

All minutes are draft and subject to approval at the next meeting CLYMPING PARISH COUNCIL MINUTES OF THE FULL COUNCIL MEETING	
Location Date/Time	Tuesday 14 th July 2026 commencing at 7.30 pm at the Church Hall, Clymping
Present Cllrs: Colin Humphris (Chairman), Tim Hibbert (Vice Chairman), Anne Miller, David Miranda, Des Johnston & Jane Mules.	Also Present: The Clerk Nadine Phibbs and one resident.
Ref:	MINUTES
061//26	Welcome – The Chairman welcomed all present to the Meeting of Council.
062/26	Apologies for Absence – There were apologies from County Councillor Alison Littleboy. The apologies were accepted. Thanks were given to Henry Burrell for his long and dedicated service to the Parish Council. As a Councillor, his hard work, professionalism, and commitment have made a real difference and are sincerely appreciated.
063/26	Declarations of Interest - There were no declarations of interest.
064/26	Matters of Urgency - Not on the Agenda There were no items.
065/26	Public Opportunity A resident raised concerns regarding water pressure and advised that they had been informed this was due to the level of development in the local area. The Council agreed to make enquiries with Portsmouth Water to establish whether this was the case. A resident advised that they had not received a response to an email sent to the Clerk regarding lorry movements in Clymping and Ford. The Clerk confirmed that she had liaised with ADC on the matter and had sent a response to the resident. She will check her sent emails and resend the response if necessary..
066/26	Minutes – Minutes of the Annual Statutory Council Meeting held on the 12 th May 2026 were confirmed and signed by the Chairman as a true record.
067/26	Actions update from the last meeting – There was nothing to mention.
068/26	Vacancies for Councillors – There is one Councillor Vacancy.
069/26	Comments from County and District Councillors In the absence of County Councillor Alison Littleboy, Councillor Colin Humphris read her report to the Council. “Much of my time has been taken up with necessary and mandatory training. I have re-directed a number of resident queries related to highways and adult social care. I have visited both Yapton and Clymping Primary schools and made contact with Bishop Tuffnell and raised a number of follow up questions with WSCC following my school visits. I have supported two planning objections raised by Clymping Parish. I had a very helpful ‘walk’ around Ford with Dawn familiarising me with some key issues some of which I will be following up”. District Councillor Amanda Worne was not in attendance.
070/26	Police Report – Councillor Des Johnston will take the role as the police liaison.
071/26	Planning a. Applications – F/34/26/DOC <i>Observations to be received 30th July 2026</i> Approval of details reserved by condition under F/15/24/RES relating to condition 11- External Dwelling Materials. Land at Ford Airfield Ford – No Objection CM/16/26/HH <i>Observations to be received 23rd July 2026</i>

Construction of detached garage/workshop with studio over.
 3 New Thatched Cottages Climping Street Climping - **Objection**
CM/18/26/DOC *Observations to be received 23rd July 2026*
 Approval of details reserved by condition imposed under CM/48/21/RES relating to condition 4-statement of architectural detail (window detail only).
 Land to the West of Church Lane and South of Horsemere Green Climping – **No Objection**

b. To note comments submitted between meetings –
CM/14/26/HH *Observations to be received 16th July 2026*
 Single storey extension. New porch. Replacement of garages with storage containers.
 Lean-to carport to existing storage container.
 Orchard Cottage Yapton Road Climping - **No Objection**
F/24/26/A *Observations to be received 9th July 2026*
 Installation of 5 no. 4500 x 3050 mm Non illuminated aluminium composite sign on metal posts and 16 no. 6 metre flagpoles, supporting one 900mm x 2500 mm vertical flag.
 Land at Ford Airfield Ford – **No Objection**
CM/15/26/NMA *Observations to be received 2nd July 2026*
 Nonmaterial amendment following the grant of CM/48/21/RES for the removal of dormer on the second floor/side elevation B (north) on Block R.
 Land at Climping Horsemere Green Lane Climping – **No Objection**
CM/6/26/PL *Observations to be received 18th June 2026*
 Readvertisement due to Amended description Case Officer: Hebe Smith Change of use of land for Class B8 (storage) for caravans as an extension to an existing storage site in conjunction with a revision to the site layout approved CM/14/22/PL. This application may affect the setting of listed buildings and a Public Right of Way and is in CIL Zone 4 (Zero Rated) as other development.
 Caravan Storage Land Church Farm Barn Horsemere Green Lane Climping - **Objection**
CM/11/26/DOC *Observations to be received 5th June 2026*
 Approval of details reserved by condition under CM/12/25/PL relating to condition 3-Surface Water Drainage.
 Rigates Climping Street Climping - **Objection**

