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CLYMPING PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL

Location Date/Time	Tuesday 14 th November 2023 commencing at 7.30 pm at the Church Hall, Clymping
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Present Cllrs: Colin Humphris, (Chairman) Tim Hibbert, (Vice Chairman) David Miranda, Henry Burrell & Anne Miller.	Also Present: Four residents, & Nadine Phibbs (Clerk & Responsible Financial Officer).
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349/23	Welcome – The Chairman welcomed all present to the Meeting of Council and advised that Nadine will be continuing as the Clerk for Clymping Parish Council.
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350/23	Apologies for Absence – Apologies were received from County Councillor Jacky Pendleton. The apologies were accepted.
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351/23	Declarations of Interest – Councillor Henry Burrell declared an interest in agenda item 15, Clymping Beach.
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352/23	<p>Matters of Urgency - Not on the Agenda</p> <p>With the agreement of Council, the below planning applications will be considered under agenda item 11, Planning.</p> <p>CM/48/21/RES <i>Observations to be received by 29th November</i></p> <p>Approval of reserved matters following the grant of CM/1/17/OUT for the erection of 300 No dwellings & a building within use class E, together with public open space, LAPs, LEAP & ancillary works, including car parking & drainage arrangements, with access off Church Lane & Horsemere Green Lane. This application may affect the setting of listed buildings & is in CIL Zone 4 (HSP2) & is not CIL Liable.</p> <p>Land to the West of Church Lane South of Horsemere Green Lane Clymping</p> <p>CM/41/23/DOC <i>Observations to be received by 7th December 2023</i></p> <p>Approval of details reserved by condition imposed under CM/24/23/PL relating to conditions 7-surface water drainage, 8- discharge of watercourses, 10- Construction Environmental Management Plan (CEMP) and 11- Biodiversity Enhancement Strategy.</p> <p>Bramleys Horsemere Green Lane Clymping</p> <p>At the previous Council meeting, 12th September, minute item 345/23, Councillor Tim Hibbert had circulated the Parish Councils Policy in relation to Clymping beach for discussion. With the agreement of Council, the Policy will be considered for adoption under agenda item 15, Clymping Beach.</p> <p>Council noted that NALC has released the pay scales for local councils for 2023 - 2024. This the annual increase in terms of NALC and will incur back pay from April.</p>
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353/23	<p>Public Opportunity</p> <p>A resident raised the matter of the overgrown vegetation in some ditches in HGL and noted that this is the responsibility of riparian ownership.</p> <p>The same resident also felt that the proposal for HGL is not ambitious enough and that a 20mph speed limit will not be enforceable.</p> <p>It was advised that the WSCC Community Highways Scheme submission in relation to HGL improvements and feedback is expected before the end of the year.</p> <p>It was also noted that this could include a 20mph zone within the area.</p> <p>A resident raised several questions in relation to Clymping beach. Councillor Colin Humphris did address a few of these concerns. It was noted that Clymping beach is an item on this evening's agenda and that this has raised much concern and</p>
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	discussion within the village and that there are meetings scheduled with Nick Gibb MP and Landowners.
354/23	Minutes – Minutes of the Full Council Meeting held on the 12 th September 2023 were confirmed and signed by the Chairman as a true record.
355/23	Actions update from the last meeting – There was nothing to mention.
356/23	Vacancies for Councillors - Council noted that there are two Councillor vacancies.
