

**All minutes are draft and subject to approval at the next meeting**

**CLYMPING PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE COUNCIL**

|  |   |
|--|---|
| <b>Location Date/Time</b>  | Tuesday 14 <sup>th</sup> January 2025 commencing at 7.30 pm at the Church Hall, Clymping  |
| <b>Present Cllrs:</b> Colin Humphris, (Chairman) Tim Hibbert, (Vice Chairman), Henry Burrell & Jane Mules. | <b>Also Present:</b> County Councillor Jacky Pendleton and the Clerk Nadine Phibbs.   |
| <b>Ref:</b>  | <b>MINUTES</b>  |
| 001/25   | <b>Welcome</b> – The Chairman welcomed all present to the Meeting of Council.   |
| 002/25   | <b>Apologies for Absence</b> – Apologies were received from Councillors David Miranda & Anne Miller. The apologies were accepted.   |
| 003/25   | <b>Declarations of Interest</b> – There were no declarations of interest.   |
| 004/25   | <b>Matters of Urgency</b> - Not on the Agenda<br>Council noted the email received from a landowner in relation to parking in Climping Street. This will be discussed under agenda item 15, Clymping Beach.<br>Fire at Grevatt’s Lane and the operation of a waste transfer station and materials recycling facility Grevatt’s Lane. This will be discussed under agenda item 14 Community Working Group.  |
| 005/25   | <b>Public Opportunity</b> –<br>There were no residents in attendance.   |
| 006/25   | <b>Minutes</b> – Minutes of the Full Council Meeting held on the 19 <sup>th</sup> November 2024 were confirmed and signed by the Chairman as a true record.   |
| 007/25   | <b>Actions update from the last meeting</b> – There was nothing to mention.   |
| 008/25   | <b>Vacancies for Councillors</b> - Council noted that there is one vacancy that may be filled by Co-option.   |
| 009/25   | <b>Comments from County and District Councillors</b><br><b>County Councillor Jacky Pendleton advised the following:</b><br>Much of the discussions at WSCC & ADC are in relation to the English Devolution White Paper Published 16 December 2024.<br>The paper outlines the move from for two-tier areas to Unitary Authority as Mayoral Strategic Authorities.<br>This government is committed to resetting the relationship with local and regional government, empowering local leaders and Mayors to make the right decisions for their communities, and working together to grow an inclusive economy, reform public services and secure better outcomes.<br>Mayors will have strong new powers over housing, planning, transport, energy, skills, employment support and more, backed up with integrated and consolidated funding.<br>Key dates: <ul style="list-style-type: none"><li>• WSCC Cabinet were asked to consider the report and its recommendations to determine the County Council’s position at their meeting 9<sup>th</sup> January 2025 with their decision to be submitted to Government 10<sup>th</sup> January 2025.</li><li>• Local Elections in 2025 will be delayed by 1 year.</li><li>• Mayors Elections will take place 2026.</li><li>• Proposed delivery date 2028.</li></ul> Reference to Foreman Homes, there has been no response from the WSCC Archeologist. A259 proposal is currently being reviewed by Department of Transport.<br><b>District Councillor Amanda Worne:</b> Not in attendance. |
| 010/25   | <b>Police Report</b> <i>Councillor Henry Burrell</i>  |

|               |   |
|---------------|---|
|               | <p>It has been reported that in many local areas, that there is an upsurge in holiday scams and car break ins.</p>  |
| <p>011/25</p> | <p><b>Planning</b></p> <p>a. <b>Applications</b> - To consider comment on current applications including:<br/> <b>CM/47/24/DOC</b> <i>Observations to be received by 23rd January 2025</i><br/> Approval of details reserved by condition imposed under reference CM/1/17/OUT relating to condition number 6 - Phasing Plan and Programme, condition number 9 (ii) - foul water drainage scheme, condition number 10 (iii) - site of the rising main and foul sewer pipe and condition number 11 - Flood Management and Mitigation scheme.<br/> Land West of Church Lane &amp; South of Horsemere Green Lane Climping – <b>Objection on the basis that ADC Engineer has several concerns and that there is little information regarding Foul Water, Surface Water, Sewage Water &amp; maintenance of pond areas.</b></p> <p>b. <b>To note comments submitted between meetings –</b><br/> <b>F/38/24/DOC</b> <i>Observations to be received by 23rd January 2025</i><br/> Approval of detail reserved by condition imposed under reference F/4/20/OUT relating to conditions 12 - contamination and 13 - remediation strategy verification. Enabling Works Phase<br/> Land at Ford Airfield Ford – <b>No Objection</b><br/> <b>CM/45/24/HH</b> <i>Observations to be received by 18th January 2025</i><br/> Part single, part two storey side and single storey rear extensions. Creation of a drive following demolition of existing extensions.