c. Planning Working Group –
1. Foreman Homes Development - Councillors Colin Humphris and David Miranda met with Forman Homes Construction Director & Planner and raised several issues.
Noise and piling: The piling in Phase 3 will use auger/screw piling rather than hammer piling to reduce noise. Piling in Phase 1 is almost complete, with the next piling works taking place in Phase 4, alongside the A259. Residents raised concerns about the potential for vibration from the construction works to cause damage to their properties. ADC advised that residents concerned about actual or potential property damage from construction should raise the matter directly with the developer or contractor and that such claims are private civil matters between residents and the developer, rather than issues that can be resolved by the Local Planning Authority through the planning process.
 Council agreed to respond to ADC, expressing concern over its advice that any claims relating to property damage arising from construction works are private civil matters between residents and the developer.
Boundary weeds: Foreman Homes will investigate concerns about weed growth but believes the issue pre-dates their involvement.
Dust: Clymping Parish Council reiterated concerns about excessive dust affecting residents with the issue being raised with ADC Building Control and Environmental Health. Residents also reported that the dust suppression bowser had been removed or not used. Foreman stated the bowser remains on site and in operation and that its removal had not been authorised. A site well was due to be installed to improve water availability.
S106 contributions: The Parish requested that S106 funding for footpaths and pavements be brought forward to address current safety concerns and suggested investing in existing village facilities, such as the Church and Village Halls, instead of providing new buildings.

	Foreman indicated they were not willing to revisit the S106 agreement or discuss these changes at this stage. 2. Ford Airfield Development – Work at the site is proceeding. Whilst the reopening of Footpath 175 has been welcomed, it was noted that the surface of the footpath is uneven and becoming overgrown. Clymping Parish Council will raise this matter with Vistry Group. 3. Rampion 2 – Clymping Parish Council is due to meet with representatives of Rampion 2 later this summer. The Clerk will enquire whether the Development & Stakeholder Manager is available to attend the September Full Council meeting or, alternatively, provide a progress update on the project. 4. Ford, Yapton and Clymping Advisory Group – There has been no meeting.
072/26	Transport Working Group Recommendations from Meeting with WSCC 30th April 2026. 1. Transport Working Group Recommendations from Meeting with WSCC 30th April 2026 - minute item 052/26 – WSCC has agreed that temporary roadside signs warning that beach parking is closed and that parking restrictions are in force may be installed to discourage visitors from driving to the beach. The Clerk has purchased the signage, and the parking restrictions sign is now in place. The "Beach Parking Closed" sign will be installed once it has been confirmed that the car park is closed. Council ratified the purchase of two A frame signs at Total: £110.72 ex. VAT. 2. HGL, Footpath between Appletree Walk and May Close - Temporary hardened - WSCC advised that approval would be required for a temporary hardened footway between Appletree Walk and May Close as it is on Highways land. However, only a pavement built to current national standards would be supported, at an estimated cost of over £27,000, compared with £5,000 for an informal temporary solution. The Parish Council would also carry liability for any incidents and would need to reinstate the verge afterwards. Clymping Parish Council has queried with ADC whether, if it funded the works, the cost could be offset against the £70,000 Section 106 contribution due from Foreman Homes when half of the homes are completed. 3. Entrance to the Church - WSCC has confirmed that it would support the installation of brown amenity signs at the entrance to the Church and Church Hall. The Clerk will obtain designs and quotations for the signs, following which an application will be submitted to WSCC Highways for approval and installation. A £300 non-refundable application fee applies. 4. Clymping Street Parking Matters – Council noted the purchase of A-frame signage, the positive response from Clymping Street residents regarding the recent questionnaire and agreed to submit a Traffic Regulation Order (TRO) application for double yellow lines. The above was RESOLVED by Council
073/26	Environment Working Group (EWG) Meeting held 21st April 1. HGL Pond – Awaiting confirmation of dates for desilting works.
074/26	Community Working Group – Update <i>Councillor Jane Mules</i> a. Resilience Plan – The Resilience Session held on 6th July was considered a success, with attendees working through a range of potential scenarios and identifying a number of actions to improve the community's preparedness and response. It was suggested that a dormant Clymping Parish Council Emergency Response WhatsApp group be established, which could be activated quickly if required during an emergency situation. Councillors Jane Mules & Colin Humphris will arrange to see the community emergency equipment that is currently being stored at Yapton Village Hall. It has been suggested that some of this equipment could be held at Clymping Village Hall for use in the event of a local emergency. b. Clymping Village News – Next edition due early September.
075/26	Clymping Beach – Feedback from the meeting held 9th July Clymping Parish Council remains concerned about the developing situation on the Clymping coastal frontage. We met with the Environment Agency and Arun District Council on 9th July. ADC has produced the Arun District Multi Agency Flood Plan and the Clymping Beach

