

CLYMPING PARISH COUNCIL

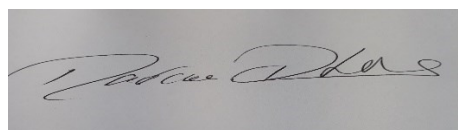
NOTICE OF MEETING

Notice is hereby given that the **FULL COUNCIL MEETING** of **CLYMPING PARISH COUNCIL** will be held at **Clymping Church Hall** on **Tuesday 12th September 2023** commencing at 7.30 pm.

All members of the Council are hereby summoned to attend this meeting for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the Public are welcome to join the meeting and will be given an opportunity to make representation to the Council under agenda item 5 only. This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

5th September 2023



Mrs Nadine Phibbs
Clerk to Council
25 Fittleworth Garden, Rustington, BN16 3EW
e-mail clympingpc@gmail.com website <http://www.clymping.org.uk/>

AGENDA

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| 1. | Welcome |
| 2. | Apologies for Absence – To receive apologies for absence. |
| 3. | Declarations of Interests - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests. Members are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. |
| 4. | Matters of Urgency - Not on the Agenda (<i>to be considered at the discretion of the Chairman</i>) |
| 5. | Public Opportunity - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Council on matters relating to Council business on this agenda. (Standing Order 3e)

The period of time designated for public participation at a meeting in accordance with standing order 3(e) above shall not exceed ten minutes unless directed by the chairman of the meeting. (Standing Order 3f)

Subject to standing order 3(f) above, a member of the public shall not speak for more than three minutes. (Standing Order 3g)

In accordance with standing order 3(e) above, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. (Standing Order 3h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council. |
| 6. | Minutes - To approve Minutes of the Full Council Meeting 11 th July 2023 (<i>available on the</i> |

	<i>Council's website).</i>
7.	Actions update from the last meeting (<i>not covered elsewhere on Agenda</i>)
8.	Vacancies for Councillors – There is one vacancy that may be filled by Co-option.
9.	Comments from County and District Councillors
10.	Police Report – Councillor Henry Burrell
11.	<p>Planning</p> <p>a. Applications - To consider comment on current applications including: There are no applications to consider at time of writing the agenda.</p> <p>b. To note comments submitted between meetings – CM/29/23/PL Observations to be received by 17th August 2023 Demolition of existing garage and erection of new two-storey dwelling. This application is a Departure from the Development plan, is in CIL Zone 5 and CIL Liable as new dwelling. 3 Kents Cottages Brookpit Lane Climping – NO OBJECTION CM/30/23/HH Observations to be received by 17th August 2023 Demolition of rear elevation conservatory, 2 storey rear extension, porch to front elevation and external alterations. Ryebank House Grevatts Lane Climping – NO OBJECTION CM/22/23/HH Observations to be received by 8th September 2023 Readvertisement due to Substitute plans. Installation of a wooden shed and a garden pergola. This application affects the setting of a Listed Building. Church House Church Lane Climping – NO OBJECTION, subject to the Conservation Officers consideration. The Church is grade 1 listed and the Vicarage grade 2. CM/31/23/HH Observations to be received by 8th September 2023 Readvertisement due to amended site address. Erection of single storey porch to rear elevation. Jubilee Barn Climping Street Climping – NO OBJECTION</p> <p>c. Planning Working Group – to note decision taken at the ADC Planning Committee Meeting 6th September 2023 reference to CM/48/21/RES, Land to the West of Church Lane South of Horsemere Green Lane Climping</p> <p>d. Ford, Yapton and Clymping Advisory Group – No Meeting held</p> <p>e. Network for Neighbourhood Planning – Refer to letter received from Middleton on Sea Parish Council (attached for Councillors)</p>
12.	<p>Transport No Meeting held</p> <p>1. Consultant Proposal HGL – To note the WSCC Community Highways Scheme submission in relation to HGL improvements.</p>
13.	<p>Environment to note the outcomes of the meeting held 29th August</p> <p>1. WSCC Operation Watershed Application – to consider completing the application in relation to bulk silt removal at the pond.</p> <p>2. Platinum Jubilee Signs - The principle of purchasing of a small commemorative plaque</p> <p>3. Book Swap – Council to consider a village book swap and approve any associated costs up to £300. (<i>Councillor Anne Miller</i>)</p> <p>4. Planting - To approve cost for the Horsemere Green Lane meadow £58.63 and for the extension of the bulb planting on Church Green £133.14 (incl VAT)</p> <p>5. Village Coffee mornings - Council to consider a village coffee morning project and approve any associated costs. (<i>Councillor Anne Miller</i>)</p> <p>6. Adopt a Kiosk – Council to consider an adopt a telephone kiosk for a Defibrillator in Church Street which is subject to approval by the Bailiffscourt Hotel management</p>
14.	Clymping Beach - To note the meeting arranged by MP with interested parties.
15.	<p>Parish Council Representative for Clymping Village Hall Committee – Councillor Christine Gillott to provide an update.</p> <p>1. Clymping Play Area – to note meeting with ADC 6th September and to review and agree the</p>

