

CLYMPING PARISH COUNCIL

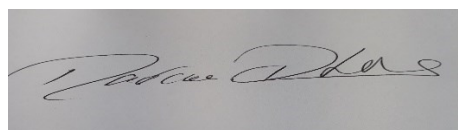
NOTICE OF MEETING

Notice is hereby given that the **FULL COUNCIL MEETING** of **CLYMPING PARISH COUNCIL** will be held at **Clymping Church Hall** on **Tuesday 14th November 2023** commencing at 7.30 pm.

All members of the Council are hereby summoned to attend this meeting for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the Public are welcome to join the meeting and will be given an opportunity to make representation to the Council under agenda item 5 only. This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

3rd November 2023



Mrs Nadine Phibbs
Clerk to Council
25 Fittleworth Garden, Rustington, BN16 3EW
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AGENDA

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| 1. | Welcome |
| 2. | Apologies for Absence – To receive apologies for absence. |
| 3. | Declarations of Interests - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests. Members are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. |
| 4. | Matters of Urgency - Not on the Agenda (<i>to be considered at the discretion of the Chairman</i>) |
| 5. | Public Opportunity - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Council on matters relating to Council business on this agenda. (Standing Order 3e)

The period of time designated for public participation at a meeting in accordance with standing order 3(e) above shall not exceed ten minutes unless directed by the chairman of the meeting. (Standing Order 3f)

Subject to standing order 3(f) above, a member of the public shall not speak for more than three minutes. (Standing Order 3g)

In accordance with standing order 3(e) above, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. (Standing Order 3h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council. |
| 6. | Minutes - To approve Minutes of the Full Council Meeting 12 th September 2023 (<i>available on the</i> |

	<i>Council's website).</i>
7.	Actions update from the last meeting (<i>not covered elsewhere on Agenda</i>)
8.	Vacancies for Councillors – There are two vacancies that may be filled by Co-option.
9.	Comments from County and District Councillors
10.	Police Report – Councillor Henry Burrell
11.	<p>Planning</p> <p>a. Applications - To consider comment on current applications including: There are no applications to consider at time of writing the agenda.</p> <p>b. To note comments submitted between meetings – CM/32/23/HH Observations to be received by 12th October 2023 Installation of two new dormer windows to east elevation of existing annexe roof. The Barn Horsemere Green Lane Climping No Objection CM/34/23/L Observations to be received by 19th October 2023 Listed building consent for proposed 3 No. LPG tanks. Bailiffscourt Hotel Climping Street Climping No Objection CM/33/23/PL Observations to be received by 19th October 2023 Proposed 3 No. LPG tanks. This application is in CIL Zone 5 (zero rated) as other development and affects the setting of a Listed Building. Bailiffscourt Hotel Climping Street Climping No Objection CM/36/23/DOC Observations to be received by 2nd November 2023 Approval of details reserved by condition imposed under CM/46/21/PL relating to condition 4-as built drawings and completion report for surface water drainage scheme. Bairds Farm Shop and Garden Centre Crookthorn Lane Climping – NO OBJECTION CM/35/23/HH Observations to be received by 9th November 2023 Demolition of existing outbuilding and construction of annexe accommodation for use in connection with Mead Cottage. Mead Cottage Climping Street Climping – OBJECTION CM/39/23/HH Observations to be received by 30th November 2023 Construction of a 3 bay timber carport on an existing concrete slab. Mistletoe Farm Horsemere Green Lane Climping</p> <p>c. Planning Working Group – Anything further to report.</p> <p>d. Ford, Yapton and Clymping Advisory Group – Meeting held 31st October.</p> <p>e. Network for Neighbourhood Planning – Dependency of new housing development on sewerage infrastructure seminar 24th November (<i>Details attached for councillors</i>)</p>
12.	<p>Transport Working Group No Meeting held.</p> <p>1. Consultant Proposal HGL – To note any further feedback in relation to WSCC Community Highways Scheme submission.</p> <p>2. Future of active travel in West Sussex Consultation – Council to consider any representation (<i>consultation closes 15th November</i>)</p>
13.	<p>Environment Working Group Meeting held 24th October.</p> <p>1. HGL Pond – update reference to the works by PTP Pond Consultants minute item 268/23.</p> <p>2. WSCC Operation Watershed Application – to consider completing the application in relation to bulk silt removal at the pond.</p> <p>2. Platinum Jubilee Signs – to consider the quotations to purchase commemorative plaques.</p> <p>3. Book Swap & Coffee Mornings – To ratify 500 double-sided (minimum order) postcards to advertise at £35.39 (<i>Councillor Anne Miller</i>).</p>
14.	Rampion 2 – Council to note submission.
15.	<p>Clymping Beach</p> <p>1. Update following the meetings with Nick Gibb MP & Clymping beach Landowners</p> <p>2. To ratify the review by Herrington Consultants re the beach Correspondence at £385 ex VAT.</p>

16.	<p>Parish Council Representative for Clymping Village Hall Committee</p> <p>1. Parish Council Liaison - To appoint new liaison representative.</p> <p>2. Clymping Play Area – The final designs will be available for approval at the January meeting.</p>																											
17.	<p>Finance</p> <p>1. Payments – To note that the balance at the bank at 30th September 2023 was £76541.44. To approve the following payments (known to date):</p> <table data-bbox="135 320 1528 651"> <tr> <td>WSCC</td> <td>Salary September</td> <td>£424.31</td> </tr> <tr> <td>W Robinson</td> <td>Planting St. Mary's Green HGL</td> <td>£179.56</td> </tr> <tr> <td>A Miller</td> <td>Book swap materials</td> <td>£280.00</td> </tr> <tr> <td>Primavera Landcare</td> <td>HGL works</td> <td>£900.00 (inc VAT £150.00)</td> </tr> <tr> <td>N Phibbs</td> <td>2 x poppy wreaths</td> <td>£50.00</td> </tr> <tr> <td>Church Hall</td> <td>Hall hire</td> <td>£68.00</td> </tr> <tr> <td>WSCC</td> <td>Salary admin</td> <td>£53.42 (inc VAT £8.90)</td> </tr> <tr> <td>A Miller</td> <td>Book swap & coffee morning postcard</td> <td>£35.39</td> </tr> <tr> <td>Parish Magazine</td> <td>Printing magazine</td> <td>£504.80</td> </tr> </table> <p>2. Parish Precept – The Clerk advised that she is now preparing the Precept 2024 – 2025. This will be circulated to Councillors December.</p>	WSCC	Salary September	£424.31	W Robinson	Planting St. Mary's Green HGL	£179.56	A Miller	Book swap materials	£280.00	Primavera Landcare	HGL works	£900.00 (inc VAT £150.00)	N Phibbs	2 x poppy wreaths	£50.00	Church Hall	Hall hire	£68.00	WSCC	Salary admin	£53.42 (inc VAT £8.90)	A Miller	Book swap & coffee morning postcard	£35.39	Parish Magazine	Printing magazine	£504.80
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18.	<p>Next Scheduled Meeting of Council – Full Council, Tuesday 16th January 2024 commencing at 7.30pm at the Church Hall. Details can be found on our Parish Council website for the Agenda which is published 3 days prior to the Meeting http://www.clymping.org.uk/.</p>																											
19.	<p>Close of meeting: Time of closure</p>																											