	appendix, however, this is not in the public domain as it is marked 'Officially sensitive' and 'confidential' and are primarily for use by the emergency services. Clymping Parish Council remains concerned about the perceived lack of coordination between the agencies involved. The agencies have agreed to each produce an action plan setting out the issues identified, and the actions required.																																																			
076/26	Parish Council Representative for Clymping Village Hall Committee - Councillor Anne Miller Councillors are aware of a recent incident where a young boy was injured. The mother has been reassured that the Parish Council has taken this matter seriously. The gates have been inspected, and we have sought professional advice to ensure they are operating safely. This demonstrates that the Council has carried out the appropriate checks and taken all reasonable steps in response to the incident. As a further precaution, we have installed signs have been installed on the gates advising users that it is a heavy, self-closing gate and to supervise children when entering, exiting and using the area. It was agreed that the Clerk will report the incident to our Insurance Company for information purposes only. Quiz Night 18 th July, coffee morning 5 th September and to celebrate the 90th Anniversary of the Village Hall on Saturday 22 nd August. The celebrations will comprise a day of events in the park and an evening Dinner Dance in the hall. Any volunteers would be most welcome.																																																			
077/26	Devolution – There was no update.																																																			
078/26	Finance 1. Payments – To note that the balance at the bank at 30 th May 2026 was £83,191.46. To approve the following payments (known to date): <table><tr><td>Gallagher</td><td>Council Insurance</td><td>£1087.90</td></tr><tr><td>Mulberry LA Services Ltd</td><td>Internal Auditor</td><td>£450.00 (inc £75.00 vat)</td></tr><tr><td>Primavera Landcare</td><td>Ground works</td><td>£271.92 (inc £45.32 vat)</td></tr><tr><td>WSCC</td><td>Wages April</td><td>£538.36</td></tr><tr><td>St Mary Church</td><td>Hall hire</td><td>£212.50</td></tr><tr><td>Defibworld</td><td>AED & cabinet Wooldrige Walk</td><td>£1440.00 (inc £240.00 vat)</td></tr><tr><td>Luna Lucia</td><td>Village Newsletter</td><td>£300.00</td></tr><tr><td>ADC</td><td>Village Newsletter</td><td>£450.00</td></tr><tr><td>WSCC</td><td>Wages May</td><td>£538.36</td></tr><tr><td>Clear Computing</td><td>Email boxes Nov</td><td>£28.80 (inc £4.80 vat)</td></tr><tr><td>Clear Computing</td><td>Email boxes May</td><td>£28.80 (inc £4.80 vat)</td></tr><tr><td>P Stevens</td><td>Swift boxes</td><td>£170.00</td></tr><tr><td>D Miranda</td><td>Tekky IT issues</td><td>£25.00</td></tr><tr><td>Primavera Landcare</td><td>Ground works</td><td>£271.92 (inc £45.32 vat)</td></tr><tr><td>UK Safety Store</td><td>A frame Signage</td><td>£132.87 (inc £22.15 vat)</td></tr><tr><td>Clear Computing</td><td>Email boxes June</td><td>£28.80 (inc £4.80 vat)</td></tr><tr><td>WSCC</td><td>Wages June</td><td>£538.36</td></tr></table> 2. Grant Request - 4Sight (£330): Following a brief discussion, the Council noted that it had supported grant requests from 4Sight for the past few years. However, it agreed that the full amount requested would not be awarded on this occasion and resolved to make a reduced grant contribution of £250. The above was RESOLVED by Council.	