

All minutes are draft and subject to approval at the next meeting

CLYMPING PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL

Location Date/Time	Tuesday 30th January 2024 commencing at 7.30 pm at the Church Hall, Clymping
Present Cllrs: Colin Humphris, (Chairman) Tim Hibbert, (Vice Chairman) David Miranda, Henry Burrell & Anne Miller.	Also Present: Ten residents, County Councillor Jacky Pendleton and District Councillor Amanda Worne.
Ref:	MINUTES
001/24	Welcome – The Chairman welcomed all present to the Meeting of Council. In the absence of Nadine Phibbs (due to sickness) (Clerk & Responsible Financial Officer), Chairman Colin Humphris took the minutes of the meeting.
002/24	Apologies for Absence – Apologies were received from the Clerk, Nadine Phibbs. The apologies were accepted.
003/24	Declarations of Interest – There were no declarations of interest.
004/24	Matters of Urgency - Not on the Agenda CM/3/24/DOC, Approval of details reserved by condition imposed under CM/24/23/PI relating to conditions 7-surface water drainage and 8-discharge of flows. Bramleys Horsemere Green Lane Climping CM/4/24/A, Various illuminated and non illuminated advertisements on various locations. The Oystercatcher Yapton Road Climping BN17 5RU The above two applications will be considered under agenda item 11, Planning, together with concerns over excessive lighting at the Dementia Home on A259.
005/24	Public Opportunity School Lane – Council was advised that the school Governors have spoken to local MP, WSCC, ADC and the Landowner in relation to the poor state of School Lane but it appears that no one will take responsibility. The school feels that they cannot undertake the work themselves due to cost and that they may become liable for any further works. This matter will be discussed further under agenda item 12,3, Transport Working Group.
006/24	Minutes – Minutes of the Full Council Meeting held on the 14 th November 2023 were confirmed and signed by the Chairman as a true record.
007/24	Actions update from the last meeting – There was nothing to mention.
008/24	Vacancies for Councillors - The Chairman advised the Council that there are currently two vacancies for Councillors open for co-option and we have received one application. The Chairman welcomed Jane Mules (the applicant) to the meeting and asked her to make a short presentation about herself, her interest in the Parish Council and her reasons for wishing to become a Councillor. Following the presentation, Councillors were given the opportunity to ask any questions to the applicant. The result of the vote RESOLVED to co-opt Jane Mules to serve as a Councillor until the next ordinary election. Jane Mules read out her Declaration of Acceptance of Office and signed the declaration form along with the dispensation form for any matter relating to setting the precept. The Clerk will send the newly co-opted Councillor further documentation to complete and return within 28 days, including Code of Conduct and Register of Interest.
009/24	Comments from County and District Councillors County Councillor Jacky Pendleton advised the following: The A259 project is slowly moving forward. The County's Children's and Adult Services are currently stretched for funding.

