

**All minutes are draft and subject to approval at the next meeting**

**CLYMPING PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE COUNCIL**

<b>Location Date/Time</b>	Tuesday 19 <sup>th</sup> March 2024 commencing at 7.30 pm at the Church Hall, Clymping
<b>Present Cllrs:</b> Colin Humphris, (Chairman) Tim Hibbert, (Vice Chairman) David Miranda, Henry Burrell & Jane Mules.	<b>Also Present:</b> Nine residents, County Councillor Jacky Pendleton and The Clerk Nadine Phibbs.
<b>Ref:</b>	<b>MINUTES</b>
019/24	<b>Welcome</b> – The Chairman welcomed all present to the Meeting of Council.
020/24	<b>Apologies for Absence</b> – Apologies were received from Councillor Anne Miller and District Councillor Amanda Worne . The apologies were accepted.
021/24	<b>Declarations of Interest</b> – Councillor David Miranda declared an interest in agenda item 16, Grant Application.
022/24	<b>Matters of Urgency</b> - Not on the Agenda CM/8/24/PL <i>Observations to be received by 13<sup>th</sup> April 2024</i> Demolition of existing building and redevelopment with 1 No. bedroom dwelling (resubmission following CM/44/23/PL). This application is a Departure from the Development Plan and is in CIL Zone 5 and is CIL Liable as a new dwelling. The Barn Grevatts Lane Climping. Norden House Care Home excessive lighting. The above two matters will be considered under agenda item 11, Planning, Councilor Colin Humphris advised that he had read a press article reporting that Radon Gas has been identified at Ford Prison. It was agreed that the Clerk will write to Ford Prison to obtain further information. Clymping Parish Council would like to take this opportunity to thank Lisa Eyres for all of her work to produce each edition of the Clymping Village News. As it is a Community Activity supported by the Parish Council and the Advertisers, and to ensure that the production of the magazine continues, a volunteer editor/s is now being sought.
023/24	<b>Public Opportunity</b> A few residents raised concerns with regards to the proposed building by Forman Homes. Their concerns included boundary issues with trees, flooding and security. One further resident raised concerns with regards to the Norden House Care Home excessive lighting and the enforcement response. These matters will be discussed further under agenda item 11, Planning.
024/24	<b>Minutes</b> – Minutes of the Full Council Meeting held on the 30 <sup>th</sup> January 2024 were confirmed and signed by the Chairman as a true record.
025/24	<b>Actions update from the last meeting</b> – There was nothing to mention.
026/24	<b>Comments from County and District Councillors</b> <b>County Councillor Jacky Pendleton advised the following:</b> The A259 project is slowly moving forward with an expected start date of June 2025. The County's Children's and Young Person's Services have been under scrutiny with concerns relating to special needs children. <b>District Councillor Amanda Worne:</b> District Councillor Amanda Worne was not in attendance.
027/24	<b>Police Report</b> <i>Councillor Henry Burrell reported the following :</i> Now receiving the Sussex Alert notification and there are no issues raised in Clymping. Signed up to receive the weekly report from Katie Bourne, the Sussex Police and Crime Commissioner.