357/23	<p>Comments from County and District Councillors District Councillor Amanda Worne was not in attendance. In the known absence of County Councillor Jacky Pendleton, Councillor Colin Humphris advised the following: Council noted that Nick Gibb MP has announced that he will be standing down from Ministerial duties but between now and a general election potentially in 2024, he will continue to be the constituency MP for Bognor Regis & Littlehampton but will not stand for re-election at the next General Election. In relation to Clymping and the Beach erosion, Nick Gibb MP will continue to Chair the forums, with the next meeting scheduled for early December. Arun District Council have resolved to set up a Flood protection Group which will look at prevention projects into the future. The terms of reference of this group will be decided at the ADC Environment Committee (District Councillor Amanda Worne is Vice Chair) next week and the plan is to have the forum chaired by an Independent Chair, and with attendees including ADC, Environment Agency, Southern Water, WSCC and ADC Councillors whose wards have been affected by flooding. Issues which have arisen over the last few weeks and will need addressing amongst others should include:</p> <ul style="list-style-type: none"> • Ditch maintenance (WSCC & riparian owners) • Rife maintenance (EA) • Drain maintenance and clearance (WSCC & Southern Water) • Pumping station capacity & technology (Southern Water) • Leaf clearance (ADC & WSCC) • Stabalisation of shingle bunds (EA) • Funding for beach maintenance (EA) • Grant aid • Matched funding <p>Council agreed that it would be useful for a representative from affected Parish Councils to attend these meetings. Councillor Colin Humphris will raise this as a suggestion with the Arun District Association of Local Councils (ADALC) that represents the towns and parishes..</p>
358/23	<p>Police Report <i>Councillor Henry Burrell reported the following :</i> It is believed that there are individual door knocking within the village offering to complete small, odd jobs on properties, it is urged that residents are cautious when arranging any works. Following the Acting Police Sergeant, Hayley Wright EA245 from Sussex police attending the CPC Council meeting on 11th July, Councillor Henry Burrell advised that there has been no further contact.</p>
359/23	<p>Planning a. Applications - To consider comment on current applications including: b. To note comments submitted between meetings – CM/32/23/HH <i>Observations to be received by 12th October 2023</i> Installation of two new dormer windows to east elevation of existing annexe roof. The Barn Horsemere Green Lane Climping No Objection CM/34/23/L <i>Observations to be received by 19th October 2023</i> Listed building consent for proposed 3 No. LPG tanks.</p>

	<p>Bailiffscourt Hotel Climping Street Climping No Objection CM/33/23/PL <i>Observations to be received by 19th October 2023</i> Proposed 3 No. LPG tanks. This application is in CIL Zone 5 (zero rated) as other development and affects the setting of a Listed Building.</p> <p>Bailiffscourt Hotel Climping Street Climping No Objection CM/36/23/DOC <i>Observations to be received by 2nd November 2023</i> Approval of details reserved by condition imposed under CM/46/21/PL relating to condition 4-as built drawings and completion report for surface water drainage scheme.</p> <p>Bairds Farm Shop and Garden Centre Crookthorn Lane Climping – NO Objection CM/35/23/HH <i>Observations to be received by 9th November 2023</i> Demolition of existing outbuilding and construction of annexe accommodation for use in connection with Mead Cottage.</p> <p>Mead Cottage Climping Street Climping – Objection CM/39/23/HH <i>Observations to be received by 30th November 2023</i> Construction of a 3 bay timber carport on an existing concrete slab.</p> <p>Mistletoe Farm Horsemere Green Lane Climping – No Objection, on the basis that as the work has commenced, the ADC Planning Officer may wish to check that the building is in line with the application and drawings submitted. CM/48/21/RES <i>Observations to be received by 29th November</i> Approval of reserved matters following the grant of CM/1/17/OUT for the erection of 300 No dwellings & a building within use class E, together with public open space, LAPs, LEAP & ancillary works, including car parking & drainage arrangements, with access off Church Lane & Horsemere Green Lane. This application may affect the setting of listed buildings & is in CIL Zone 4 (HSP2) & is not CIL Liable.