

All minutes are draft and subject to approval at the next meeting

CLYMPING PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL

Location Date/Time	Tuesday 19 th November 2024 commencing at 7.30 pm at the Church Hall, Clymping
Present Cllrs: Colin Humphris, (Chairman) Tim Hibbert, (Vice Chairman), David Miranda, Henry Burrell, Anne Miller & Jane Mules.	Also Present: Five residents, County Councillor Jacky Pendleton and the Clerk Nadine Phibbs.
Ref:	MINUTES
098/24	Welcome – The Chairman welcomed all present to the Meeting of Council.
099/24	Apologies for Absence – Apologies were received from District Councillor Amanda Worne. The apologies were accepted.
100/24	Declarations of Interest – Councillor Henry Burrell declared an interest in agenda item 16, Clymping Beach.
101/24	Matters of Urgency - Not on the Agenda Planning applications: <i>F/28/24/DOC Observations to be received by 12th December 2024</i> Approval of details reserved by conditions imposed under reference F/4/20/OUT relating to condition number 17 - Ecological Protection and Enhancement Plan. Land at Ford Airfield Ford <i>F/29/24/DOC Observations to be received by 12th December 2024</i> Approval of details reserved by condition imposed under F/4/20/OUT relating to condition 19-Employment and Skills Plan. Land at Ford Airfield Ford <i>F/31/24/DOC Observations to be received by 12th December 2024</i> Approval of details reserved by condition imposed under reference F/4/20/OUT relating to condition number 27 - sewer pipes. Land at Ford Airfield Ford <i>CM/40/24/HH Observations to be received by 19th December 2024</i> Proposed side extension and detached garage/workshop with studio over. 3 New Thatched Cottages Climping Street Climping <i>CM/42/24/S73 Observations to be received by 19th December 2024</i> Variation of condition 2 imposed under CM/22/24/PL relating to plans condition - solar panels removed from north and added to the south elevation. 3 Kents Cottages Brookpit Lane Climping <i>F/32/24/DOC Observations to be received by 19th December 2024</i> Approval of details reserved by condition imposed under reference F/4/20/OUT relating to condition number 16 - Badger Survey. Land at Ford Airfield Ford <i>CM/41/24/AOO Observations to be received by 19th December 2024</i> Application to approve details required under the Section 106 dated 03.09.24 linked to CM/1/17/OUT (Land West of Church Lane and South of Horsemere Green Lane, Climping) relating to the scheme for Community Buildings (Schedule 3, Part 3.1). Land West of Church Lane and South of Horsemere Green Lane Council agreed that these applications will be considered under agenda item 11, Planning
102/24	Public Opportunity A resident raised the concern of racing vehicles along Church Lane. It was agreed that the Clerk will raise the issue of noise and anti-social behaviour with Inspector Ross Wickings CW114, Arun Neighbourhood Policing Team (NPT) & ADC Environmental Health.

