

<p style="text-align: center;"><b>All minutes are draft and subject to approval at the next meeting</b></p> <p style="text-align: center;"><b>CLYMPING PARISH COUNCIL</b></p> <p style="text-align: center;"><b>MINUTES OF THE MEETING OF THE COUNCIL</b></p>	
<b>Location Date/Time</b>	Tuesday 20 <sup>th</sup> January 2026 commencing at 7.30 pm at the Church Hall, Clymping
<b>Present Cllrs:</b> Colin Humphris, (Chairman), Tim Hibbert (Vice Chairman), David Miranda, Anne Miller & Jane Mules.	<b>Also Present:</b> Clerk Nadine Phibbs, & District Councillor Amanda Worne.
<b>Ref:</b>	<b>MINUTES</b>
001/26	<b>Welcome</b> – The Chairman welcomed all present to the Meeting of Council.
002/26	<b>Apologies for Absence</b> – There were no apologies for absence.
003/26	<b>Declarations of Interest</b> – There were no declarations of interest.
004/26	<b>Matters of Urgency</b> - Not on the Agenda Councillor Tim Hibbert enquired regarding the proposed date for the Arun District Council Biodiversity Meeting. District Councillor will confirm the date.
005/26	<b>Public Opportunity</b> – There were no resident questions.
006/26	<b>Minutes</b> – Minutes of the Full Council Meeting held on the 25 <sup>th</sup> November 2025 were confirmed and signed by the Chairman as a true record.
007/26	<b>Actions update from the last meeting</b> – There was nothing to mention.
008/26	<b>Comments from County and District Councillors</b> <b>District Councillor Amanda Worne reported:</b> Following the removal of five deer from the Foreman Homes site organised by the West Sussex Wildlife Protection Charity, District Councillor Amanda Worne has contacted Karl Roberts, Deputy Chief Executive of ADC, to raise concerns about the road closure that was implemented without prior warning. She highlighted the traffic chaos this caused on surrounding roads, as well as the distress caused to the deer that was witnessed by residents as a during their removal.
009/26	<b>Police Report Councillor Henry Burrell</b> There was no report.
010/26	<b>Planning</b> a. <b>Applications</b> – There were no applications to consider. b. <b>To note comments submitted between meetings –</b> <b>CM/44/25/DOC Observations to be received 18<sup>th</sup> January 2026</b> Approval of details reserved by condition imposed under CM/48/21/RES relating to condition 7-EV charging. Land to the West of Church Lane and South of Horsemere Green Lane Climping - No Objection <b>CM/42/25/L Observations to be received 27<sup>th</sup> December 2025</b> Listed building consent for the general conservation led repair works to include repair of timber frame and infill panels, repair and relay roof and replacement of rainwater goods. Bailiffscourt Hotel, Gate House Climping Street Climping – No Objection c. <b>Planning Working Group –</b> 1. <b>Foreman Homes Development</b> - The archaeological survey report remains outstanding. Foreman Homes have agreed to establish a Liaison Group and have requested that two representatives from Clymping Parish Council attend. It was agreed that Councillors Colin Humphris and David Miranda will represent the Parish Council, and that there are a number of issues to be included on the agenda that need to be addressed. 2. <b>Ford Airfield Development</b> – Vistry have advised regarding the ongoing closure of footpath 175, that a temporary diversion of Footpath 175 will be installed in the very near future in order to maintain public access

	<p>3. <b>Rampion 2</b> – The Development &amp; Stakeholder Manager, Rampion 2 has provided the promised briefing and will seek to arrange the agreed on-site meeting in Spring 2026</p> <p>4. <b>Ford, Yapton and Clymping Advisory Group</b> – No Meeting held</p>
011/26	<p><b>Transport Working Group</b> No meeting held</p> <p>1. <b>Transport Working Group</b> - Meeting to discuss potential highways options with the WSCC Area Highway Manager has still to be organised. It was agreed at the previous meeting 25<sup>th</sup> November 2025 that County Councillor Jacky Pendleton will follow this matter up.</p> <p>2. <b>Entrance to the Church</b> – Further to the request for signage at the Church Road Junction with Church Lane (road markings/signage) and that concerns have been raised that when approaching to turn into the Church Hall off Church Lane, the turning from the south at night, you cannot see the entrance. It was agreed at the previous meeting 25<sup>th</sup> November 2025 that County Councillor Jacky Pendleton will follow the matter up with the WSCC Assistant Area Highways Manager. In the absence of County Councillor Jacky Pendleton at this evening's meeting, Councillor Colin Humphris will follow up both matters with her directly.</p> <p>3. Councillor Colin Humphris raised the matter of the absence of a pavement between Appletree Walk and May Close forcing residents into the road during wet and muddy conditions. A local contractor has suggested that a temporary pathway could be installed using wood shuttering and hardcore. The Council agreed that a quotation will be obtained, and that permission will be sought from WSCC.</p>
012/26	<p><b>Environment Working Group (EWG)</b> – No meeting held</p> <p>1. <b>HGL Pond</b> – A quotation to complete the desilting work has been requested for consideration at a future Full Council Meeting.</p> <p>2. <b>Community Projects</b> - Council will consider potential community projects for submission to Rampion 2 at a later date.</p>
013/26	<p><b>Community Working Group</b> – Councillor Jane Mules</p> <p><b>Emergency &amp; Resilience Plan</b> - Councillors Jane Mules &amp; Tim Hibbert will be attending Training from WSCC to support a Community Emergency Hub at Yapton &amp; Ford Village Hall on 31<sup>st</sup> January.</p> <p><b>Clymping Village News</b> – The deadline for articles for the March edition is 6<sup>th</sup> February.</p> <p><b>Clymping Parish Council Facebook Page</b> – The Clerk suggested that anything uploaded to the page, could also be shared on the Village Facebook page where appropriate. District Councillor Amanda Worne will share any ADC posts that may be appropriate.</p>
014/26	<p><b>Clymping Beach</b> – CPC facilitated the meeting with the EA on 1st December 2025. In response to Storm Goretti, the EA is currently developing an initial proposal to help protect the properties that may be affected and to carry out recovery works in the next couple of weeks. The EA are also looking at the possibility of pushing the shingle onto the bottom of Clymping Street without an order in place, for the better protection of those properties. CPC view is that the EA should decide the technical solution that best protects the safety of residents and property. Councillors recognized that if the coast is allowed to continue to erode it will inevitably encroach on the existing residents. Councillors agreed that there is a need to explore who is responsible for decisions/enforcement that may require people to move or for property to be demolished? Councillor Colin Humphris will raise this initially with EA.</p>
015/26	<p><b>Parish Council Representative for Clymping Village Hall Committee</b> - Councillor Anne Miller</p> <p>The Village Hall now has a full complement of Trustees, and there is a possibility that the Constitution will be reviewed.</p> <p>Various improvement works have been completed; however, it was noted that bookings are down.</p> <p>The Playdale inspection package will commence early March 2026.</p>

