

CLYMPING PARISH COUNCIL

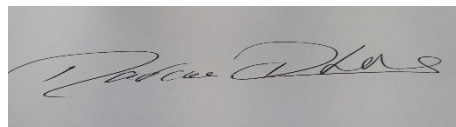
NOTICE OF MEETING

Notice is hereby given that the **FULL COUNCIL MEETING** of **CLYMPING PARISH COUNCIL** will be held at **Clymping Church Hall** on **Tuesday 23rd September 2025** commencing at 7.30 pm.

All members of the Council are hereby summoned to attend this meeting for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the Public are welcome to join the meeting and will be given an opportunity to make representation to the Council under agenda item 5 only. This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

18th September 2025



Mrs Nadine Phibbs

Clerk to Council

e-mail clympingpc@gmail.com website <http://www.clymping.org.uk/>

AGENDA

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| 1. | Welcome |
| 2. | Apologies for Absence – To receive apologies for absence. |
| 3. | Declarations of Interests - To receive any declarations under the Council's Code of Conduct and consider any dispensation requests. Members are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. |
| 4. | Matters of Urgency - Not on the Agenda <i>(to be considered at the discretion of the Chairman)</i> |
| 5. | Public Opportunity - An opportunity for the Public to make representations, ask or answer questions and give evidence to the Council on matters relating to Council business on this agenda. (Standing Order 3e)

The period of time designated for public participation at a meeting in accordance with standing order 3(e) above shall not exceed ten minutes unless directed by the chairman of the meeting. (Standing Order 3f)

Subject to standing order 3(f) above, a member of the public shall not speak for more than three minutes. (Standing Order 3g)

In accordance with standing order 3(e) above, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. (Standing Order 3h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council. |
| 6. | Minutes - To approve Minutes of the Full Council Meeting 15 th July 2025 <i>(available on the Council's website)</i> . |

7.	Actions update from the last meeting (<i>not covered elsewhere on Agenda</i>)
8.	Vacancies for Councillors – There is one vacancy that may be filled by Co-option. To approve the co-option of a candidate for the Councillor position. If carried, to complete the required Declarations and subsequent signing thereof.
9.	Comments from County and District Councillors
10.	Police Report – Councillor Henry Burrell
11.	<p>Planning</p> <p>a. Applications - To consider comment on current applications including: <i>No applications</i></p> <p>b. To note comments submitted between meetings – CM/28/25/DOC <i>Observations to be received 25th September 2025</i> Approval of details reserved by condition imposed under reference CM/1/17/OUT relating to condition number 12 - Ecology Management & Mitigation Plan. Land West of Church Lane & South of Horsemere Green Lane Climping - No Objection</p> <p>F/22/25/NMA <i>Observations to be received 25th September 2025</i> Non-material amendment following the grant of F/4/20/OUT relating to the rewording of condition 17 (to allow the ecological protection and enhancement plan to be delivered in 2 parts, and to amend the trigger related to the submission and approval of the Bewick Swan mitigation from prior to commencement to prior to above slab level. Land at Ford Airfield Ford - No Objection</p> <p>F/16/24/RES <i>Observations to be received 19th September 2025</i> Description of Works: Approval of reserved matters following outline permission F/4/20/OUT for phase reserved matters 4 (south), for the erection of 357 No. residential dwellings plus associated roads, infrastructure, parking, landscaping, open space & play areas and associated works. This application affects a Public Right of Way, may affect the setting of a Listed Building and falls within CIL Zone 1 (Ford strategic site - zero rated). Land at Ford Airfield Ford - No Objection</p> <p>WSCC/030/25 <i>Observations to be received 17th September 2025</i> The construction of a new four-arm roundabout at Comet Corner junction of the A259 to connect to B2132 Yapton Road and Worms Lane, with improved bus connections, cycle and pedestrian facilities; and associated landscaping including widened embankments, drainage and ecological mitigation. Junction of A259, B2132 and Worms Lane ("Comet Corner") – Comment submitted</p> <p>CM/27/25/NMA <i>Observations to be received 12th September 2025</i> Non material amendment following the grant of CM/48/21/RES for the alteration to certain detailed landscape plans under condition 1. Land to the West of Church Lane and South of Horsemere Green Lane Climping – No Objection</p> <p>CM/25/25/DOC <i>Observations to be received 29th August 2025</i> Approval of details reserved by condition imposed under reference CM/1/17/OUT relating to condition number 6 - Phasing Plan and Programme. Land West of Church Lane & South of Horsemere Green Lane Climping - Objection</p> <p>LU/124/25/RES <i>Observations to be received 14th August 2025</i> Approval of reserved matters following outline consent LU/238/20/OUT for 60 No dwellings to include a multi functional gym building. This application is a Departure from the Development Plan, may affect a public footpath, lies within the parish of Climping and is in CIL Zone 3 and is CIL Liable as new dwellings. Land west of Bridge Road Roundabout Littlehampton - Objection</p> <p>CM/24/25/DOC <i>Observations to be received 14th August 2025</i> Approval of details reserved by condition imposed under reference CM/18/24/S73 relating to condition number 5 - sample panel of flint work. Mead Cottage Climping Street Climping - No Objection provided the proposal is approved by the Conservation Officer.</p>

