

| <p style="text-align: center;"><b>All minutes are draft and subject to approval at the next meeting</b></p> <p style="text-align: center;"><b>CLYMPING PARISH COUNCIL</b></p> <p style="text-align: center;"><b>MINUTES OF THE MEETING OF THE COUNCIL</b></p> |  |
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| <b>Location Date/Time</b>   | Tuesday 25 <sup>th</sup> November 2025 commencing at 7.30 pm at the Church Hall, Clymping  |
| <b>Present Cllrs:</b> Colin Humphris, (Chairman) Anne Miller & Jane Mules.  | <b>Also Present:</b> Clerk Nadine Phibbs, & County Councillor Jacky Pendleton (arrived 8.35pm) & seven residents.  |
| <b>Ref:</b>   | <b>MINUTES</b>   |
| 104/25  | <b>Welcome –</b> The Chairman welcomed all present to the Meeting of Council.  |
| 105/25  | <b>Apologies for Absence –</b> Apologies were received from Councillor Tim Hibbert, Henry Burrell, David Miranda & District Councillor Amanda Worne.   |
| 106/25  | <b>Declarations of Interest –</b><br>There were no declarations of interest.   |
| 107/25  | <p><b>Matters of Urgency -</b> Not on the Agenda</p> <p>There are two further planning applications, these will be considered under agenda item 10 Planning.</p> <p><i>CM/29/25/HH Observations to be received 18<sup>th</sup> December 2025</i></p> <p>Part single, part two storey side and single storey rear extensions and creation of a drive, following demolition of existing extensions. This application may affect the setting of a Grade II Listed Building. 2 Rose Cottages Climping Street Climping</p> <p><i>CM/41/25/HH Observations to be received 18<sup>th</sup> December 2025</i></p> <p>Single storey rear extension, replacement of balcony, and alterations to fenestration. This application may affect the setting of Grade II Listed Buildings.</p> <p>Mead Cottage Climping Street Climping</p>   |
| 108/25  | <p><b>Public Opportunity –</b></p> <p>A resident representing the Save the Beach Campaign suggested that ADC have breached the terms of the 'Tenants' Lease they hold with Crown Estates and failed to repair or maintain the wooden groynes. The resident asked whether the Parish Council had reviewed the lease and whether it intends to apply further pressure on ADC to fulfil their responsibilities regarding the maintenance of Climping Beach.</p> <p>Councillor Colin Humphris responded that the Parish Council has actively engaged with ADC, facilitating several meetings involving ADC, the Environment Agency (EA), and the local community. With regarding the upcoming community meeting on 1st December, District Councillor Amanda Worne had informed the Parish Council that, despite discussions with a senior officer at Arun District Council (ADC), no representative from ADC will be available to attend the meeting.</p> <p>On the subject of Climping Beach, another resident suggested that the Parish Council could attempt to facilitate a land and homeowners meeting.</p> <p>Two representatives from Middleton-on-Sea Parish Council attended this evening's meeting to report that a Community Garden has been established at the Hobbs allotment site. It was noted that the current allotment lease is due to expire in 2036, and Middleton-on-Sea Parish Council is currently seeking to meet with the landowner to discuss future options.</p> <p>A resident raised the concern regarding the removal of trees are the Foreman Home site.</p> |
| 109/25  | <b>Minutes –</b> Minutes of the Full Council Meeting held on the 23 <sup>rd</sup> September 2025 were confirmed and signed by the Chairman as a true record.   |
| 110/25  | <b>Actions update from the last meeting –</b> There was nothing to mention.  |
| 111/25  | <p><b>Comments from County and District Councillors</b></p> <p><b>County Councillor Jacky Pendleton reported:</b></p> <p>In relation to the Ford Landings development and the ongoing closure of footpath 175, Vistry has postponed their meeting to Thursday 27<sup>th</sup> November.</p>  |

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|        | <p>In reference to the meeting of the Transport Workgroup that County Councillor Jacky Pendleton tried to arrange with the WSCC Area Highway Manager, the proposed meeting dates proved inconvenient. A new date will therefore need to be scheduled. County Councillor Jacky Pendleton will follow this matter up.</p> <p>Reference to minute item 114/25, 3, Entrance to the Church, County Councillor Jacky Pendleton will follow the matter up with the WSCC Assistant Area Highways Manager.</p> <p><b>District Councillor Amanda Worne:</b></p> <p>In the absences of District Councillor Amanda Worne, Councillor Colin Humphris read from her report:</p> <p>There has been deer trapped in the Foreman Homes development site and have been working with ADC to try and free them.</p> <p>There was also a meeting regarding the situation of the Landings development at Ford. The overall development will be considered at ADC's planning committee on 17th December where a decision on all the reserved matters will be made.</p> <p>Finally, there is a meeting for Parish Councils in the New Year for Biodiversity given by Johnathan Best. He advises several members of Clymping Eco group who have been working with him on different projects in the village.</p>   |