103/24	<p>Minutes – Minutes of the Full Council Meeting held on the 24th September 2024 were confirmed and signed by the Chairman as a true record.</p>
104/24	<p>Actions update from the last meeting – There was nothing to mention.</p>
105/24	<p>Comments from County and District Councillors County Councillor Jacky Pendleton advised the following: In relation to the Footpath closure of FP175, the Community Liaison Group are meeting with the Vistry (Ford Landings developer) on Thursday 21st November where this matter will be discussed. Councillors Tim Hibbert and David Miranda will also attend the meeting. It was noted that as this is a temporary closure, WSCC do not have legal right to require the developer to provide an alternative footpath. Whilst the decision for the six-month road closure at Bilsham Road was challenged, unfortunately due to unstable verges, the gas pipes are being positioned into the road hence the need for the long closure. Reference to Foreman Homes, there has been no response from the WSCC Archeologist. A259 proposal is currently being reviewed by Department of Transport. District Councillor Amanda Worne: Councillor Amanda Worne provided a report in her absence that was read by Councillor Colin Humphris. The major concerns of residents currently are the closures of the well-used footpaths linking Clymping, Yapton and Ford safely without having to use the roads. Although footpaths are not an ADC matter Councillor Amanda Worne has been quite involved with talking to a representative for the Landings development about our concerns, and with all the combined pressure from Councillors and residents there is now a meeting on Thursday 21st November to discuss these closures. Councillor Amanda Worne visited the Norden Care Home and met with the Manager who does seem very eager to build firm and friendly links with the local community. The issue with the lighting was discussed and whilst there, the groundsman changed the timer so the lights will go off at 9pm. They are also more than happy to chat to residents about any other issues they may have in a hope to rectify them, including the fence facing Climping Street. There is a new proper ADC sign in place for Longwood Close.</p>
106/24	<p>Police Report Councillor Henry Burrell Caution note - with Christmas approaching, there are many scams circulating. It was also reported that in many local areas, that there is an upsurge in shop lifting and car break ins.</p>
107/24	<p>Planning a. Applications – Councillors were asked to give consideration to the following applications after this evening’s meeting. F/28/24/DOC Observations to be received by 12th December 2024 Approval of details reserved by conditions imposed under reference F/4/20/OUT relating to condition number 17 - Ecological Protection and Enhancement Plan. Land at Ford Airfield Ford F/29/24/DOC Observations to be received by 12th December 2024 Approval of details reserved by condition imposed under F/4/20/OUT relating to condition 19-Employment and Skills Plan. Land at Ford Airfield Ford F/31/24/DOC Observations to be received by 12th December 2024 Approval of details reserved by condition imposed under reference F/4/20/OUT relating to condition number 27 - sewer pipes. Land at Ford Airfield Ford CM/40/24/HH Observations to be received by 19th December 2024 Proposed side extension and detached garage/workshop with studio over. 3 New Thatched Cottages Climping Street Climping CM/42/24/S73 Observations to be received by 19th December 2024</p>

Variation of condition 2 imposed under CM/22/24/PL relating to plans condition - solar panels removed from north and added to the south elevation.
 3 Kents Cottages Brookpit Lane Climping
F/32/24/DOC *Observations to be received by 19th December 2024*
 Approval of details reserved by condition imposed under reference F/4/20/OUT relating to condition number 16 - Badger Survey.
 Land at Ford Airfield Ford
CM/41/24/AOO *Observations to be received by 19th December 2024*
 Application to approve details required under the Section 106 dated 03.09.24 linked to CM/1/17/OUT (Land West of Church Lane and South of Horsemere Green Lane, Climping) relating to the scheme for Community Buildings (Schedule 3, Part 3.1).
 Land West of Church Lane and South of Horsemere Green Lane
 Councillors were asked to review the above applications and circulate any comments.

b. To note comments submitted between meetings –

F/14/24/RES *Observations to be received by 17th October 2024*
 Approval of reserved matters (layout, scale, appearance and landscaping) following outline consent F/4/20/OUT for the infrastructure reserved matters including the provision of a primary spine road and associated secondary road junctions, pavement, footpaths, cycle infrastructure and bus stops; site wide drainage infrastructure including foul pumping stations, foul sewer infrastructure, SUDS basins, SUDS swales, surface water infrastructure; acoustic fencing; public open space including landscape details, play areas, footpaths & associated works. This application affects a Public Right of Way, may affect the setting of a Listed Building and falls within CIL Zone 1 (Ford strategic site - zero rated).
 Land at Ford Airfield Ford - **OBJECTION**

F/15/24/RES *Observations to be received by 17th October 2024*
 Approval of reserved matters (layout, scale, appearance and landscaping) following outline permission F/4/20/OUT for phase reserved matters1 (North), for the erection of 340 No. residential dwellings plus associated roads, infrastructure, parking, landscaping, open space & play areas and associated works. This application affects a Public Right of Way, may affect the setting of a Listed Building and falls within CIL Zone 1 (Ford strategic site - zero rated).
 Land at Ford Airfield Ford – **NO OBJECTION**