<br/> 2 Rose Cottages Climping Street Climping – <b>No Objection</b><br/> <b>F/35/24/DOC</b> <i>Observations to be received by 12th January 2025</i><br/> Approval of details reserved by condition imposed under reference F/4/20/OUT relating to condition number 28 proposed foul drainage system, condition number 29 - proposed surface water drainage scheme , condition number 30 - discharge/culverting of watercourses and condition number 31- maintenance and management of the surface water drainage system.<br/> Land at Ford Airfield Ford – <b>No Objection</b><br/> <b>F/36/24/DOC</b> <i>Observations to be received by 12th January 2025</i><br/> Approval of details reserved by condition imposed under reference F/4/20/OUT relating to condition number 5 - Phasing.<br/> Land at Ford Airfield Ford – <b>Approved</b><br/> <b>CM/46/24/PL</b> <i>Observations to be received by 5th January 2025</i><br/> Change of use of the existing land to storage (B8). This application is in CIL Zone 2 (Zero Rated) as other development.<br/> Rudford Industrial Estate Ford Road Ford - <b>Objection</b><br/> <b>F/34/24/DOC</b> <i>Observations to be received by 5th January 2025</i><br/> Approval of details reserved by condition imposed under reference F/4/20/OUT relating to condition number 12 contamination.<br/> Land at Ford Airfield Ford – <b>No Objection</b><br/> <b>CM/40/24/HH</b> <i>Observations to be received by 19th December 2024</i><br/> Proposed side extension and detached garage/workshop with studio over.<br/> 3 New Thatched Cottages Climping Street Climping - <b>No Objection provided the proposed stormwater installation is approved by Arun's drainage team. Refused</b><br/> <b>CM/42/24/S73</b> <i>Observations to be received by 19th December 2024</i><br/> Variation of condition 2 imposed under CM/22/24/PL relating to plans condition - solar panels removed from north and added to the south elevation.<br/> 3 Kents Cottages Brookpit Lane Climping - <b>No Objection</b><br/> <b>F/32/24/DOC</b> <i>Observations to be received by 19th December 2024</i><br/> Approval of details reserved by condition imposed under reference F/4/20/OUT relating to condition number 16 - Badger Survey.<br/> Land at Ford Airfield Ford - <b>No Objection Approved</b><br/> <b>CM/41/24/AOO</b> <i>Observations to be received by 19th December 2024</i></p> |

|        |  |
|--------|--|
|        | <p>Application to approve details required under the Section 106 dated 03.09.24 linked to CM/1/17/OUT (Land West of Church Lane and South of Horsemere Green Lane, Climping) relating to the scheme for Community Buildings (Schedule 3, Part 3.1).<br/> Land West of Church Lane and South of Horsemere Green Lane – <b>Refused</b><br/> <b>F/28/24/DOC</b> <i>Observations to be received by 12th December 2024</i><br/> Approval of details reserved by conditions imposed under reference F/4/20/OUT relating to condition number 17 - Ecological Protection and Enhancement Plan.<br/> Land at Ford Airfield Ford – <b>No Objection</b><br/> <b>F/29/24/DOC</b> <i>Observations to be received by 12th December 2024</i><br/> Approval of details reserved by condition imposed under F/4/20/OUT relating to condition 19-Employment and Skills Plan.<br/> Land at Ford Airfield Ford – <b>No Objection</b><br/> <b>F/31/24/DOC</b> <i>Observations to be received by 12th December 2024</i><br/> Approval of details reserved by condition imposed under reference F/4/20/OUT relating to condition number 27 - sewer pipes.<br/> Land at Ford Airfield Ford - <b>Objection It is not clear if the developer is relying on the existing drainage provision along Horsemere Green Lane, then up the Yapton Road and across to the treatment works. Support the views of Arun District Council drainage team.</b></p> <p>c. <b>Planning Working Group</b> –</p> <ol style="list-style-type: none"> <li>1. <b>Foreman Homes Development</b> - There has been no response from the WSCC Archeologist.</li> <li>2. <b>Ford Airfield Development</b> – The recent planning applications for this site have been noted.</li> <li>3. <b>Rampion 2</b> – Inspectors Report and the Secretary of State Decision will be available to the public 6<sup>th</sup> February 2025.</li> <li>4. <b>Ford, Yapton and Clymping Advisory Group</b> – No meeting held</li> </ol> |
| 012/25 | <p><b>Transport Working Group</b> No meeting held</p> <ol style="list-style-type: none"> <li>1. <b>CIL Application</b> – Council noted that there has been no response following the application made in May 2024 to ADC for CIL funding for the HGL pavement.</li> <li>2. <b>Future Transport Projects</b> - Council agreed that CPC focuses on more limited but valuable projects including illuminated signage and gateway signs at Church Lane &amp; HGL and an application for 20mph zone. A member of the Transport Working Group is preparing a proposal and costing before CPC request a meeting with WSCC.</li> <li>3. <b>Traffic Regulation Order HGL</b> – Council will progress with the 20mph Traffic Regulation Order application at the same time as the Transport Projects.</li> </ol>   |