| 112/25 | <p><b>Police Report Councillor Henry Burrell</b></p> <p>There was no report.</p>   |
| 113/25 | <p><b>Planning</b></p> <p><b>a. Applications –</b></p> <p><b>CM/29/25/HH</b> <i>Observations to be received 18<sup>th</sup> December 2025</i></p> <p>Part single, part two storey side and single storey rear extensions and creation of a drive, following demolition of existing extensions. This application may affect the setting of a Grade II Listed Building. 2 Rose Cottages Climping Street Climping – <b>No Objection provided that there are no issues with the drainage.</b></p> <p><b>CM/41/25/HH</b> <i>Observations to be received 18<sup>th</sup> December 2025</i></p> <p>Single storey rear extension, replacement of balcony, and alterations to fenestration. This application may affect the setting of Grade II Listed Buildings.</p> <p>Mead Cottage Climping Street Climping – <b>No Objection</b></p> <p><b>CM/38/25/AG</b> <i>Observations to be received 4<sup>th</sup> December 2025</i></p> <p>Prior notification under Schedule 2, Part 6, Class A for the erection of an agricultural building made up of 2 No. 40ft shipping containers with a temporary roof.</p> <p>Church Farm Barn Horsemere Green Lane, Climping - <b>Objection</b></p> <p><b>CM/39/25/DOC</b> <i>Observations to be received 4<sup>th</sup> December 2025</i></p> <p>Approval of details reserved by condition imposed under CM/1/17/OUT relating to condition 11-Flood Management and Mitigation Scheme.</p> <p>Land West of Church Lane &amp; South of Horsemere Green Lane Climping - <b>Objection</b></p> <p><b>CM/40/25/DOC</b> <i>Observations to be received 4<sup>th</sup> December 2025</i></p> <p>Approval of details reserved by condition imposed under CM/48/21/RES relating to condition 2-schedule of materials and finishes.</p> <p>Land to the West of Church Lane and South of Horsemere Green Lane Climping – <b>No Objection</b></p> <p><b>b. To note comments submitted between meetings –</b></p> <p><b>CM/37/25/HH</b> <i>Observations to be received 27<sup>th</sup> November 2025</i></p> <p>Rear dormer.</p> <p>Elms Paddock Horsemere Green Lane Climping – <b>No Objection</b></p> <p><b>CM/35/25/HH</b> <i>Observations to be received 13<sup>th</sup> November 2025</i></p> <p>Proposed rear porch.</p> <p>3 New Thatched Cottages Climping Street Climping - <b>No Objection</b></p> <p><b>CM/32/25/NMA</b> <i>Observations to be received 6<sup>th</sup> November 2025</i></p> <p>Nonmaterial amendment following the grant of CM/15/20/PL relating to change in location of silos and water tanks, reduction in height of silos and moving welfare unit west.</p> <p>Land At Northwood Farm Yapton Road Climping - <b>No Objection</b></p> <p><b>CM/33/25/PL</b> <i>Observations to be received 6<sup>th</sup> November 2025</i></p> |

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|        | <p>Development of a 5m screening wall to western perimeter. This application is in CIL Zone 3 (Zero Rated) as other development. Land At Northwood Farm Yapton Road Climping - <b>No Objection</b></p> <p><b>CM/34/25/PL</b> <i>Observations to be received 6<sup>th</sup> November 2025</i></p> <p>Relocation of visitor facilities including car parking, toilets, cafe and ancillary development. This application is a Departure from the Development Plan, may affect the setting of listed buildings and is in CIL Zone 5 (Zero Rated) as other development. Land South East of St Marys C of E Primary School Crookthorn Lane Climping - <b>Objection</b></p> <p><b>c. Planning Working Group –</b></p> <p><b>1. Foreman Homes Development</b> - Foreman Homes proposals for 300 homes remain to be finalised. A major issue is the lack of approved plans for surface water drainage and for the removal of sewage. ADC discharged Condition 10 iii within CM/23/25/DOC. In relation to the Archaeology survey, Wessex Archaeology have agreed to provide a presentation. It was noted that a representative from Foreman Homes is now engaging with the Parishes.</p> <p>Members agreed to try again to set up regular liaison with Foreman Homes for the PC as works are continuing and concerns being expressed by residents.</p> <p><b>2. Ford Airfield Development</b> – Councillors Colin Humphris &amp; Tim Hibbert attended the regular briefing with Vistry. County Councillor Jacky Pendleton and District Councillor Amanda Worne were also present.