F/16/24/RES *Observations to be received by 24th October 2024*
 Approval of reserved matters following outline permission F/4/20/OUT for phase reserved matters 4 (south), for the erection of 357 No. residential dwellings plus associated roads, infrastructure, parking, landscaping, open space & play areas and associated works. This application affects a Public Right of Way, may affect the setting of a Listed Building and falls within CIL Zone 1 (Ford strategic site - zero rated).
 Land at Ford Airfield Ford – **OBJECTION**

CM/29/24/DOC *Observations to be received by 24th October 2024*
 Approval of details reserved by condition imposed under reference CM/48/21/RES relating to condition number 2 - schedule of materials and finishes.
 Land to the West of Church Lane and South of Horsemere Green Climping - **No objection pending ADC views on fit with their design code. Refused**

CM/21/24/PL *Observations to be received by 7th November 2024*
 Change of footpath surfaces from loose gravel and circular stepping stones to resin bound gravel. This application is in CIL zone 3 (zero rated) as other development and may affect the setting of listed buildings.
 St. Mary's Church Church Lane Climping - **No objection**

CM/33/24/DOC *Observations to be received by 7th November 2024*
 Approval of details reserved by condition imposed under reference CM/46/21/PL relating to condition number 4 - surface water drainage scheme.
 Bairds Farm Shop Garden Centre Crookthorn Lane Climping - **No objection pending the ADC drainage engineers expert opinion.**

CM/31/24/A *Observations to be received by 14th November 2024*

	<p>Installation of 1No. non-illuminated directional sign. (Retrospective). Rudford Industrial Estate Church Lane F/19/24/DOC & F/24/24/DOC <i>Observations to be received by 14th November 2024</i> Approval of details reserved by condition imposed under reference F/4/20/OUT relating to condition number 22 - trees. Land at Ford Airfield Ford – Comment to ask with regards to the replacement of the hedges. CM/11/24/PL <i>Observations to be received by 21st November 2024</i> Replacement of staff accommodation building roof, including the change from thatch to plain clay tiles. This application may affect the setting of listed buildings and is in CIL Zone 5 (Zero Rated) as other development. Bailiffscourt Hotel Climping Street Climping - No objection F/20/24/DOC <i>Observations to be received by 21st November 2024</i> Approval of details reserved by condition imposed under reference F/4/20/OUT relating to condition number 10 Construction Management Plan. Land at Ford Airfield - OBJECTION F/23/24/DOC <i>Observations to be received by 21st November 2024</i> Approval of details reserved by condition imposed under reference F/4/20/OUT relating to condition number 15 - lighting. Land at Ford Airfield - No objection CM/38/24/DOC <i>Observations to be received by 28th November 2024</i> Approval of details reserved by condition imposed under reference CM/1/17/OUT relating to condition number 14 Construction Method Statement and condition number 17 - acoustic barrier. Land West of Church Lane & South of Horsemere Green Lane Climping - No objection CM/39/24/NMA <i>Observations to be received by 28th November 2024</i> Non material amendment following the grant of CM/15/20/PL relating to a minor change in locations of the silos and water tanks, reducing the height of the silos, a new site boundary fence between the RMX plant and the existing barn and moving the welfare unit to the west. Land West of Church Lane & South of Horsemere Green Lane Climping - No objection with conditions. CM/36/24/S73 <i>Observations to be received by 5th December 2024</i> Variation of condition following the grant of CM/22/23/HH relating to condition 2 - approved plans (amending the approved block plan). Church House Church Lane Climping - No objection c. Planning Working Group – no meeting held. 1. Foreman Homes Development – Council noted that there is still no drainage and foul water drainage approval. 2. Ford Airfield Development – The Community Liaison Group are meeting with the Vistry (Ford Landings developer) on Thursday 21st November where this matter will be discussed. Councillors Tim Hibbert and David Miranda will also attend the meeting. 3. Rampion 2 – Council noted that a decision by the Ministry of State reference to the Inspectors report is due 6th February 2025. 4. Ford, Yapton and Clymping Advisory Group – No meeting held.</p>
108/24	<p>Transport Working Group meeting held 8th November 1. Footpath closure of FP175 – The Community Liaison Group are meeting with the Vistry (Ford Landings developer) on Thursday 21st November where this matter will be discussed. 2. CIL Application – Council noted that there has been no response following the application made in May to ADC for CIL funding for the HGL pavement. 3. Community Highways Scheme Application – Council noted that the CHS application for Pedestrian Crossing Church Lane has been refused. 4. Future Transport Projects - Council agreed that Clymping Parish Council focuses on more limited but valuable projects. 5. Traffic Regulation Order HGL – The 20 mph Traffic Regulation Order application will be pursued. County Councillor Jacky Pendleton confirmed her support for the application.</p>