| 013/25 | <p><b>Environment Working Group (EWG)</b> - No Meeting held</p> <ol style="list-style-type: none"> <li>1. <b>HGL Pond</b> – A quotation to complete the desilting work has been requested for consideration at a future Full Council Meeting.</li> <li>2. <b>Litter Pick Church Lane</b> – The litter pick in Church Lane has been organised for 25<sup>th</sup> January 2025 and the Clerk is liaising with ADC to borrow equipment. Councillor Anne Miller has purchased 10 hi viz jackets.</li> <li>3. <b>Community Projects</b> - Council to consider community projects for proposal to Rampion 2. It was noted that Rampion encourages proposals for sustainable energy projects.</li> </ol>   |
| 014/25 | <p><b>Community Working Group</b> –</p> <ol style="list-style-type: none"> <li>1. <b>Clymping Emergency Plan</b> –<br/> The Village Resilience Group are due to meet, and the Emergency Plan proposal is near completion. Details of the plan will be reported at the next Full Council Meeting for approval.</li> <li>2. <b>Clymping Village News &amp; Parish Council Facebook page</b> – There will be one further edition of the Clymping Village News. The Community Working Group will then review the current village news format and make a recommendation to Council. The CPC# Facebook page is now live.</li> <li>3. <b>Fire at Grevatt's Lane</b> – It was noted that an acknowledgement response to the CPC letters were received from WSCC &amp; the Environment Agency late 2024, however, there has</li> </ol>  |

|                               |  |                     |       |      |              |       |      |                 |              |      |      |                |         |     |                     |        |          |                       |        |
|-------------------------------|--|---------------------|-------|------|--------------|-------|------|-----------------|--------------|------|------|----------------|---------|-----|---------------------|--------|----------|-----------------------|--------|
|                               | <p>been no follow up response in relation to the review of the fire CPC was promised. County Councillor Jackie Pendleton advised that she has received the review but needs to read it fully before passing to CPC. It was agreed that Councillor Tim Hibbert will write to the authorities on behalf of CPC.</p> <p>Council noted the marketing of an open plan warehouse on the business park with existing planning consent for the operation of a waste transfer station and materials recycling facility to process mixed skip waste at the Grevatt's Lane site.</p>  |                     |       |      |              |       |      |                 |              |      |      |                |         |     |                     |        |          |                       |        |
| 015/25                        | <p><b>Clymping Beach –</b><br/>Council noted the siting of the new privately funded bund.<br/>Council noted the restricted parking space in Clymping Street near the beach and that the issue of non-enforcement of the yellow line by ADC was discussed in July 2024, minute item 072/24. It has been acknowledged that a WSCC representative is looking at this.<br/>The discussion moved on to the email received from a landowner in relation to plans for a relocation of the car parks and the visitor facilities and a request for a meeting with CPC. It was agreed that Councillors Colin Humphris &amp; Tim Hibbert will meet with the landowner (also suggested Bailiffscourt representative to attend) and report back to Council.</p>   |                     |       |      |              |       |      |                 |              |      |      |                |         |     |                     |        |          |                       |        |
| 016/25                        | <p><b>Parish Council Representative for Clymping Village Hall Committee</b><br/>1. <b>Village Hall –</b> In the absence of Councillor Anne Miller, Councilor Colin Humphris advised that there is work needed at the hall which will be raised with Council at a later date.</p>   |                     |       |      |              |       |      |                 |              |      |      |                |         |     |                     |        |          |                       |        |
| 017/25                        | <p><b>Public Consultation - Public Consultation - Draft Transport Strategy Consultation</b> (comment by 7<sup>th</sup> March 2025) The Transport Working Group will review the consultant and submit any comments and copy to County Councillor Jacky Pendleton.</p>   |                     |       |      |              |       |      |                 |              |      |      |                |         |     |                     |        |          |                       |        |