</p> <p>Vistry appear to have resolved their drainage monitoring issues in support of their drainage proposals. This is in part due to a Supreme Court ruling that means ADC shouldn't block a Reserved Matters application because a condition of an approved Outline application has yet to be discharged. It all sounded a bit technical, but it means the three Reserved Matters applications for the 1500 homes Ford site can now go forward on Planning Committee meeting December 17<sup>th</sup>.</p> <p>Vistry were pressed on the ongoing closure of footpath 175 and the failure to open the WSCC approved alternative route. In the past we had been led to believe this was dependant on the approval of the Construction Management Plan. This has been approved and footpaths across the north of the site reopened. Under pressure they agreed to are check if there is technical reason for this and we should hear soon.</p> <p>An undertaking was also secured from them to check the capacity available at the Southern Water treatment plant given the extensive development underway or planned in Yapton, Ford and Clymping.</p> <p><b>3. Rampion 2</b> – The Development &amp; Stakeholder Manager, Rampion 2 has advised that we will receive the promised briefing next week and will seek to arrange the agreed on-site meeting in Spring 2026</p> <p><b>4. Ford, Yapton and Clymping Advisory Group</b> – No Meeting held</p> |
| 114/25 | <p><b>Transport Working Group</b> No meeting held</p> <p><b>1. Transport Working Group</b> - Meeting to discuss potential highways options with the WSCC Area Highway Manager has still to be organised. County Councillor Jacky Pendleton will follow this matter up.</p> <p><b>2. Department of Transport</b> – Council noted the Department of Transport Proposed stopping up at Bread Lane &amp; Climping Street.</p> <p><b>3. Entrance to the Church</b> - At the previous Full Council meeting on 23<sup>rd</sup> September, a resident raised the issue the Church Road Junction with Church Lane (road markings/signage) and that concerns have been raised that when approaching to turn into the Church Hall off Church Lane, the turning from the south at night, you cannot see the entrance. This is exacerbated when facing the headlights of oncoming traffic. It was noted that the Parish Council had agreed to purchase appropriate signage that can highlight the entrance to the lane leading to the church and hall at a previous meeting. It was agreed that the Clerk will determine the correct standard of signage and email the WSCC Area Highway Manager and Assistant Area Highways Manager (cc'ing County Councillor Jacky Pendleton) to seek permission to erect the signage on the green at the entrance to the church.</p>   |

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|                 | <p>The above task was completed and the email sent to the Assistant Area Highways Manager who assigned the request to a WSCC Traffic Officer.</p> <p>The Clerk has received an update from the Traffic Officer who suggests that all signage should be kept to a minimum, warning signs should only be installed where there is an identified hazard or road safety problem, and not to solely meet a perceived need and any applications to install signage are progressed through the correct mechanism.</p> <p>Council is disappointed with this response. County Councillor Jacky Pendleton will follow the matter up with the WSCC Assistant Area Highways Manager.</p>   |                          |              |                          |                 |               |                        |
| 115/25          | <p><b>Environment Working Group (EWG) – No meeting held</b></p> <p>1. <b>HGL Pond</b> – A quotation to complete the desilting work has been requested for consideration at a future Full Council Meeting.</p> <p>2. <b>Community Projects</b> - Council will consider potential community projects for submission to Rampion 2 at a later date.</p> <p>3. <b>Climping Street 'pollinator pathway' community partnership project</b> – At the request of the original initiator, this item is to be placed on hold until the Parish Council receives further details regarding the government reorganisation (devolution).</p>  |                          |              |                          |                 |               |                        |
| 116/25          | <p><b>Community Working Group</b> – Councillor Jane Mules</p> <p><b>Emergency Plan</b> - Now complete, and a tabletop exercise to enact the plan will be organised. We are also awaiting a response from Yapton Parish Council regarding useful resources.</p> <p><b>Clymping Village News</b> – The next edition will be circulated this weekend.</p>   |                          |              |                          |                 |               |                        |
| 117/25          | <p><b>Clymping Beach</b> – The Parish Council has organised a community meeting on 1<sup>st</sup> December 2025. The Environment Agency (EA) will be in attendance to discuss the current position and address residents’ concerns.</p> <p>The Clerk submitted her apologies for the meeting owing to a prior work commitment.</p> <p>Council ratified the cost to print the flyer for the beach meeting on 1<sup>st</sup> December at £21.34.</p>   |                          |              |                          |                 |               |                        |