	<p>6. MP and the Cabinet Member for Highways – Council agreed to request a meeting with the MP and the WSCC Cabinet Member for Highways.</p> <p>7. A259 Review – County Councillor Jacky Pendleton has a meeting with the WSCC Highways Cabinet Member scheduled for December. It was noted that the Government has asked for a review of all current projects.</p>
109/24	<p>Environment Working Group (EWG) Meeting held 7th November</p> <p>1. HGL Pond – A quotation to complete the desilting work will be obtained for Council consideration at a future Full Council Meeting.</p> <p>2. Fire at Grevatt’s Lane – It was noted that an acknowledgement response to the CPC letters have been received from WSCC & the Environment Agency. It was agreed that CPC will continue to press for answers and request to see the review when it is available.</p> <p>3. Litter Pick Church Lane and the purchase of Safety Equipment – Council agreed to organise a litter pick in Church Lane. The Clerk will liaise with ADC to obtain appropriate equipment. Councillor Anne Miller can provide limited equipment if necessary for any litter picks.</p> <p>4. Swift Bricks and other nature friendly designs - Council agreed to request the inclusion of swift bricks and other nature friendly designs in all new build or significant extensions in the village when considering planning applications or any future Neighbourhood Plan review.</p> <p>5. HGL Meadow – Council agreed to request a further close cut.</p> <p>6. HGL Pond Signage – Council considered signage for the HGL Green and pond making it clear that these are public/community areas and the responsibility of CPC.</p> <p>7. HGL Pond Fencing – Council considered that the fencing on the pond side of HGL is not replaced as it ages rapidly.</p> <p>Noting the above items, 6 & 7, Council supported both suggestions, however, it was noted that the pond is common land. It was agreed that the Clerk will discuss the suggestions with the Parish Insurance provider.</p> <p>8. Membership of the Working Group – Council approved the membership of the work group for Kay Overton. Kay was an original member of Clymping’s Neighbourhood Plan team and now has time available.</p> <p>9. Community Projects - Council agreed to consider any community projects for proposal to Rampion 2 prior to the decision by the Ministry of State early February 2025.</p>
110/24	<p>Community Working Group –</p> <p>1. Clymping Emergency Plan – Councillor Jane Mules advised that there has been a poor response to the questionnaire delivered to all local businesses. However, the businesses that did respond are now members of the Village Resilience Group. The group are meeting this week. An impact Risk Assessment has been produced and any recommendations from the Village Resilience Group meeting will be reported at the next Full Council Meeting.</p> <p>2. Clymping Village News & Parish Council Facebook page – The next edition of the Clymping Village News will be printed and distributed in the next couple of weeks. The Clymping Parish Council Facebook page is now live, it has experienced a slight glitch. that is being looked at presently.</p>
111/24	<p>Clymping Beach – Residents, and especially those in Climping Street, will be aware of the movement of shingle and its use to reinforce the bunds behind the beach to reduce the threat of overtopping. This was privately funded. Council had received an email request from the landowners for further funding from the Parish Council. Councillors then held an informal meeting when it was noted that the grant awarded for similar work in 2023 was specified as a one-off grant. Councillors also noted that the landowner group had already decided to go ahead with moving the large quantity of shingle to Clymping. At the same time, the Environment Agency notified the Parish Council that it is likely that they will have a smaller budget for shingle movement in 2025.</p>