	<p>Sussex Police response time to 999 calls is the quickest in the country. It was noted that a group of Travellers that are in Northgate Car Park are hitching up and preparing to leave with no knowledge of which direction they will be heading. The new Arun NPT Inspector, Ross Wickings has arranged an online meeting for all councils to attend on 29<sup>th</sup> April.</p>
028/24	<p><b>Planning</b></p> <p>a. <b>Applications</b> - To consider comment on current applications including:  <b>CM/6/24/DOC Observations to be received by 6<sup>th</sup> April 2024</b>  Approval of details reserved by condition imposed under CM/1/17/OUT relating to conditions 6-Phasing Plan and Programme, 8-Arbicultural Method Statement, 9-surface water drainage scheme, 10-discharge of flows to watercourses or the culverting, diversion, infilling or obstruction of any watercourses on site, 11-Flood Management and Mitigation scheme, 12- Ecology Management and Mitigation Plan, 13-archaeological works, 14-Constuction Method Statement, 15- Travel Plan, 16-energy efficiency measures, 17-acoustic barrier, 21- Employment and Skills Plan and 22- provision of broadband. Land to the West of Church Lane and South of Horsemere Green Lane Climping – <b>Objection see minute item 028/24,d.</b>  <b>CM/7/24/NMA Observations to be received by 6<sup>th</sup> April 2024</b>  Non material amendment following the grant of CM/48/21/RES relating to condition 1: "Design Code - Climping Design Code Rev G" to be replaced with "Design Code - Climping Design Code Rev C" and 2. "20.050.85 - Affordable Housing Plan Rev K" to be replaced with "20.050.85 - Affordable Housing Plan Rev L" and the "Rev K" version of the "Affordable Housing Plan", should be superseded and replaced with version "Rev L"  Land to the West of Church Lane and South of Green Lane Climping - <b>Approved</b>  <b>CM/8/24/PL Observations to be received by 13<sup>th</sup> April 2024</b>  Demolition of existing building and redevelopment with 1 No. bedroom dwelling (resubmission following CM/44/23/PL). This application is a Departure from the Development Plan and is in CIL Zone 5 and is CIL Liable as a new dwelling  The Barn Grevatts Lane Climping - <b>No Objection, but submit the following comments; Clymping Parish Council has no objection to this application. However, it is key to note that the parish considered previous applications CM/14/23/HH &amp; CM/44/23/PL in 2023. The first application being to extend the existing barn, rather than demolition as set out in CM/44/23/PL and this current application.</b>  <b>The Parish Council had no objections, but it does still raise concerns about the size and nature of the proposals and relationship with the adjoining cottage, and that the timber cladding would need to match the existing finish.</b>  <b>In addition, the discovery of a bat roost, the Parish Council seeks clarification of the bat impacts before the application is considered.</b>  <b>Norden House Care Home excessive lighting</b> – As reported at Full Council Meeting 30<sup>th</sup> January 2024, minute item 009/24, concerns were raised with regards to the bright lighting at the Norden House Care Home that are unnecessary as the building is currently unoccupied.  Councillor Colin Humphris raised this concern with ADC Compliance. As a result, an investigation was opened under ENF/305/23.  The Enforcement response confirmed that the external lighting appeared consistent with that shown on the approved plan. In addition, the landscaping scheme is not required to be carried out until the first planting season following occupation or completion of the development which we are not yet beyond but, in any event, significant planting has already taken place around the permitter that would appear consistent with the approved scheme. As such, no breach of planning control has been identified and the Council do not intend to take any further action.  It was however noted that there should be a 1800mm close boarded fence with 400 mm trellis on top along the boundary screening the neighbouring property and Climping Street at least at ground level. Instead, a chain link fence has been installed. It was agreed to raise this with the Enforcement Team.</p>

	<p><b>b. To note comments submitted between meetings –</b> There were no applications.</p> <p><b>c. Planning Working Group –</b> Council noted that the Rampion 2 objection has been submitted and as already reported by County Councillor Jacky Pendleton, that the A259 improvements project is moving forward.</p> <p><b>d. Foreman Homes Development –</b> Council noted the planning application CM/6/24/DOC with the applicant attempting to remove details reserved by condition imposed under CM/1/17/OUT. Council agreed to submit an objection that would be circulated to the ADC Planning Committee and uploaded to the Parish Council website. The objection will cover the points raised by residents earlier under Public Opportunity and the issues raised by the Chairman. County Councillor Jacky Pendleton advised that a WSCC Highways Engineer has advised that there will be some preliminary work on the site with work planned for the roundabout of Church Street.</p> <p><b>f. Ford, Yapton and Clymping Advisory Group –</b> No meeting held but one is needed. Councillor Colin Humphris will raise this with District Councillor Amanda Worne</p>
029/24	<p><b>Appointment of Working Group Members - Community Working Group.</b> Council agreed to form a Community Working Group, matters for discussion will include a resilience plan and working as a community. The Working Group Members will consist of Councillors and residents and the group will have its own budget.</p>
030/24	<p><b>Transport Working Group Meeting held 12<sup>th</sup> March</b></p> <ol style="list-style-type: none"> <li><b>CIL Application to ADC –</b> Following the unsuccessful WSCC Community Highways Scheme application, Council agreed that the ADC District CIL funding application for the HGL footpath will be progressed. The application will be submitted by the end of the month.</li> <li><b>Consultant Proposal HGL –</b> Council noted the scheduled site meeting with WSCC Assistant Highways Manager Western 18<sup>th</sup> April to discuss the option of a Traffic Regulation Order along HGL for 20mph speed limit.</li> <li><b>Community Bus –</b> Council agreed to conduct a survey within the community to obtain feedback as to whether there is the need for a Clymping Community Bus. It was noted that the 500 bus route does service Clymping well and County Councillor Jacky Pendleton has discussed with Stagecoach the option for additional stops.</li> <li><b>Road Maintenance –</b> Council agreed a regular survey and a live document outlining issues on the village roads including potholes, would be most beneficial. A volunteer to carry out these surveys has already been identified.</li> </ol> <p>The above was <b>RESOLVED</b> by Full Council.</p>
031/23	<p><b>Environment Working Group (EWG) No Meeting held</b></p> <ol style="list-style-type: none"> <li><b>HGL Pond –</b> Council noted the estimate from PTP and the approved expenditure at Full Council 31<sup>st</sup> January 2023, minute item 268/23. The date for works is to be confirmed. Council will consider submitting an Operation Watershed Application for further silting works at a later date.</li> <li><b>Open Reach –</b> BT has confirmed that Ultrafast Full Fibre Broadband is available within the village including Appletree Walk.</li> <li><b>Film Night –</b> Council approved the initial outlay of £350.</li> <li><b>Wild about Clymping –</b> Council agreed the purchase of Hedgehog Road Safety signs and Wheelie bin stickers. Councillor Jacky Pendleton is liaising with WSCC Highways in relation to erecting the road safety signs.</li> </ol> <p>Items 3 &amp; 4 were <b>RESOLVED</b> by Full Council.</p>
032/24	<p><b>Clymping Beach –</b></p> <ol style="list-style-type: none"> <li><b>Status of the grant application –</b> Council noted that the grant of £5000 as agreed at Extraordinary Council Meeting 13<sup>th</sup> December 2023, minute item 372/23 has been paid to</li> </ol>

