policy revision will provide additional support to the proposals for HGL.</li> <li><b>2. WSCC A259 MRN Corridor Scheme</b> – The Public have been invited to have their say on A259 Bognor to Littlehampton highway infrastructure proposals. There will be opportunities to view the proposals during the six week consultation from 13th March - 23rd April. with a drop in event on 23rd March at Clymping Village Hall.  The Transport Working continue to express their views and reservations regarding the Oystercatcher and Tesco roundabouts.</li> </ol>
285/23	<p><b>Environment Working Group (EWG)</b> No Meeting held  A meeting will be arranged, and A Miller &amp; J Shears will be invited to attend.</p> <ol style="list-style-type: none"> <li><b>1. WSCC Operation Watershed Application</b> – Council noted that at the last Full Council Meeting 31<sup>st</sup> January, Council approved the Peter Birchall at PTP Pond Consultants written quotation for the desilting work. The work will include moving some of silt to behind low hazel bays around the pond and under the trees on the green opposite. PTP Pond Consultants will also assess and estimate the cost to remove the volume of silt for bulk disposal, provide samples for analysis, and an ecological survey.  Following the above outlined works, CPC will be in the position to apply for WSCC Operation Watershed funding to cover the cost of bulk silt removal to get the pond more fully back under control.</li> <li><b>2. Litter and garden waste along Church Lane, Yapton Road and A259</b> – Council noted the amount of litter and garden waste behind Church Farm House West and the corner of the Foreman Homes development that is falling down onto Church Lane potentially causing a hazard. Council agreed to approach ADC &amp; WSCC to ask them to request that</li> </ol>

	the local waste Companies from the Industrial Estate are mindful of the debris that falls from their vehicles.			
286/23	<p><b>Parish Council Representative for Clymping Village Hall Committee</b> – Councillor Christine Gillott reported the following:</p> <p><b>1.Clymping Play Area</b> – Council noted that at the last Full Council Meeting 31<sup>st</sup> January, it was advised that ADC, as agreed with the Village Hall twelve months ago, will be decommissioning the play area in due course as the equipment becomes unfeasible. In view that this is the only play area within the village, it was agreed to arrange a meeting between CPC, Village Hall Committee and ADC to establish if there is a means to maintain the play area.</p> <p><b>2.Village Defibrillator</b> – The Village Hall Committee are keen to work with the Parish Council to install an external AED at the village hall and split the cost 50/50. Council agreed that the Clerk will liaise with Councillor Christine Gillott to arrange the purchase and installation of an external AED. Other locations for external AED’s are being explored. The above was <b>RESOLVED</b> by Full Council.</p>			
287/23	<p><b>Finance</b></p> <p><b>1.Payments</b> – Council noted that the balance at the bank at 28<sup>th</sup> February 2023 was £63742.59 To approve the following payments (known to date):</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">WSCC</td> <td style="width: 40%;">Salary February</td> <td style="width: 30%; text-align: right;">£424.31</td> </tr> </table> <p><b>2. Internal Auditor</b> - R Cooper was appointed as the internal auditor for 2022 – 2023 CPC Accounts &amp; Audit.</p> <p><b>3. CPC Financial Regulations</b> – Council approved the revised Financial Regulations. The Regulations will be adopted at the Annual Statutory Meeting May.</p> <p>The above was <b>RESOLVED</b> by Full Council.</p>	WSCC	Salary February	£424.31
WSCC	Salary February	£424.31		
288/23	<p><b>Next Scheduled Meeting of Council</b> – The Annual Statutory Meeting, Tuesday 16<sup>th</sup> May 2022 commencing at 7.30pm at the Church Hall. The Annual Meeting of the Parish is also scheduled for 16<sup>th</sup> May commencing 6.30pm. Details can be found on our Parish Council website for the Agenda which is published 3 days prior to the Meeting <a href="http://www.clymping.org.uk/">http://www.clymping.org.uk/</a>.</p>			
289/23	<b>Close of meeting:</b> The Chairman declared the meeting closed at 8.46pm.			
<b>Dated</b>				
<b>Signed by the Chairman</b>				