

**All minutes are draft and subject to approval at the next meeting**

**CLYMPING PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE COUNCIL**

<b>Location Date/Time</b>	Tuesday 11 <sup>th</sup> July 2023 commencing at 7.30 pm at the Church Hall, Clymping
<b>Present Cllrs:</b> Colin Humphris, Tim Hibbert, David Miranda, Henry Burrell, Anne Miller & Christine Gillott.	<b>Also Present:</b> Four residents, Acting Police Sergeant Hayley Wright & Nadine Phibbs (Clerk & Responsible Financial Officer).
<b>Ref:</b>	<b>MINUTES</b>
314/23	<b>Welcome</b> – The Chairman welcomed everyone to the Meeting of Council.
315/23	<b>Apologies for Absence</b> – Apologies were received from District Councillor Amanda Worne. The apologies were accepted.
316/23	<b>Declarations of Interest</b> – There no declarations of interest.
317/23	<b>Matters of Urgency</b> - Not on the Agenda With the agreement of Council, Planning application CM/25/23/PL, Council to consider withdrawing their objection as requested by ADC under agenda item 11, Planning.
318/23	<b>Public Opportunity</b> There were no resident questions.
319/23	<b>Minutes</b> – Minutes of the Annual Statutory Council Meeting held on the 16 <sup>th</sup> May 2023 were confirmed and signed by the Chairman as a true record.
320/23	<b>Actions update from the last meeting</b> – There was nothing to mention.
321/23	<b>Vacancies for Councillors</b> - Council noted that there is one Councillor vacancy.
322/23	<b>Comments from County and District Councillors</b> County Councillor Jacky Pendleton was not in attendance. District Councillor Amanda Worne was not in attendance.
323/23	<b>Police Report Councillor Henry Burrell</b> Acting Police Sergeant Hayley Wright EA245 from Sussex police was in attendance to provide an overview of policing within the village and the surrounding area. Hayley has been the Sergeant for the Neighbourhood Policing Team, covering an area from Chichester to Littlehampton for past eighteen months. She advised that the last reported crimes were in March for the theft of vehicles and that there have been no further crimes reported since. She urged that residents report all crimes, for crimes in progress ring 999, non-immediate crimes ring 101 or to complete an online crime report. It was suggested to remind residents to report all crimes and highlight the methods to report in the next edition of the village newsletter. Councillor Henry Burrell enquired as to why he no longer receives the Neighbourhood Watch Survey or Sussex Alerts notifications. Acting Police Sergeant Hayley Wright advised that the Neighbourhood Watch Survey is managed by a central operation, and she will investigate the reasons for not receiving the Sussex Alerts notifications. The village PCSO's are PCSO Shrimpton and PCSO Wilson. It was agreed that the Clerk will forward the contact details for all Councillors to Acting Police Sergeant Hayley Wright.
324/23	<b>Planning</b> a. <b>Applications</b> - To consider comment on current applications including: There are no applications to consider. CM/25/23/PL, Council noted the request received from the Planning Officer asking Council to consider withdrawing their objection on the basis that neither WSCC Highways nor Yapton Parish Council have objected to the proposals.