	<p>The Baird Farming Partnership. Further Environment Agency works to move shingle is scheduled for May. County Councillor Jacky Pendleton will follow up with regards to the proposal to remove the parking signage at the top of Clymping street to discourage visitors.</p> <p>2. <b>Operation Watershed Application</b> – On the basis that the scheme is for surface flooding and not coastal flooding, Council agreed not to pursue with the Operation Watershed Application.</p>															
033/24	<p><b>Grant Application - Defibrillator - Waterford Gardens</b> The grant application is for 50% of the purchase of a Defibrillator, cabinet and associated fitted costs. It was advised that the AED/Defibrillator system will be located at Waterford Gardens in plain view at the midway point of the spine road (main thoroughfare) of Waterford Gardens. Residents and their visitors in the adjacent estates and along Horsemere Green Lane will be afforded access to the AED in the event a person suffers a notified health emergency where the use of an AED might assist pending arrival of an ambulance crew and or paramedics. Council agreed the grant as outlined above, at a sum of £1380.69.</p> <p>The above was <b>RESOLVED</b> by Full Council.</p>															
034/24	<p><b>Parish Council Representative for Clymping Village Hall Committee</b> 1. <b>Clymping Play Area</b> – Council noted that the refurbishment of the Clymping Play Area is currently under construction. It was agreed to organise a small opening ceremony. It was noted that the Council will manage the requirements for the annual inspection and any necessary maintenance.</p>															
035/23	<p><b>Finance</b> 1. <b>Payments</b> – To note that the balance at the bank at 30<sup>th</sup> February was £72234.71. To approve the following payments (known to date):</p> <table border="0"> <tr> <td>WSCC</td> <td>Wages January</td> <td>£454.73</td> </tr> <tr> <td>L Eyre</td> <td>CVN computer package</td> <td>£81.89</td> </tr> <tr> <td>Mulberry &amp; Co</td> <td>Councillor Training</td> <td>£135.00 (inc VAT £27.00)</td> </tr> <tr> <td>Baird Family P'ship</td> <td>Coastal defence grant</td> <td>£5000.00</td> </tr> <tr> <td>WSCC</td> <td>Wages February</td> <td>£454.73</td> </tr> </table> <p>2. <b>Internal Auditor</b> - R Cooper was appointed as the internal auditor for 2023 – 2024 CPC Accounts &amp; Audit.</p> <p>The above was <b>RESOLVED</b> by Full Council.</p>	WSCC	Wages January	£454.73	L Eyre	CVN computer package	£81.89	Mulberry & Co	Councillor Training	£135.00 (inc VAT £27.00)	Baird Family P'ship	Coastal defence grant	£5000.00	WSCC	Wages February	£454.73
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036/23	<p><b>Next Scheduled Meeting of Council</b> – The Annual Statutory Meeting, Tuesday 14th May 2024 commencing at 7.30pm at the Church Hall. The Annual Meeting of the Parish is also scheduled for 14th May commencing 6.30pm. Details can be found on our Parish Council website for the agendas which are published a minimum 3 days prior to the Meeting <a href="http://www.clymping.org.uk/">http://www.clymping.org.uk/</a>.</p>															
037/23	<p><b>Close of meeting:</b> The Chairman declared the meeting closed at 9.03pm.</p>															
<b>Dated</b>																
<b>Signed by the Chairman</b>																