	<p>District Councillor Amanda Worne advised the following: As reported at the last meeting, ADC has formed Flood Protection Group with a meeting arranged for 26th February. Councillor Amanda Worne will forward information relating to groyne material available from Bournemouth. Cleansing on the beach and the road area has been requested. The waste bin installed is regularly overflowing. It was noted that the Landings Consultation is scheduled for 7th – 10th February. Councillor Amanda Worne is chasing the Longwood Close road sign and will action with regards to the bin collection. Councillor Amanda Worne will raise the matter of the bright lighting at the Dementia Home that are unnecessary as the building is currently unoccupied with ADC.</p>
010/24	<p>Police Report <i>Councillor Henry Burrell reported the following :</i> There has been no contact from the Police.</p>
011/24	<p>Planning a. Applications - To consider comment on current applications including: CM/46/23/S73 <i>Observations to be received by 1st February 2024</i> Variation of condition 1 approved under CM/51/22/PL relating to approved plans. Land at Northwood Farm Yapton Road, Climping – <i>Surprise was noted that the fire hydrant was to be removed. Council agreed to No Objection providing approval of the fire precautions by WSCC Fire & Rescue Service is confirmed.</i> CM/47/23/HH <i>Observations to be received by 8th February 2024</i> Demolition of existing outbuilding and construction of annexe accommodation for use in connection with Mead Cottage, including widening of existing access and installation of replacement gate. Resubmission of CM/35/23/HH. Mead Cottage Climping Street Climping – <i>Objection nothing material has changed regarding the impact on the neighbouring listed building and the bat roost.</i> CM/43/23/HH <i>Observations to be received by 15th February 2024</i> Installation of a level threshold front door (to match existing) and step-lift in order to improve access to property. A new platform will also be constructed directly outside the front door, and a new concrete area will be formed in order to create a level surface for the step-lift. 76 Climping Park Bognor Road Climping – <i>No Objection</i> CM/1/24/CLP <i>Observations to be received by 15th February 2024</i> Lawful development certificate for proposed land drainage works including the improvement and maintenance of a shingle coastal defence. End of Climping Street Atherington - <i>No Objection</i> CM/2/24/AG <i>Observations to be received by 15th February 2024</i> Prior approval under Schedule 2, Part 6, Class A for the widening of an existing concrete track. Northwood Farm Yapton Road Climping – <i>No Objection</i> CM/3/24/DOC Approval of details reserved by condition imposed under CM/24/23/PI relating to conditions 7-surface water drainage and 8-discharge of flows. Bramleys Horsemere Green Lane Climping - <i>Objection to be retained until confirmation of the ADC approvals of the drainage proposals and drainage agreement are received.</i> CM/4/24/A, Various illuminated and non illuminated advertisements on various locations. The Oystercatcher Yapton Road Climping BN17 5RU - <i>No Objection</i> b. To note comments submitted between meetings – CM/44/23/PL <i>Observations to be received by 7th January 2024</i> Demolition of existing dwelling and erection of 1 No. 2 bed dwelling. This application is a departure from the development plan, is in CIL Zone 5 and is CIL liable as a new dwelling. The Barn Grevatts Lane Grevatts Lane Climping – <i>No Objection, but to make below comment</i></p>

	<p><i>The parish considered a previous application CM/14/23/HH on 16th May 2023. This was to extend the existing barn, rather than demolition as set out in the current application.</i></p> <p><i>At that time the Parish Council had no objections, but it did raise concerns about the size and nature of the proposals and relationship with the adjoining cottage, and that the black timber cladding would appear to be intrusive.</i></p> <p><i>In addition, the discovery of a bat roost, the Parish Council seeks clarification of the bat impacts before the application is considered. – (it was noted that application has been withdrawn)</i></p> <p>CM/45/23/PL Observations to be received by 14th January 2024 Demolition of existing garage and erection of 1 No. two storey dwelling (resubmission of CM/29/23/PL). This application is a Departure from the Development plan, may affect the setting of a Listed Building, is in CIL Zone 5 and CIL Liable as new dwelling. 3 Kents Cottages Brookpit Lane Climping - <i>No Objection, but to make below comment</i> <i>Clymping Parish Council notes that this is a new dwelling within the Littlehampton to Middleton gap and therefore would set a precedent within the gap which Local Plan Policy should only be approved if there is no alternative location outside the gap. The Parish Council supports the ecology officer who has objected given the discovery of potential impact on bats. – (it was noted that application has been withdrawn)</i></p> <p>CM/42/23/NMA Observations to be received by 19th January 2024 Non-Material amendment following the grant of CM/25/19/PL relating to changes to fenestrations on the North and West elevations and the reconfiguration of plot 3. Kents Yard Brookpit Lane Climping – <i>No Objection (It was noted that this is now approved)</i></p> <p>c. ADC Local Plan – Council noted the Workshop on Arun Local Plan Issues and Options – Direction of Travel Document and that a Public Consultation will be held in February.</p> <p>d Planning Working Group – Council ratified expenditure of £100 to Steve Tilbury Consulting (via WSALC) in relation to planning matters.</p> <p>e. Foreman Homes Development – It was noted that the reserved matters have been approved. Council agreed to keep a close eye in relation to surface water drainage and foul water infrastructure.</p> <p>f. Ford, Yapton and Clymping Advisory Group – It was suggested that the group should arrange a meeting to discuss the Ford Landings progress, Foreman Homes and issues relating to the secondary school.</p>
012/24	<p>Transport Working Group No Meeting held</p> <p>1. Consultant Proposal HGL – Following the WSCC Community Highways Scheme submission, Council expressed their disappointment and agreed that the Transport Working Group will review the reasons the scheme was not accepted and consider any reapplication. Council noted the scheduled site meeting with WSCC to discuss other possible options. A request to ADC for District CIL funding for the HGL footpath will be progressed.</p> <p>2. Consultant Proposal HGL – The Transport Working Group will consider the option of a 20 mph zone scheme after the WSCC meeting on 18th April.</p> <p>3. School Lane – County Councillor Jacky Pendleton is working closely with the landowner and WSCC to find a collaborative solution. The school may wish to apply for a grant once these initial discussions have progressed.</p>
013/23	<p>Environment Working Group (EWG) Meeting held 9th January</p> <p>1. HGL Pond – Council noted the meeting with Pond Consultation and ADC Engineer on 2nd February. It was noted that Councillor Tim Hibbert and County Councillor Jacky Pendleton will also attend.</p> <p>2. Council to note the Working Group recommendations – Council agreed to promote and support the Natural Environment Community Activities.</p>