Gallagher	Council Insurance	£1087.90	Mulberry LA Services Ltd	Internal Auditor	£450.00 (inc £75.00 vat)	Primavera Landcare	Ground works	£271.92 (inc £45.32 vat)	WSCC	Wages April	£538.36	St Mary Church	Hall hire	£212.50	Defibworld	AED & cabinet Wooldrige Walk	£1440.00 (inc £240.00 vat)	Luna Lucia	Village Newsletter	£300.00	ADC	Village Newsletter	£450.00	WSCC	Wages May	£538.36	Clear Computing	Email boxes Nov	£28.80 (inc £4.80 vat)	Clear Computing	Email boxes May	£28.80 (inc £4.80 vat)	P Stevens	Swift boxes	£170.00	D Miranda	Tekky IT issues	£25.00	Primavera Landcare	Ground works	£271.92 (inc £45.32 vat)	UK Safety Store	A frame Signage	£132.87 (inc £22.15 vat)	Clear Computing	Email boxes June	£28.80 (inc £4.80 vat)	WSCC	Wages June	£538.36
Gallagher	Council Insurance	£1087.90																																																		
Mulberry LA Services Ltd	Internal Auditor	£450.00 (inc £75.00 vat)																																																		
Primavera Landcare	Ground works	£271.92 (inc £45.32 vat)																																																		
WSCC	Wages April	£538.36																																																		
St Mary Church	Hall hire	£212.50																																																		
Defibworld	AED & cabinet Wooldrige Walk	£1440.00 (inc £240.00 vat)																																																		
Luna Lucia	Village Newsletter	£300.00																																																		
ADC	Village Newsletter	£450.00																																																		
WSCC	Wages May	£538.36																																																		
Clear Computing	Email boxes Nov	£28.80 (inc £4.80 vat)																																																		
Clear Computing	Email boxes May	£28.80 (inc £4.80 vat)																																																		
P Stevens	Swift boxes	£170.00																																																		
D Miranda	Tekky IT issues	£25.00																																																		
Primavera Landcare	Ground works	£271.92 (inc £45.32 vat)																																																		
UK Safety Store	A frame Signage	£132.87 (inc £22.15 vat)																																																		
Clear Computing	Email boxes June	£28.80 (inc £4.80 vat)																																																		
WSCC	Wages June	£538.36																																																		
079/26	Next Scheduled Meeting of Council – Full Council, Tuesday 15 th September 2026 commencing at 7.30pm at the Church Hall. Details can be found on our Parish Council website for the agendas which are published a minimum 3 days prior to the Meeting http://www.clymping.org.uk/ .																																																			
080/26	Close of meeting: The Chairman declared the meeting closed at 8.33pm.																																																			

	Councillor Jane Mules gave her apologies for the next meeting.	
Dated		
Signed by the Chairman		