| 018/25                        | <p><b>Devolution White Paper</b> Published 16th December 2024 – Council noted the paper which was discussed under minute item 009/25.</p>  |                     |       |      |              |       |      |                 |              |      |      |                |         |     |                     |        |          |                       |        |
| 019/25                        | <p><b>Finance</b><br/>1. <b>Payments –</b> To note that the balance at the bank at 30<sup>th</sup> November was £76618.30. To approve the following payments (known to date):</p> <table border="0"> <tr> <td>St Wilfrids Hospice</td> <td>Grant</td> <td>£300</td> </tr> <tr> <td>Tylers Trust</td> <td>Grant</td> <td>£250</td> </tr> <tr> <td>Clymping Church</td> <td>Grant Annual</td> <td>£400</td> </tr> <tr> <td>WSCC</td> <td>Wages November</td> <td>£479.06</td> </tr> <tr> <td>ICO</td> <td>Annual Subscription</td> <td>£35.00</td> </tr> <tr> <td>A Miller</td> <td>Hi Viz safety Jackets</td> <td>£20.99</td> </tr> </table> <p>2. <b>Defibrillator (AED) Climping Street –</b> The Clerk is in discussions with the General Manager, Bailiffscourt Court in relation to installing a Defibrillator (AED) in Climping Street at the Black Horse Public House.<br/>It was agreed that Council will not consider any further defibrillators for the village at this time other than any possibilities the Oystercatcher to be explored by Councillor Tim Hibbert.</p> <p>3. <b>Grant Application Form –</b> The revised form prepared by the Clerk was approved.</p> <p>4. <b>Parish Precept –</b> Council approved the Precept 2025 (£42.32 for 2024-25). Percentage increase on previous year is 3.38% needed to meet the increasing demands for Council funding and cost inflation.<br/>The above was <b>RESOLVED</b> by Full Council.</p> | St Wilfrids Hospice | Grant | £300 | Tylers Trust | Grant | £250 | Clymping Church | Grant Annual | £400 | WSCC | Wages November | £479.06 | ICO | Annual Subscription | £35.00 | A Miller | Hi Viz safety Jackets | £20.99 |
| St Wilfrids Hospice           | Grant  | £300                |       |      |              |       |      |                 |              |      |      |                |         |     |                     |        |          |                       |        |
| Tylers Trust                  | Grant  | £250                |       |      |              |       |      |                 |              |      |      |                |         |     |                     |        |          |                       |        |
| Clymping Church               | Grant Annual   | £400                |       |      |              |       |      |                 |              |      |      |                |         |     |                     |        |          |                       |        |
| WSCC                          | Wages November   | £479.06             |       |      |              |       |      |                 |              |      |      |                |         |     |                     |        |          |                       |        |
| ICO                           | Annual Subscription  | £35.00              |       |      |              |       |      |                 |              |      |      |                |         |     |                     |        |          |                       |        |
| A Miller                      | Hi Viz safety Jackets  | £20.99              |       |      |              |       |      |                 |              |      |      |                |         |     |                     |        |          |                       |        |
| 020/25                        | <p><b>Next Scheduled Meeting of Council –</b> Full Council Meeting, Tuesday 18th March 2025 commencing at 7.30pm at the Church Hall. Details can be found on our Parish Council website for the agendas which are published a minimum 3 days prior to the Meeting <a href="http://www.clymping.org.uk/">http://www.clymping.org.uk/</a>.</p>   |                     |       |      |              |       |      |                 |              |      |      |                |         |     |                     |        |          |                       |        |
| 021/25                        | <p><b>Close of meeting:</b> The Chairman declared the meeting closed at 8.50pm.</p>  |                     |       |      |              |       |      |                 |              |      |      |                |         |     |                     |        |          |                       |        |
| <b>Dated</b>                  |  |                     |       |      |              |       |      |                 |              |      |      |                |         |     |                     |        |          |                       |        |
| <b>Signed by the Chairman</b> |  |                     |       |      |              |       |      |                 |              |      |      |                |         |     |                     |        |          |                       |        |