	CM/23/25/DOC Observations to be received 7th August 2025 Approval of details reserved by condition imposed under CM/1/17/OUT relating to Condition 10 (iii) - location within site of the rising main and foul sewer pipes (including any additional Southern Water infrastructure). Land to the West of Church Lane and South of Horsemere Green Lane Clymping - Objection F/20/25/DOC Observations to be received 31st July 2025 Approval of details reserved by condition imposed under F/4/20/OUT relating to condition 17- Ecological Protection and Enhancement Plan. Land at Ford Airfield Ford – No Objection 1. Foreman Homes Development – Update from Foreman Homes 2. Ford Airfield Development – Community Liaison Group meeting held 22 nd September. 3. Rampion 2 – Update & request for a meeting 4. Ford, Yapton and Clymping Advisory Group – Meeting held 4 th September																																									
12.	Transport Working Group Recommendations No Meeting held 1. Upgrade Horsemere Green Lane/Church Lane Clymping – CPC meeting with WSCC 24 th June.																																									
13.	Environment Working Group Meeting held 8 th July. 1. HGL Pond – Awaiting confirmation of dates for desilting works. 2. Community Projects - Council to consider community projects for proposal to Rampion 2. 3. Climping Street 'pollinator pathway' community partnership project – Recommendation by the Environment Working Group. 4. Environment Working Group recommendation – meeting 18 th September																																									
14.	Community Working Group – Update <i>Councillor Jane Mules</i> Emergency Plan – Funding Request. (<i>paper attached for Councillors</i>)																																									
15.	Clymping Beach – Update and Proposed Meeting.																																									
16.	Parish Council Representative for Clymping Village Hall Committee <i>Councillor Anne Miller</i> To note that a Play Equipment Annual Inspection has been arranged.																																									
17.	Devolution Working Group – Councils will submit a letter to central government on 26 th September proposing their preferred option for local government in West Sussex. (<i>paper attached for Councillors</i>)																																									
18.	Finance 1. Payments – To note that the balance at the bank at 30 th August 2025 was £76615.74. To approve the following payments (known to date): <table><tr><td>Clear Computing</td><td>Monthly Mailbox July</td><td>£28.80 (inc £4.80 vat)</td></tr><tr><td>Clear Computing</td><td>Annual Microsoft</td><td>£102.00 (inc £17.00 vat)</td></tr><tr><td>4Sight Vision</td><td>Grant Awarded</td><td>£250.00</td></tr><tr><td>Moore</td><td>External Audit fees</td><td>£252.00 (inc £42.00)</td></tr><tr><td>Primavera</td><td>Ground works</td><td>£288.00 (inc £48.00 vat)</td></tr><tr><td>Clear Computing</td><td>Monthly Mailbox August</td><td>£28.80 (inc £4.80 vat)</td></tr><tr><td>WSCC</td><td>Salary July</td><td>£510.13</td></tr><tr><td>Primavera</td><td>Ground works</td><td>£264.00 (inc £44.00 vat)</td></tr><tr><td>Luna Lucia</td><td>Village News/Template</td><td>£350.00</td></tr><tr><td>WSCC</td><td>Salary August</td><td>£601.78</td></tr><tr><td>Clear Computing</td><td>Monthly Mailbox September</td><td>£28.80 (inc £4.80 vat)</td></tr><tr><td>ADC</td><td>CVN Printing</td><td>£405.00</td></tr><tr><td>Sign of the Times</td><td>HGL Pond signage</td><td>£823.30 (inc £137.22)</td></tr></table> 2. Annual Accounts & External Audit 2024 – 2025 – The Clerk will advise Council that the External Audit 2024 - 2025 has been signed off and returned with a couple of comments, no errors or recommendations. The notice of Conclusion is available on the parish council website			Clear Computing	Monthly Mailbox July	£28.80 (inc £4.80 vat)	Clear Computing	Annual Microsoft	£102.00 (inc £17.00 vat)	4Sight Vision	Grant Awarded	£250.00	Moore	External Audit fees	£252.00 (inc £42.00)	Primavera	Ground works	£288.00 (inc £48.00 vat)	Clear Computing	Monthly Mailbox August	£28.80 (inc £4.80 vat)	WSCC	Salary July	£510.13	Primavera	Ground works	£264.00 (inc £44.00 vat)	Luna Lucia	Village News/Template	£350.00	WSCC	Salary August	£601.78	Clear Computing	Monthly Mailbox September	£28.80 (inc £4.80 vat)	ADC	CVN Printing	£405.00	Sign of the Times	HGL Pond signage	£823.30 (inc £137.22)
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	and noticeboard.
	3. 2025-26 National Salary Award - Council to note that the National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2025 -26 to be implemented from 1 April 2025. The new pay scales will be backdated from 1 st April 2025.
	4. Grant Application - St Mary at Clymping Church Hall Co Ltd (<i>paper attached for Councillors</i>)
19.	Next Scheduled Meeting of Council – Full Council, Tuesday 25 th November 2025 commencing at 7.30pm at the Church Hall. Details can be found on our Parish Council website for the Agenda which is published 3 days prior to the Meeting http://www.clymping.org.uk/ .
20.	Close of meeting: Time of closure