	<p>Council agreed to withdraw their objection and to draw attention to the inconsistency within the application that the transport assessment of 50 vehicle arrivals per day appears a gross underestimate as the application clearly states that the proposal has a capacity of 100- 150 people at any one time (4.2.4 in the Transport Statement). The number actually arriving will therefore depend on the length of time of the booked sessions per day.</p> <p><b>b. To note comments submitted between meetings –</b>  <b>CM/23/23/CLP Observations to be received by 16th June 2023</b>  Lawful development certificate for the proposed installation of substation under The Town and Country Planning (General Permitted Development) (England) Order 2015, Part 15, Class B (a).  Bairds Farm Shop, Garden Centre Crookthorn Lane Climping – <b>NO OBJECTION</b>  <b>CM/24/23/PL Observations to be received by 22nd June 2023</b>  Removal of caravan site and 4 static holiday caravans and erection of 2No. new detached dwellings with garages along with car parking and use of existing access. This application is in CIL Zone 3 and is CIL Liable as new dwellings and is a Departure from the Development Plan. (Resubmission of CM/10/23/PL).  Bramleys Horsemere Green Lane Climping – <b>OBJECTION</b>  <b>CM/25/23/PL Observations to be received by 22nd June 2023</b>  Readvertisement due to Additional Leisure Statement, Soakage Testing and Location Plan. Erection of building to be used as an indoor skatepark, with associated development. This application is in CIL Zone 3 (zero rated) as other development.  Land to the West of Yapton Road Yapton – <b>OBJECTION (withdrawn as reported above)</b>  <b>CM/27/23/CLE Observations to be received by 22nd June 2023</b>  Lawful development certificate for existing change of use of agricultural land to garden land.  Mead Cottage Climping Street Climping – <b>OBJECTION</b>  <b>CM/26/23/DOC Observations to be received by 22nd June 2023</b>  Approval of details reserved by condition imposed under reference CM/69/21/PL relating to condition nos 7 - Surface water drainage scheme and 8 - discharge flows to watercourses.  Land at Northwood Farm Yapton Road – <b>NO OBJECTION</b></p> <p><b>c. Planning Working Group</b> – There was nothing further to mention.</p> <p><b>d. Ford, Yapton and Clymping Advisory Group</b> – Meeting scheduled for 29th June 2023  <i>(Meeting cancelled)</i>  Council noted that this meeting is Chaired by District Councillors to discuss major housing developments and infrastructure and the impact on the local communities. It was noted that the Ford development remains undecided and there is no further movement with the Foreman Homes development.</p> <p><b>e. Arun District Council Call for Sites 2023</b> - Council agreed to make no comments at this time but to monitor the progression of the review of the local plan.</p> <p><b>f. Rampion 2</b> – Further to the presentation held on 14<sup>th</sup> July, Council noted that the construction compound in Climping has been chosen, but the scale of the maps provided no detail. Council agreed that their position has not changed, and any further comments will be made once sufficient maps have been supplied and reviewed.</p> <p>Council raised concerns with regards to the caravan storage site, land adjacent to Church Farm Barn and that the works are contravening the condition (section 4) and a 5 ft fence has been erected and footpath 175 is impassable. It was agreed to liaise with ADC Enforcement Team.</p>
325/23	<p><b>Transport Meeting held 9<sup>th</sup> March 2023</b></p> <p>1. <b>Consultant Proposal HGL</b> – Council noted that the Transport Working Group has focused solely on getting the two designs made by WSP. A revised draft application proposal has been refused. It was agreed to submit the Community Highways Scheme application to WSCC before the deadlines for applications end of July. In addition, to support the application, Council unanimously agreed to contribute £25K to the proposal.</p>