	In response to both, Council agreed that its primary focus should be to keep the Environment Agency actively engaged in their coastal protection responsibilities and ADC for the safety of the beach. Council will however also consider options for ongoing support for bund work whilst reviewing the Precept for 2025 – 2026. A Precept change in this regard may require community consultation.																								
112/24	<p>Parish Council Representative for Clymping Village Hall Committee</p> <p>1. Village Hall – Councillor Anne Miller advised that there have been some changes in the membership and roles of the Trustees.</p> <p>Bulbs have been planted around the children play area and a working group has been formed to tidy up around the village green.</p> <p>Unfortunately, a recent bid for lottery funding to refurbish the kitchen was unsuccessful. The next coffee morning is scheduled for 7th December.</p>																								
113/24	Public Consultation - Remote Meetings and Proxy Voting – Council noted the content of the consultation, and it was agreed that at this time, that the proposal would be of little benefit to the Parish Council. The Clerk will respond accordingly.																								
114/24	<p>Finance</p> <p>1. Payments – To note that the balance at the bank at 30th October was £78216.82. To approve the following payments (known to date):</p> <table border="0"> <tr> <td>W Robinson</td> <td>Swift boxes</td> <td>£189.00</td> </tr> <tr> <td>St Marys Church</td> <td>Grant solar panels</td> <td>£500.00</td> </tr> <tr> <td>Arun Citz Advice</td> <td>Grant</td> <td>£100.00</td> </tr> <tr> <td>WSSC</td> <td>Wages September</td> <td>£454.73</td> </tr> <tr> <td>Primavera Landcare</td> <td>Pond works</td> <td>£381.00 (inc £63.50 vat)</td> </tr> <tr> <td>N Phibbs</td> <td>Expenses inc wreaths & AED printing</td> <td>£135.10</td> </tr> <tr> <td>WSSC</td> <td>Wages October</td> <td>£552.05</td> </tr> <tr> <td>WSSC</td> <td>Wages Administration</td> <td>£57.38 (inc £9.56 vat)</td> </tr> </table> <p>2. Grant Application - Council approved three grant applications</p> <ol style="list-style-type: none"> Tylers Trust £250.00 Clymping Church £400.00 St Wilfrid's Hospice £300.00 <p>3. Defibrillator (AED) Climping Street – The Clerk is in discussions with the General Manager, Bailiffscourt Court in relation to installing a Defibrillator (AED) in Climping Street Black Horse Public House in the blocked doorway at the front of the building. Due to this being a Grade II Listed building, the Clerk is liaising with ADC regarding the requirement for planning permission.</p> <p>4. Parish Precept – The Clerk advised that she is now preparing the Precept 2025 – 2026. Councillor agreed to meet in December to discuss the 2025 – 2026 precept.</p> <p>5. Council noted that NALC has released the pay scales for local councils for 2024 - 2025.</p> <p>The above was RESOLVED by Full Council.</p>	W Robinson	Swift boxes	£189.00	St Marys Church	Grant solar panels	£500.00	Arun Citz Advice	Grant	£100.00	WSSC	Wages September	£454.73	Primavera Landcare	Pond works	£381.00 (inc £63.50 vat)	N Phibbs	Expenses inc wreaths & AED printing	£135.10	WSSC	Wages October	£552.05	WSSC	Wages Administration	£57.38 (inc £9.56 vat)
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115/24	Next Scheduled Meeting of Council – Full Council Meeting, Tuesday 14 th January 2025 commencing at 7.30pm at the Church Hall. Details can be found on our Parish Council website for the agendas which are published a minimum 3 days prior to the Meeting http://www.clymping.org.uk/ .																								
116/24	Close of meeting: The Chairman declared the meeting closed at 8.59pm.																								
Dated																									
Signed by the Chairman																									