| 118/25          | <p><b>Parish Council Representative for Clymping Village Hall Committee</b> - Councillor Anne Miller</p> <p>At the rear of the hall, there is a new patio and extensive drainage work has been completed.</p> <p>Following the recent AGM, there is now a full complement of members (12) and new Chairman.</p> <p>The dinner dance will take place this Saturday and a coffee morning is scheduled for 6<sup>th</sup> December.</p> <p>Council noted that a Play Equipment Annual Inspection has been completed with a few matters arising. Having liaised with a few contracts, the Clerk has recommended to proceed with the Playdale inspection package at £650.00 per year. The package includes three maintenance visits throughout the year followed by and RPII full annal inspection, each inspection comes with a report, and the engineers will tighten fixings and replace caps whilst on site.</p> <p>Whilst noting some concerns from members of the cost, Council unanimously agreed to pursue with the Playdale package.</p> <p>The above was <b>RESOLVED</b> by Full Council.</p> |                          |              |                          |                 |               |                        |
| 119/25          | <p><b>Devolution Working Group</b> – No further update following the Councils submittal to central government on 26th September proposing their preferred option for local government in West Sussex.</p>  |                          |              |                          |                 |               |                        |
| 120/25          | <p><b>Finance</b></p> <p>1. <b>Payments</b> – To note that the balance at the bank at 30<sup>th</sup> October 2025 was £85066.57. To approve the following payments (<i>known to date</i>):</p> <table><tr><td>Primavera</td><td>Ground works</td><td>£516.00 (inc £86.00 vat)</td></tr><tr><td>Clear Computing</td><td>Email mailbox</td><td>£28.80 (inc £4.80 vat)</td></tr></table>   | Primavera                | Ground works | £516.00 (inc £86.00 vat) | Clear Computing | Email mailbox | £28.80 (inc £4.80 vat) |
| Primavera       | Ground works   | £516.00 (inc £86.00 vat) |              |                          |                 |               |                        |
| Clear Computing | Email mailbox  | £28.80 (inc £4.80 vat)   |              |                          |                 |               |                        |

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|                               | WSCC  | Salary September       | £528.46                  |
|                               | W Robinson  | HGL meadow and signage | £16.80                   |
|                               | N Phibbs  | Expenses               | £82.84                   |
|                               | St Mary's Church Hall   | Security Improvements  | £874.21                  |
|                               | WSCC  | Salary October         | £528.46                  |
|                               | WSCC  | Salary Admin           | £58.82 (inc £9.80 vat)   |
|                               | Play Inspection Comp  | Annual play inspection | £306.00 (inc £51.00 vat) |
|                               | The above was <b>RESOLVED</b> by Full Council.  |                        |                          |
|                               | 2. <b>Parish Precept</b> – The Clerk advised that she is now preparing the Precept 2026 – 2027. This will be circulated to Councillors in December.   |                        |                          |
|                               | 3. <b>Defibrillators</b> – The Clerk continues to liaise with the Black Horse Public House regarding the proposed defibrillator and has provided information to Councillor Des Johnston concerning the proposed defibrillator at Woodridge Walk.  |                        |                          |
| 121/25                        | <b>Next Scheduled Meeting of Council</b> – Full Council Meeting, Tuesday 20 <sup>th</sup> January 2026 commencing at 7.30pm at the Church Hall. Details can be found on our Parish Council website for the Agenda which is published 3 days prior to the Meeting<br><a href="http://www.clymping.org.uk/">http://www.clymping.org.uk/</a> . |                        |                          |
| 122/25                        | <b>Close of meeting:</b> The Chairman declared the meeting closed at 8.55pm.  |                        |                          |
| <b>Dated</b>                  |   |                        |                          |
| <b>Signed by the Chairman</b> |   |                        |                          |