	<p>Councillor Tim Hibbert advised that CPC are meeting WSCC Representatives tomorrow morning (12<sup>th</sup> July) to discuss the proposal and obtain advice prior to submitting the Community Highways Scheme application.</p> <p>The above was <b>RESOLVED</b> by Full Council.</p>																					
326/23	<p><b>Environment Working Group (EWG)</b> Meeting held 1<sup>st</sup> June</p> <ol style="list-style-type: none"> <li><b>WSCC Operation Watershed Application</b> – Council has previously approved the Peter Birchall at PTP Pond Consultants written quotation for the desilting work. The work will include moving some of silt to behind low hazel bays around the pond and under the trees on the green opposite. PTP Pond Consultants will also assess and estimate the cost to remove the volume of silt for bulk disposal, provide samples for analysis, and an ecological survey. Following the above outlined works, CPC will be in the position to apply for WSCC Operation Watershed funding to cover the cost of bulk silt removal to get the pond more fully back under control.</li> <li><b>Clymping Beach</b> – Council noted the Environment Agency Forum 12<sup>th</sup> July 2023.</li> <li><b>Platinum Jubilee Signs</b> – Council agreed to the principle of purchasing of a small commemorative plaque.</li> </ol> <p>Councillor Anne Miller advised that she will be raising a few initiatives under the Environment Working Group, including organising community coffee mornings and a book swap. The village social media page will be used to gain the communities reaction. Council agreed to support these initiatives and help facilitate where possible.</p>																					
327/23	<p><b>Parish Council Representative for Clymping Village Hall Committee</b> – <i>Councillor Christine Gillott</i></p> <ol style="list-style-type: none"> <li><b>Clymping Play Area</b> – In view that this is the only communal play area within the village, CPC, Village Hall Committee and ADC met to discuss the future and opportunities to retain the play area. Following on from the productive site meeting on the 27<sup>th</sup> June, ADC has submitted a proposal to CPC outlining the options and projected budget. After a brief discussion, CPC expressed their support for Procurement option 1 and unanimously approved a Parish Council financial contribution of £10,500K for the project. The Clerk will liaise with ADC to move the project forward.</li> <li><b>Village Hall Defibrillator</b> – Council noted the purchase of the AED and associated Cabinet for the Village Hall &amp; approved the installation estimate. The Clerk will make the necessary arrangements for the installation and prepare the terms of reference and invoice for the 50/50 purchase agreement.</li> </ol> <p>The above was <b>RESOLVED</b> by Full Council.</p>																					
328/23	<p><b>Finance</b></p> <p>1. <b>Payments</b> – Council noted that the balance at the bank at 30<sup>th</sup> June 2023 was £73897.35 To approve the following payments (known to date):</p> <table border="0" data-bbox="197 1646 1530 1904"> <tr> <td>WSCC</td> <td>Salary May</td> <td>£424.31</td> </tr> <tr> <td>WSP</td> <td>Consultants for HGL scheme</td> <td>£6600.00 (inc £1100.00 vat)</td> </tr> <tr> <td>Primavera Landcare Ltd</td> <td>HGL pond work</td> <td>£264.00 (inc £44.00 vat)</td> </tr> <tr> <td>Parish Magazine Printing</td> <td>Printing village news</td> <td>£545.93</td> </tr> <tr> <td>Clymping Village Hall</td> <td>Hall Hire 12.07.23</td> <td>£75.00</td> </tr> <tr> <td>Defib World</td> <td>AED Village Hall</td> <td>£1560.00 (inc £260.00 vat)</td> </tr> <tr> <td>Defib World</td> <td>AED Caravan Park</td> <td>£1560.00 (inc £260.00 vat)</td> </tr> </table> <p>2. <b>Village Defibrillator Clymping Caravan Park</b> – Council noted the purchase of the AED and associated Cabinet for the Clymping Caravan Park &amp; approved the installation estimate. The Clerk will make the necessary arrangements for the installation and prepare the terms of reference and invoice for the 50/50 purchase agreement. Councillor Colin Humphris advised that further locations for additional Defibrillators at</p>	WSCC	Salary May	£424.31	WSP	Consultants for HGL scheme	£6600.00 (inc £1100.00 vat)	Primavera Landcare Ltd	HGL pond work	£264.00 (inc £44.00 vat)	Parish Magazine Printing	Printing village news	£545.93	Clymping Village Hall	Hall Hire 12.07.23	£75.00	Defib World	AED Village Hall	£1560.00 (inc £260.00 vat)	Defib World	AED Caravan Park	£1560.00 (inc £260.00 vat)
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	<p>Waterford Gardens and Baliffscourt are still being explored.</p> <p>3. <b>Grant application</b> - Council approved the 4sight Vision Support grant request for £165.</p> <p>The above was <b>RESOLVED</b> by Full Council.</p> <p>Councillor Colin Humphris gave his apologies for the next Full Council Meeting on 12<sup>th</sup> September 2023.</p>
329/23	<p><b>Next Scheduled Meeting of Council</b> – The next Full Council Meeting, Tuesday 12<sup>th</sup> September 2023 commencing at 7.30pm at the Church Hall. Details can be found on our Parish Council website for the Agenda which is published 3 days prior to the Meeting <a href="http://www.clymping.org.uk/">http://www.clymping.org.uk/</a>.</p>
330/23	<p><b>Close of meeting:</b> The Chairman declared the meeting closed at 9.04pm.</p>
<b>Dated</b>	
<b>Signed by the Chairman</b>	