</p> <p>Land to the West of Church Lane South of Horsemere Green Lane Climping – Objection sustained as there has been no material changes affecting the parishes previous concerns. It was noted that CPC has written to the Planning Inspectorate in respect to Planning appeal APP/C3810/W/17/3187601 and await their formal reply. With permission from the owner, Council agreed to forward the drone footage after the recent flooding on the Foreman Homes site to the Planning Officers and Planning Committee Members.</p> <p>CM/41/23/DOC <i>Observations to be received by 7th December 2023</i> Approval of details reserved by condition imposed under CM/24/23/PL relating to conditions 7-surface water drainage, 8- discharge of watercourses, 10- Construction Environmental Management Plan (CEMP) and 11- Biodiversity Enhancement Strategy.</p> <p>Bramleys Horsemere Green Lane Climping – No Objection on the basis the Drainage Engineer is satisfied with the proposed works.</p> <p>c. Planning Working Group – Councillor Anne Miller raised the concern of a bright light in use at the site of the caravan storage at Land Adjacent to Church Farm Barn. Council noted that this is a matter for the ADC Planning Enforcement Officer.</p> <p>d. Ford, Yapton and Clymping Advisory Group – Meeting held 31st October Councillors Tim Hibbert and David Miranda attended the meeting along with David Easton (ADC) and representatives from the other Parishes. Concerns were raised in relation to the play equipment and that the proposed equipment looks very sparse for a development of this size and that there are still no details of who will maintain, fund and inspect the equipment. It was noted that there is a different scheme for the Community Buildings. No details have been provided at this stage.</p> <p>e. Network for Neighbourhood Planning – Councillor David Miranda will attend the Dependency of new housing development on sewerage infrastructure seminar 24th November hosted by Middleton-on-Sea Parish Council.</p>
360/23	<p>Transport Working Group No Meeting held</p> <p>1. Consultant Proposal HGL – Council noted the WSCC Community Highways Scheme submission in relation to HGL improvements and feedback is expected before the end of</p>

	<p>the year.</p> <p>It was noted that the pavement is dependent on progress on the Ford and Clymping Strategic sites and their Section 106 agreements. In view of the uncertainty with the proposed developments, Council agreed to formally apply for ADC CIL project funding to install a pavement along HGL.</p> <p>Councillor Anne Miller asked in relation to the proposals for adoption and the maintenance of the new roads and housing developments. Councillor Humphris will enquire further.</p> <p>Council noted that Councillors Tim Hibbert & David Miranda will attend the ADALC meeting on 1st December.</p> <p>2. Future of active travel in West Sussex Consultation (<i>consultation ends 15th November</i>) – Council noted the consultation and agreed no further comment.</p>
361/23	<p>Environment Working Group (EWG) Meeting held 24th October</p> <ol style="list-style-type: none"> 1. HGL Pond – Council has previously approved the PTP Pond Consultants written quotation for the desilting work. Although chased, we wait for a response from PTP Pond Consultants. 2. WSSC Operation Watershed Application – The Pond work will include moving some of silt to behind low hazel bays around the pond and under the trees on the green opposite. PTP Pond Consultants will also assess and estimate the cost to remove the volume of silt for bulk disposal, provide samples for analysis, and an ecological survey. Following the above outlined works, CPC will be in the position to apply for WSSC Operation Watershed funding to cover the cost of bulk silt removal to get the pond more fully back under control. 3. Platinum Jubilee Plaques – Councillor David Miranda provided the quotation for purchase commemorative plaques at £15.41 each. Council approved the purchase of thirteen plaques, one for each of the crab apple trees planted for the Queens Canopy. 4. Bird Boxes & Nature - A resident (Mrs W Robinson) advised Council that she is looking at possible box/nest sites for swifts, swallows and house martins in the village. 5. Book Swap & Coffee Mornings – Council ratified the purchase of 500 double-sided (minimum order) postcards to advertise at £35.39. Council noted that the book swap project continues to be a success and that the next community coffee morning is scheduled for 2nd December at the village hall. Councillor Anne Miller is also considering organising a village summer fair and will put an article in the Clymping newsletter to gage the community support.