	<p>design for the play equipment. (<i>Design brief for Clymping play area – Draft for discussion attached</i>)</p> <p>2. Village Hall Defibrillator – Council to note the installation the Defibrillator and associated Cabinet for the Village Hall is now complete.</p>																														
16.	<p>Finance</p> <p>1. Payments – To note that the balance at the bank at 31st August 2023 was £69159.17 To approve the following payments (known to date):</p> <table border="0"> <tr> <td>WSCC</td> <td>Salary June</td> <td>£424.31</td> </tr> <tr> <td>4sight vision support</td> <td>Grant awarded</td> <td>£165.00</td> </tr> <tr> <td>Clear Computing</td> <td>Annual Microsoft license</td> <td>£78.00 (inc VAT £13.00)</td> </tr> <tr> <td>WSCC</td> <td>Salary July</td> <td>£424.31</td> </tr> <tr> <td>Speedyfit</td> <td>AED Installation Village Hall</td> <td>£228.00 (inc VAT £38.00)</td> </tr> <tr> <td>Speedyfit</td> <td>AED Installation Caravan Park</td> <td>£141.60 (inc VAT £23.60)</td> </tr> <tr> <td>WSCC</td> <td>Salary August</td> <td>£424.31</td> </tr> <tr> <td>N Phibbs</td> <td>Clerk Expenses</td> <td>£63.01</td> </tr> <tr> <td>Primavera Landcare</td> <td>Works at HGL pond</td> <td>£426.00 (inc VAT £71.00)</td> </tr> <tr> <td>Moore</td> <td>External Audit</td> <td>£252.00 (inc VAT £42.00)</td> </tr> </table> <p>2. Village Defibrillator – Council to note the installation the Defibrillator and associated Cabinet for Clymping Caravan Park is now complete.</p> <p>3. Annual Accounts & External Audit 2022 – 2023 – The Clerk will advise Council that the External Audit 2022 - 2023 has been signed off and returned with no errors or recommendations. The notice of Conclusion is available on the parish council website and noticeboard.</p> <p>4. Annual Accounts & External Audit 2022 – 2023 - Council to ratify the invoice for the external audit at £252 (inc VAT £42.00)</p>	WSCC	Salary June	£424.31	4sight vision support	Grant awarded	£165.00	Clear Computing	Annual Microsoft license	£78.00 (inc VAT £13.00)	WSCC	Salary July	£424.31	Speedyfit	AED Installation Village Hall	£228.00 (inc VAT £38.00)	Speedyfit	AED Installation Caravan Park	£141.60 (inc VAT £23.60)	WSCC	Salary August	£424.31	N Phibbs	Clerk Expenses	£63.01	Primavera Landcare	Works at HGL pond	£426.00 (inc VAT £71.00)	Moore	External Audit	£252.00 (inc VAT £42.00)
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17.	<p>Next Scheduled Meeting of Council – Full Council, Tuesday 14th November 2023 commencing at 7.30pm at the Church Hall. Details can be found on our Parish Council website for the Agenda which is published 3 days prior to the Meeting http://www.clymping.org.uk/.</p>																														
18.	<p>Close of meeting: Time of closure</p>																														