

CLYMPING PARISH COUNCIL

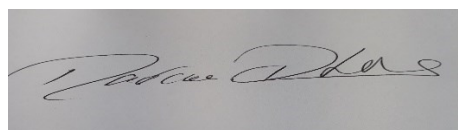
NOTICE OF MEETING

Notice is hereby given that the **FULL COUNCIL MEETING** of **CLYMPING PARISH COUNCIL** will be held at **Clymping Church Hall** on **Tuesday 30th January 2024** commencing at 7.30 pm.

All members of the Council are hereby summoned to attend this meeting for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the Public are welcome to join the meeting and will be given an opportunity to make representation to the Council under agenda item 5 only. This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

23rd January 2024



Mrs Nadine Phibbs
Clerk to Council
25 Fittleworth Garden, Rustington, BN16 3EW
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AGENDA

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| 1. | Welcome |
| 2. | Apologies for Absence – To receive apologies for absence. |
| 3. | Declarations of Interests - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests. Members are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. |
| 4. | Matters of Urgency - Not on the Agenda (<i>to be considered at the discretion of the Chairman</i>) |
| 5. | Public Opportunity - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Council on matters relating to Council business on this agenda. (Standing Order 3e)

The period of time designated for public participation at a meeting in accordance with standing order 3(e) above shall not exceed ten minutes unless directed by the chairman of the meeting. (Standing Order 3f)

Subject to standing order 3(f) above, a member of the public shall not speak for more than three minutes. (Standing Order 3g)

In accordance with standing order 3(e) above, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. (Standing Order 3h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council. |
| 6. | Minutes - To approve Minutes of the Full Council Meeting 14 th November 2023 & Minutes of |

	Extraordinary Meeting of Council 13 th December 2023 (<i>available on the Council's website</i>).
7.	Actions update from the last meeting (<i>not covered elsewhere on Agenda</i>)
8.	Vacancies for Councillors – Co-option There are 2 vacancies that may be filled by Co-option. To approve the co-option of a candidate for the Councillor position. If carried, to complete the required Declarations and subsequent signing thereof.
9.	Comments from County and District Councillors
10.	Police Report – Councillor Henry Burrell
11.	<p>Planning</p> <p>a. Applications - To consider comment on current applications including:</p> <p>CM/46/23/S73 <i>Observations to be received by 1st February 2024</i> Variation of condition 1 approved under CM/51/22/PL relating to approved plans. Land at Northwood Farm Yapton Road, Climping</p> <p>CM/47/23/HH <i>Observations to be received by 8th February 2024</i> Demolition of existing outbuilding and construction of annexe accommodation for use in connection with Mead Cottage, including widening of existing access and installation of replacement gate. Resubmission of CM/35/23/HH. Mead Cottage Climping Street Climping</p> <p>CM/43/23/HH <i>Observations to be received by 15th February 2024</i> Installation of a level threshold front door (to match existing) and step-lift in order to improve access to property. A new platform will also be constructed directly outside the front door, and a new concrete area will be formed in order to create a level surface for the step-lift. 76 Climping Park Bognor Road Climping</p> <p>CM/1/24/CLP <i>Observations to be received by 15th February 2024</i> Lawful development certificate for proposed land drainage works including the improvement and maintenance of a shingle coastal defence. End of Climping Street Atherington</p> <p>CM/2/24/AG <i>Observations to be received by 15th February 2024</i> Prior approval under Schedule 2, Part 6, Class A for the widening of an existing concrete track. Northwood Farm Yapton Road Climping</p> <p>b. To note comments submitted between meetings –</p> <p>CM/44/23/PL <i>Observations to be received by 7th January 2024</i> Demolition of existing dwelling and erection of 1 No. 2 bed dwelling. This application is a departure from the development plan, is in CIL Zone 5 and is CIL liable as a new dwelling. The Barn Grevatts Lane Grevatts Lane Climping – No Objection, but to make below comment The parish considered a previous application CM/14/23/HH on 16th May 2023. This was to extend the existing barn, rather than demolition as set out in the current application. At that time the Parish Council had no objections, but it did raise concerns about the size and nature of the proposals and relationship with the adjoining cottage, and that the black timber cladding would appear to be intrusive. In addition, the discovery of a bat roost, the Parish Council seeks clarification of the bat impacts before the application is considered. – (application has been withdrawn)</p> <p>CM/45/23/PL <i>Observations to be received by 14th January 2024</i> Demolition of existing garage and erection of 1 No. two storey dwelling (resubmission of CM/29/23/PL). This application is a Departure from the Development plan, may affect the setting of a Listed Building, is in CIL Zone 5 and CIL Liable as new dwelling. 3 Kents Cottages Brookpit Lane Climping - No Objection, but to make below comment Clymping Parish Council notes that this is a new dwelling within the Littlehampton to Middleton gap and therefore would set a precedent within the gap which Local Plan Policy should only be approved if there is no alternative location outside the gap. The Parish Council supports the ecology officer who has objected given the discovery of potential impact on bats. – (application has been withdrawn)</p>