363/23	<p>Rampion 2 – Notification was received that on 7th September, the Rampion 2 Development Consent Order (DCO) application for an offshore wind farm off the coast of Sussex, was accepted for examination by the Government’s Planning Inspectorate with any comments to be submitted by 6th November.</p> <p>Council noted the CPC submission and agreed to upload the submission on to the CPC website.</p>
364/23	<p>Clymping Beach –</p> <ol style="list-style-type: none"> 1. Update following the meetings with Nick Gibb MP & Clymping beach Landowners – The situation with the beach erosion remains a concern to the village with flooding at the South end of Climping Street, the closure of the car park and damage to homes. The Environment Agency has been at the beach during storm Ciaran and rebuild damaged bunds. As mentioned previously under minute item 357/23, in relation to Clymping and the Beach erosion, Nick Gibb MP will continue to Chair the forums, with the next meeting scheduled for early December. It was also noted that so far CPC has facilitated two Landowners meetings with a third scheduled for 23rd November. 2. To ratify the review by Herrington Consultants re the beach Correspondence at £385 ex VAT. 3. At the previous Council meeting, 12th September, minute item 345/23, Councillor Tim

	<p>Hibbert had circulated the Policy Parish Councils Policy in relation to Clymping beach for discussion. Council noted the minor alterations and approved the adoption of the Policy.</p> <p>Councillor Henry Burrell, as a house owner near to the beach advised Council that some of the affected landowners have met and agreed to commit to a project to build a 200 metre long and 200 metre high shingle bund using their own personal funds. Councillor Henry Burrell went on to ask Council if they would consider contributing £5000 to this project.</p> <p>As this is not an agenda item for his meeting, Council will discuss and consider this proposal via the Council correct procedures.</p>																											
365/23	<p>Parish Council Representative for Clymping Village Hall Committee</p> <ol style="list-style-type: none"> CPC Liaison – Councillor Anne Miller was appointed as the liaison representative. Clymping Play Area – Following the meeting with Arun District Council (ADC) on 6th September. A budget of £29,500 for the project was confirmed and that ADC will prepare a design and ask suppliers to provide a full proposal for the play area which will be available at the next Council meeting 30th January 2024. 																											
366/23	<p>Finance</p> <ol style="list-style-type: none"> Payments – To note that the balance at the bank at 30th September 2023 was £76541.44. To approve the following payments (known to date): <table border="0"> <tr> <td>WSCC</td> <td>Salary September</td> <td>£424.31</td> </tr> <tr> <td>W Robinson</td> <td>Planting St. Mary's Green HGL</td> <td>£179.56</td> </tr> <tr> <td>A Miller</td> <td>Book swap materials</td> <td>£280.00</td> </tr> <tr> <td>Primavera Landcare</td> <td>HGL works</td> <td>£900.00 (inc VAT £150.00)</td> </tr> <tr> <td>N Phibbs</td> <td>2 x poppy wreaths</td> <td>£50.00</td> </tr> <tr> <td>Church Hall</td> <td>Hall hire</td> <td>£68.00</td> </tr> <tr> <td>WSCC</td> <td>Salary admin</td> <td>£53.42 (inc VAT £8.90)</td> </tr> <tr> <td>A Miller</td> <td>Book swap & coffee morning p/card</td> <td>£35.39</td> </tr> <tr> <td>Parish Magazine</td> <td>Printing magazine</td> <td>504.80</td> </tr> </table> <ol style="list-style-type: none"> Parish Precept – The Clerk advised that she is now preparing the Precept 2024 – 2025. This will be circulated to Councillors December. Councillors agreed to arrange a budget meeting in December. 	WSCC	Salary September	£424.31	W Robinson	Planting St. Mary's Green HGL	£179.56	A Miller	Book swap materials	£280.00	Primavera Landcare	HGL works	£900.00 (inc VAT £150.00)	N Phibbs	2 x poppy wreaths	£50.00	Church Hall	Hall hire	£68.00	WSCC	Salary admin	£53.42 (inc VAT £8.90)	A Miller	Book swap & coffee morning p/card	£35.39	Parish Magazine	Printing magazine	504.80
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367/23	<p>Next Scheduled Meeting of Council – The next Full Council Meeting, Tuesday 30th January 2024 commencing at 7.30pm at the Church Hall. Details can be found on our Parish Council website for the Agenda which is published 3 days prior to the Meeting http://www.clymping.org.uk/.</p>																											
348/23	<p>Close of meeting: The Chairman declared the meeting closed at 8.45pm.</p>																											
Dated																												
Signed by the Chairman																												