	<p>Wild About Clymping, Hedgehog Highway 450 copies of 12 page A5 colour pamphlet at £141.25, Hedgehog Highway signs at £137.50 and High Flyers £100 grant request towards costs and installation of boxes/nests Total expenditure approved £378.75 The above was RESOLVED by Full Council</p> <p>3. Open Reach - Council agreed to contact Open Reach to enquire with regards to their plans for the village as a whole.</p>																								
014/24	<p>ADC Gypsy & Traveller Reg 19 public consultation Council to agree any comments Council noted that there are no sites in Clymping and agreed to make no comments.</p>																								
015/24	<p>Clymping Beach –</p> <p>1. Update following the meetings with Nick Gibb MP & Clymping beach Landowners – It was noted that the Shingle bund held through recent storms. Next phase of work will consider what might be undertaken next and the longer term strategy regarding flood protection across the village. The proposals to remove the parking signage at the top of Clymping street to discourage visitors is moving very slowly. County Councillor Jacky Pendleton will chase at WSCC given the upcoming parking restrictions (from 1st March).</p> <p>2. Council ratified the review by Herrington Consultants re the beach Correspondence at £385 ex VAT.</p> <p>3. Operation Watershed Application – Councillor Colin Humphris to follow up with WSCC and ADC</p> <p>4. Status of the Grant application approved minute item 372/23. – Council has yet to receive the grant application.</p>																								
016/24	<p>Parish Council Representative for Clymping Village Hall Committee</p> <p>1. Clymping Play Area – Council noted the provisional start date for the installation of the play equipment is 5th March.</p> <p>2. Events at the Village Hall – Coffee morning is 9th March and there is a history evening on 11th April.</p>																								
017/23	<p>Finance</p> <p>1. Payments – To note that the balance at the bank at 30th September 2023 was £76541.44. To approve the following payments (known to date):</p> <table border="0"> <tr> <td>WSCC</td> <td>Wages October & November</td> <td>£839.90</td> </tr> <tr> <td>RAWSEO</td> <td>Website hosting</td> <td>£122.34 (inc VAT £20.39)</td> </tr> <tr> <td>D Miranda expenses</td> <td>ADALC meeting</td> <td>£32.00</td> </tr> <tr> <td>ICO</td> <td>Annual subscription</td> <td>£35.00</td> </tr> <tr> <td>Parish Magazine</td> <td>Printing</td> <td>£413.00</td> </tr> <tr> <td>Church Hall</td> <td>Annual Grant</td> <td>£400.00</td> </tr> <tr> <td>N Phibbs expenses</td> <td>Printer cartridges</td> <td>£23.74</td> </tr> <tr> <td>WSCC</td> <td>Wages December</td> <td>£719.31</td> </tr> </table> <p>2. Parish Precept – Council approved the Precept 2024 – 2025 at £19,000. This would represent a local cost of £42.32 per Band D equivalent (£38.09 for 2023-24). Percentage increase on previous year is 11.1%.</p> <p>The above was RESOLVED by Full Council.</p>	WSCC	Wages October & November	£839.90	RAWSEO	Website hosting	£122.34 (inc VAT £20.39)	D Miranda expenses	ADALC meeting	£32.00	ICO	Annual subscription	£35.00	Parish Magazine	Printing	£413.00	Church Hall	Annual Grant	£400.00	N Phibbs expenses	Printer cartridges	£23.74	WSCC	Wages December	£719.31
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018/23	<p>Next Scheduled Meeting of Council – The next Full Council Meeting, Tuesday 19th March 2024 commencing at 7.30pm at the Church Hall. Details can be found on our Parish Council website for the Agenda which is published 3 days prior to the Meeting http://www.clymping.org.uk/.</p>																								
019/23	<p>Close of meeting: The Chairman declared the meeting closed at 8.45pm.</p>																								
Dated																									
Signed by the Chairman																									