	<p>CM/42/23/NMA Observations to be received by 19th January 2024 Non-Material amendment following the grant of CM/25/19/PL relating to changes to fenestrations on the North and West elevations and the reconfiguration of plot 3. Kents Yard Brookpit Lane Climping – No Objection (Now approved) c. ADC Local Plan – To note the Workshop on Arun Local Plan Issues and Options - Direction of Travel Document. d Planning Working Group – Council to ratify expenditure of £100 to Steve Tilbury Consulting (via WSALC) in relation to planning matters. e. Foreman Homes Development – any available update. f. Ford, Yapton and Clymping Advisory Group – No meeting held.</p>																								
12.	<p>Transport Working Group No Meeting held. 1. Consultant Proposal HGL – To note the result of the WSCC Community Highways Scheme submission & schedule meeting with WSCC 18th April. 2. Consultant Proposal HGL – To consider Traffic Regulation Order. 3. School Lane – Council to note the concerns raised regarding the condition of the lane.</p>																								
13.	<p>Environment Working Group Meeting held 9th January. 1. HGL Pond – Council to note the meeting with Pond Consultation and ADC Engineer on 2nd February. 2. Environment Working Group recommendations – Council to note recommendation for Council to promote and support the Natural Environment Community Activities. 3. Open Reach - Ultra Fibre availability in Appletree Walk.</p>																								
14.	<p>ADC Gypsy & Traveller Reg 19 public consultation (13.12.23 – 07.02.24) – Council to agree any comments (<i>Consultation details attached for Councillors</i>)</p>																								
15.	<p>Clymping Beach 1. Update following the meetings with Nick Gibb MP & Clymping beach Landowners. 2. Council to ratify the review by Herrington Consultants re the beach Correspondence at £385 ex VAT. 3. Operation Watershed Application – Coastal Defence 4. Status of the Grant application approved minute item 372/23.</p>																								
16.	<p>Parish Council Representative for Clymping Village Hall Committee Councillor Anne Miller 1. Clymping Play Area – Update including the proposed installation date of the new equipment.</p>																								
17.	<p>Finance 1. Payments – To note that the balance at the bank at 30th December 2023 was £73319.17. To approve the following payments (known to date):</p> <table border="0"> <tr> <td>WSCC</td> <td>Wages October & November</td> <td>£839.90</td> </tr> <tr> <td>RAWSEO</td> <td>Website hosting</td> <td>£122.34 (inc VAT £20.39)</td> </tr> <tr> <td>D Miranda expenses</td> <td>ADALC meeting</td> <td>£32.00</td> </tr> <tr> <td>ICO</td> <td>Annual subscription</td> <td>£35.00</td> </tr> <tr> <td>Parish Magazine</td> <td>Printing</td> <td>£413.00</td> </tr> <tr> <td>Church Hall</td> <td>Annual Grant</td> <td>£400.00</td> </tr> <tr> <td>N Phibbs expenses</td> <td>Printer cartridges</td> <td>£23.74</td> </tr> <tr> <td>WSCC</td> <td>Wages December</td> <td>£719.31</td> </tr> </table> <p>2. Parish Precept – Council to approve the Precept 2024 – 2025 (<i>attached for Councillors</i>)</p>	WSCC	Wages October & November	£839.90	RAWSEO	Website hosting	£122.34 (inc VAT £20.39)	D Miranda expenses	ADALC meeting	£32.00	ICO	Annual subscription	£35.00	Parish Magazine	Printing	£413.00	Church Hall	Annual Grant	£400.00	N Phibbs expenses	Printer cartridges	£23.74	WSCC	Wages December	£719.31
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18.	<p>Next Scheduled Meeting of Council – Full Council, Tuesday 19th March 2024 commencing at 7.30pm at the Church Hall. Details can be found on our Parish Council website for the Agenda which is published 3 days prior to the Meeting http://www.clymping.org.uk/.</p>																								
19.	<p>Close of meeting: Time of closure</p>																								