016/26	<b>Devolution Working Group</b> – No further update following the Councils submittal to central government on 26th September proposing their preferred option for local government in West Sussex. It was noted that the local elections have been cancelled for the second consecutive year.																															
017/26	<p><b>Finance</b></p> <p>1. <b>Payments</b> – To note that the balance at the bank at 30<sup>th</sup> October 2025 was £83,276.57. To approve the following payments (<i>known to date</i>):</p> <table> <tr> <td>Clear Computing</td><td>Email Mailbox</td><td>£28.80 (inc £4.80 vat)</td></tr> <tr> <td>Rawseo</td><td>Website hosting &amp; domain</td><td>£105.93 (inc £21.19 vat)</td></tr> <tr> <td>WSCC</td><td>Wages November</td><td>£528.46</td></tr> <tr> <td>ADC</td><td>Newsletter printing</td><td>£618.78</td></tr> <tr> <td>Luna Lucia</td><td>Newsletter design</td><td>£580.00</td></tr> <tr> <td>Playdale</td><td>Annual play equipment schedule</td><td>£650.00</td></tr> <tr> <td>Primavera</td><td>Ground works</td><td>£288.00 (inc £48.00 vat)</td></tr> <tr> <td>Primavera</td><td>Ground works</td><td>£344.40 (inc £57.40 vat)</td></tr> <tr> <td>WSCC</td><td>Wages December</td><td>£528.46</td></tr> <tr> <td>Clear Computing</td><td>Email Mailbox</td><td>£28.80 (inc £4.80 vat)</td></tr> </table> <p>2. <b>Parish Precept</b> – The Clerk has circulated the draft proposed precept that Councillors have reviewed in great detail. Council approved the Precept 2026 – 2027 at £22,050, a percentage increase on previous year at 5%. This would represent a local cost of £45.46 per Band D equivalent (£43.75 for 2025-2026).</p> <p>3. <b>Grant Request</b> -  St Wilfrid's Hospice - Council approved a £300 grant.  Clymping Church Council noted the request for the annual agreed grant of £450.</p> <p>4. <b>Defibrillators</b> – The Clerk continues to liaise with the Black Horse Public House and organisation to install the defibrillator to the gate. Council noted that the Clerk has provided information to Councillor Des Johnston concerning the proposed defibrillator at Woodridge Walk.</p> <p>5. <b>Clerk Salary</b> – Council kindly approved an increase in the Clerks salary by one increment, from SCP20 to SCP21 commencing 1<sup>st</sup> February 2026.</p> <p>The above was <b>RESOLVED</b> by Full Council.</p>		Clear Computing	Email Mailbox	£28.80 (inc £4.80 vat)	Rawseo	Website hosting & domain	£105.93 (inc £21.19 vat)	WSCC	Wages November	£528.46	ADC	Newsletter printing	£618.78	Luna Lucia	Newsletter design	£580.00	Playdale	Annual play equipment schedule	£650.00	Primavera	Ground works	£288.00 (inc £48.00 vat)	Primavera	Ground works	£344.40 (inc £57.40 vat)	WSCC	Wages December	£528.46	Clear Computing	Email Mailbox	£28.80 (inc £4.80 vat)
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018/26	<b>Next Scheduled Meeting of Council</b> – Full Council Meeting, Tuesday 10 <sup>th</sup> March 2026 commencing at 7.30pm at the Church Hall. Details can be found on our Parish Council website for the Agenda which is published 3 days prior to the Meeting <a href="http://www.clymping.org.uk/">http://www.clymping.org.uk/</a> .																															
019/26	<b>Close of meeting:</b> The Chairman declared the meeting closed at 8.40pm.																															
<b>Dated</b>																																
<b>Signed by the Chairman</b>																																